



Stansbury Service Agency of Tooele County

1 Country Club, Suite #1, Stansbury Park, UT 84074

Office: 435-882-6188 Fax: 435-843-5183

serviceagency@stansburypark.org

A Regular Meeting of the Stansbury Service Agency of Tooele County was held Wednesday, March 11, 2020, at 7:00 pm, at the Stansbury Park Clubhouse, 1 Country Club, Stansbury Park, UT 84074. The agenda was published in the Tooele Transcript Bulletin and on Utah's Public Meeting Notice website.

Roll Call:

Mike Johnson – present
Brenda Spearman – present
Cassandra Arnell – present
Aaron Spilker – present
Randall Hinton – present
Michael Griffeth – not present

Staff:

Gary Jensen – present
Tracey Schmidtke - present

REGULAR MEETING

Call to Order

The meeting was called to order by Mike Johnson, Chairman.

Pledge of Allegiance

The Pledge of Allegiance was led by Tracey Schmidtke.

Review and Adopt Minutes – February 12, 2020

Cassandra voted to adopt the minutes of February 12, 2020 with changes and Randall seconded. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed.

Sheriff's Report

Sargent Yale introduced himself. He will be taking over Sergeant Aranda's place and will be reporting at our meetings from now on. 198 incidents were reported last month. There has been an influx of stolen ATV trailers in this community. The Sheriff's office has placed a bait trailer in the area. No trailers have been recovered as of yet. Open garage and vehicle burglaries are also on the upswing. Brenda asked how much coverage we are getting on our Skate Park and Sargent Yale stated that they have two patrol cars in our area at all times and concentrate on the skate park mostly at night. Gary stated that most of the problems in that area occur at dusk. He stated that the Service Agency is working to put cameras up in that area. Mike thanked the officers for their service.

Public Comment

Gary Allen – 228 Lakeview

Mr. Allen asked if there was any word on the DWR and Gary stated that they have not responded to us. Mr. Allen is concerned about who is enforcing the rules and regulations. Mike asked Gary if we could ask the DWR to at least come and check licenses and Gary stated he would call them

tomorrow. Gary also stated that some signs will be placed in the area this week, and if someone is on private property, to please contact the Sheriff's Department.

ACTION ITEMS/POTENTIAL VOTING ITEMS

Purchase Request Conveyor

The Board reviewed the conveyor proposal for approval. This conveyor is designed for our lake mowers and will save wear and tear on our trucks. Cassandra motioned to ratify the purchase of the conveyor from Aquamarine for \$33,200 with \$6,950 shipping and Randall seconded. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed.

Purchase Request Tractor

Gary presented two quotes for a tractor. We have three tractors at the shop and all of them are broken down and two cannot be repaired. The old tractors will be parted out. Gary would like to purchase the RMT tractor for a price of \$28,864. It was agreed that this was the lowest bid, and a better tractor. Brenda motioned to approve the purchase of the tractor from RMT for \$28,864 and Randall seconded. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed.

2019 Final Budget

The following items must be changed on the 2019 Budget:

General fund reserve change to \$190,000.

Full time salary to \$225,000.

Golf course salaries \$91,000.

Golf course wages to \$98,000.

Employee tax benefits and insurance \$350,000.

Electricity for green belt \$26,000.

After these changes are made, we will have \$874 left over.

Tracey will make these changes and forward to the State.

A brief discussion was held on when the tax increase will actually hit our budget. It was determined that we collect taxes in 2019 and will hit our budget in 2020.

Cassandra wants to see golf course reports and swimming pool reports separately. Tracey will make sure these reports are with the packets.

No exemption on the retirement plan has been granted for this year.

Randall motioned to approve the 2019 final budget and Cassandra seconded. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed.

Parking Lot Lease – RFP Review and Decision

The only RFP that was received was from Nate Green with the Ice Shack. Nate Green kept the terms the same as far as rents, with the only change asking for an additional stall. After a brief discussion regarding location it was determined that Nate would work with the Service Agency on placement of the Shack. Brenda motioned that the RFP from Nate Green/Ice Shack be approved, and the staff will put together a lease and Mike Johnson will sign it. This will be a three-year lease.

Cassandra seconded and the vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed.

Cassandra asked if it would be appropriate at this time for Nate to work with Tonya on setting up community events and Tracey asked if a budget could be submitted for this. Brenda stated that a budget would be available at the next meeting.

