

Stansbury Service Agency Work Meeting Minutes

Date: Wednesday, July 12, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to Order @ 7:00 pm by Cassandra Arnell

2. Roll Call

Board Members:

Cassandra Arnell- present

James Hanzelka- present

John Wright- present

Ammon Jacobsmeyer- present

Randall Hinton- present

Maria Sweeten- present.

Staff Members:

Ingrid Swenson- present

Darrin Jacobs- present

Angie Perez- present

3. Pledge of Allegiance led by Mr. Meyer

4. Review of Public Comments- NO comments

5. General Manager Updates- The tunnel is halfway done, and it has been well attended. Patrick is donating his time to seal the inside and outside of the tunnel. The projected end date is July 17th.

a. Pool Update-

- Aquatech reported a delay in delivery of broilers, now coming Monday July 17th.
- Moving the start of swim lessons to Thursday July 20th.
- Offering each child, a 5-day punch pass for the inconvenience.

b. Solomon Park-

- The contract to start landscaping was signed on Wednesday. Started this week, project needs to be completed by October.
- Loading area needs to be addressed.

c. Fishing/Swimming area- 2 grants and some impact fee money.

- Vendor looking at bulk pricing for floats and docks. (Price break 10-15%)



- Options for swimming area outline- Rock, planning committee will discuss alternate suggestions at meeting.
 - Delgada Park Design- Shape to fishing platform.
 - d. Porter Way Park Bathroom-
 - Awaiting final sitting decision by Stansbury Park Improvement District- Brett still needs to tell us exactly where it goes, John Wright will look at running power, final location and move forward.
 - e. Millpond Park-
 - Location of final Bathroom Sitting
 - 2 locations of discussion, decision made.
 - Final overall park design
 - Select Final Contractor for Parking Lot
 - f. Soundwall Trail-
 - Land use decision- To be discussed at the closed meeting. Letter has been sent to the dental clinic
 - g. Golf Course Upgrades
 - Greens Resod
 - Resodding has been done, material for sprinkler update has been delivered. Fairway 11 will be first. Checking with Mac what the plan would be to shut down.
6. Discussion Items
- a. Budget
 - Month by month. We are seeing revenue coming from Golf Course. Golf Course shut down early only at 50 percent. Personnel, we are pushing envelope on the cost. New budget review and cost saving has been completed. Limit overtime, shift schedules, and start looking at what resource we need to make it to the end of year.
 - b. 2023 Election – No Primary Decision
 - Clarification from County Clerk- Despite the fact that there are 5 people for Recreation a Primary Election is not necessary. It would cost the Stansbury Service Agency \$14k-\$15k.
 - In our case where we have the greenbelt and recreation, for greenbelt we have 2 seats, recreation we have 5 seats, people will win by most votes and there would be no runoff. (Randall excused himself from discussion.) No open house would mean that everyone would take it on their own. Residents will be made aware that there will not be a primary election held. Tracy will send us a contract asap.
 - c. Stansbury Days Events/Costs- Presented by Joyce McMullin
 - Concerns about the triathlon overlapping with Stansbury Days.
 - No golf tournament this year.
 - Lack of volunteer sign-ups, Stansbury Service Agency Staff's assistance required.
 - Overnight security needed.
 - Stansbury Schedule was presented.



