

Stansbury Service Agency Work Agenda Meeting Minutes

Date: Wednesday, April 12, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

The agenda items for this meeting are as follows:

1. Call to Order by Cassandra Arnell at 7:02 pm
2. Roll Call

Board Members:

Cassandra Arnell
James Hanzelka
Randall Hinton
Ammon Jacobsmeyer - excused
Maria Sweeten
John Wright

Staff Members:

Veronica Hobby
Ashlyn Garrard
Darin Jacobs
Ingrid Swenson
Tina Jones

3. Pledge of Allegiance led by Patricia King
4. Review of Public Comments
 - a. State of the Park was well received. Continue yearly.
5. General Manager Update
 - a. Tracy Schmidtke was sentenced 4/11/2023 on four counts. 1-15 years each count in the State prison. Enters 4/17/2023
 - b. Symphony homes: agreed to annex phase 3 into the service agency.
 - c. Sports have started. Conflicts arising with those wanting time.
 - d. Eagle scout helping with a temporary dog park.
 - e. Stansbury Days is continuing.
 - f. Hiring interviews Friday
 - g. Golf superintendent in next meeting.
 - h. Safety Standards: Ingrid working to implement.
 - i. Ingrid and Veronica are now OSHA certified.



6. Capital Projects Updates
 - a. Oscarson park: asked for more complete design
 - b. Soundwall trail:
 - c. Bridge:
 - i. Received bids for 10 and 12 ft.
 - ii. Determined 12 ft is better for golf carts.
 - iii. County wants the contractor to supply a contract. They will review with the board and make necessary changes. Negotiate with contractor as needed.
 - iv. Under-structure will have to go out to bid separately.
 - v. John and/or Veronica are ok to start asking questions of contractor.
7. Presentation on Stansbury Days Pageant
 - a. Tooele county no longer offers a county pageant.
 - b. Must live in the Stansbury Service Agency boundaries.
8. Discussion Items
 - a. Review of March 22, 2023 Business meeting minutes
 - i. Email comments to Veronica if you have feedback.
 - b. Review of Capital Improvement Planning Committee Bylaws
 - i. Add to Responsibilities #1 & 3 and general purpose: will be presented to the Board.
 - c. Review of Mill Pond Bridge bids and Planning Committee suggestions
 - d. Review of potential board member election packets
 - i. Townhall for citizens to meet candidates
 - ii. Add locations North of Hwy 138 to post signs
 - iii. Candidates sworn in at the beginning of the first business meeting of succeeding year.
9. Board member reports and requests
 - a. Randall – Nothing
 - b. James – SPCE is dissolving.
 - c. John – How are baseball parks coming? Fences repaired. Still working on the rest. SPYBA is going to take over scheduling. No one should be bringing in a grader to fix the softball field at Porter Way. Will schedule the electrician for the snack bar. Trees for Woodland Park will be ordered tomorrow. Will be addressing irrigation issues at Ponderosa Park.
 - d. Cassandra – Girl Scout group will be distributing flyers around the lake tomorrow. When will bathrooms be turned on? In the process of getting them on.
10. Adjournment

Motion to close the open meeting and go into closed meeting by James Hanzelka. Randall Hinton seconded the motion. Motion passed unanimously.



Vote as follows: Randall Hinton – yea; James Hanzelka – yea; John Wright – yea; Cassandra Arnell – yea. Maria Sweeten was excused earlier in the meeting.

11. Closed Session as needed to discuss personnel, pending, or threatened litigation, or property acquisitions.

Motion to close the meeting, reopen the open meeting, and adjourn was made at 9:03 pm by James Hanzelka. John Wright seconded the motion. Motion passed unanimously.

Vote as follows: Randall Hinton – yea; James Hanzelka – yea; John Wright – yea; Cassandra Arnell – yea.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 26 day of April 2023

Cassandra Arnell, Board Chair