2020 Fee Schedule

Brenda led the discussion on the 2020 fee schedule and a summary of changes is as follows:

- Business fees will be added at \$75 for a half day and \$125 for full days for pavilions.
- A discussion was held on whether or not to add fees for the Lakefront area and the Board agreed that this would not be feasible at this time.
- Amphitheater. Fees will be the same as pavilion rates and add a business rate of \$100 for half day and \$125 full day. The staff will have the ability to negotiate rates.
- Pool Punch Card – Add a nonresident rate of \$60.00
- Nonresident swimming group rate should change to \$40 up to 20 people and \$2.50 per person after that.
- Swimming pool season pass will cover up to 7 people and then \$10.00 for each additional person.
- Add a business rate for clubhouse of \$250 hour or \$850 per day.
- Add a nonresident rate for Pool Parties at \$50.00 per hour for up to 20 people and \$2.25 per person after.

Cassandra has people interested in running a swim team at the pool. She will get with Brady to see if this can be accommodated.

Tracey will create the fee schedule.

Aaron motioned to approve the amended fee schedule – Brenda second. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J – yes. The motion passed.

DISCUSSION – NON-VOTING ITEMS

General Manager's Report

- Gary, Brett Palmer and Mike Johnson met with Jeff Miller at the County. The Interlocal agreement is in place and the Service Agency must be put on the agenda's in order to approve developments within our boundaries. Mike asked Gary to follow up with Jeff regarding Symphony Homes phases 1 and 2 to see if we could get them into our boundaries. The Service Agency would waive the impact fees on these projects but would be able to collect taxes in this area.
- Gary has met with Stapp Construction and was advised that they would charge an additional \$69,000 to construct the water loop on the Underpass Project. Gary stated that this will go out to bid to determine if this is a fair price. Stapp has charged us an additional \$114,000 on this project that does not include the water loop.

- Gary has discussed the use of Sonar One with Trent at Aquatech and has also discussed the issue with Jerry Caldwell at Tooele County and they have determined that there would be some significant ecological damage with the use of this product. Jerry suggested dredging the lake and using aeration. Cassandra will speak with Trent and Jerry to come up with a solution.
- Gary would like to sign up with the Chamber of Commerce for them to hold their tournament at our golf course. The cost will be \$800.
- 39 stumps are being ground along Frontage Road and will be complete in a couple of days. The Golf Course has been fertilized and aeration will begin shortly.
- Glenn Oscarson has applied for a tree grant in with Arbor Day. Should be getting the trees from Northwest Shade and will plant them on the 28th of March.
- Working with Tree Utah to get additional trees for the Golf Course.
- A man in Clearfield Utah has a large telescope that he would like to donate to the Observatory. A pad would have to be poured for this.

Board Member Questions and Concerns

Cassandra Arnell

Cassandra asked how the Kiosk and signs project was turning out and Gary stated that we have some signs that will be placed this week. Service Agency personnel is building the Kiosk and Gary is working with Grant Roberts and Steel Works to make some signs for us. He will present this to the Board before it will be completed.

Cassandra has received some concerns about Service Agency personnel filling up trucks in the morning and wasting time. Gary said he is aware of that and is considering hiring someone after hours to service the trucks.

Randall Hinton

Randall asked if the amphitheater wood is being treated and a maintenance schedule being put into place. Gary stated that it was.

Michael Johnson

Mike stated with the Coronavirus getting worse all the time, the Center for Disease Control has posted guidelines. He stated the importance of giving our employees these guidelines and having them follow them. He advised that the Clubhouse may have to close if the situation worsens.

Correspondence

Tracey is working with Bridgette Toone from the Stansbury Park Community Events. Tracey stated that she has sent Ms. Toone the resolution that the Board approved along with a Free Use Agreement for her to sign. Bridgette informed Tracey that she doesn't feel that she should have to sign a free use agreement and Tracey has asked that she call and discuss this with Mike Johnson. Also, a 501c3 has not been obtained and Brenda asked Tracey to ask for this document again.

Adjourn

Brenda motioned to adjourn the open meeting and go into closed meeting to discuss Real Property Acquisition and the Character, professional competence, or physical or mental health of an individual employed by the agency within the meaning of Utah Code Ann. 52-4-205(1)(a), and will invite Tracey and Gary for the first part. Randall seconded. The vote was as follows: Brenda – yes, Cassandra – yes, Aaron – yes, Randall – yes, Mike J. – yes. The motion passed and the group entered into closed session.