- Joyce McMullin clarified the Stansbury Days Budget.
 - Entertainment: 2 bands, one free and one charging \$250; Transcript covering articles at no charge.
 - Water requirements: 2 free 5-gallon containers, refill throughout the day; water bottles for sale with a potential profit of \$450.
 - Operational drinking fountain at Porter Way Park and available bathrooms, plus additional portable bathrooms needed.
 - Overview of purchased items for various activities, seeking sponsorships in Stansbury Park and Tooele.
 - Pickleball Tournament and Car Show covering their own costs.
 - 40 vendor booths generating \$1900, capped at 55 vendors with additional space available if needed. Food trucks pay \$100 each.
 - Potential revenue for Stansbury Days is \$5250.
 - Glitches in Pickleball page resolved.
 - Free swimming at the pool will be offered during Stansbury Days.
 - Need a leader for the paddle board contest.
- d. Solomon Park Loading Zone
- One area not in the contract with the current contractor is to put in a boat ramp; Powell Landscaping is interested in the project.
- e. Delgada Park Fishing
- Enhancing fishing at Delgada Park as part of a fish/ramp grant.
 - Consideration of going 2 ft high with a dock or asphalt option for fishing.
 - Addressing complaints about people fishing on private property with signs and remediation.
 - The board decided to put the fish dock by the gazebo, but some concerns were raised about overcrowding.
 - Suggestion to place the fishing area further away from the gazebo to reduce congestion.
 - Exploring the possibility of adding an additional dock at Delgada Park to separate fishing and swimming areas.
 - Limitations on expansion at the park.
 - The initial shoreline was planned to be rock.
 - Voting on the fish area and the material for the dock (vinyl or wood).
 - Aesthetically, rock is preferred, but baller and chains may offer a firmer structure with fewer gaps.
 - Long-term plan for improving paths and adjusting the bridge.
 - Once the path is in place, the bridge and traffic issues will be resolved.
 - Preparing for potential future developments, including relocating the ice shack stand.



- Emphasis on implementing the path sooner rather than later.
- f. Hole 3 Water Issues
- The current system is malfunctioning with water coming out of the Gordon well going in two different directions, causing water to spill and flow onto fairways 2 and 8 of the golf course.
 - Attempts to fix the problem involved rerouting and fixing gate bolts, but a proper seal could not be achieved.
 - Possible solutions include clearing out tree roots that have clogged the current current pipes.
 - Number 2 problem is the condition of the manhole coming in from Gordon well diversion gate, which needs rebuilding or significant repair.
 - The Gordon well has a power issue, and if forgotten, it can drain water within a day.
 - Suggested installation of a variable frequency drive (VFD) to control water flow more efficiently and reduce power wastage. This requires specialized equipment and is a high priority this year.
 - Jim recommends cleaning the video this year for better evaluation, and Brent has put boxes in place for improved measurements.
 - The backflow valve on the pond needs a cement box to be built for proper functioning.
 - Proposed Fixes- Repair/replace weir; Roto and sleeve line West of weir; Add flapper to pond; Repair or replace pump head.
- g. Policy Committee Charter-
- First Sections of the administrative policy manual need to change. Decisions have been made on item number 6 in the policy manual, it will be presented to the board to be voted on.
- h. Updated Policy Committee Charter-
- i. Friends of Stansbury Initiative-
- Brett Rose came to us with the idea of possibly creating a Stansbury Park Annual Membership to use the Golf Course and pool, discount resident rates. This would be another source of income, still discussing resident or non-resident fees, monthly debit, revenue stream to leverage, maybe apply loan against our revenue instead of a tax increase.
7. Board member reports and requests
- Cassandra Arnell**- Non-urgent issue; The clarity in the lake is non-existent, we do have a volunteer willing to help collect data. Water quality is approaching the health limit, if it is reached residents will not be able to swim in the lake. Make sure the lake is cleared out with the lake mower before Stansbury Days. Look at the revenue stream to be able to know how much to would be appropriate to increase.



James Hanzelka- No fireplace will be installed on the wall in the main room. With the new doors installed would like a proposal to install electronic keypads to maintain key control.

Ammon Jacobsmeyer- We are short on funds the golf course has been delayed due to winter storms, winter rates. The finance committee will be mindful of expenses operating on previous funds. We have not had to borrow money; we do not want to incur interest expenses.

Randall Hinton- Fountain needs to be cleared and updated.

Maria Sweeten- Email issues need to be addressed.

John Wright- New pool pad needed; Boiler room cleaned; New natural gas heater is extremely helpful; Need to make it more difficult to jump the fence, possibly moving trashcans and bike racks; Cassandra Arnell has a contact for new pool cover. 6 lights at Solomon Park are not heavy duty and can be destroyed, consider installing heavy duty lights. A week ago, on Friday 4 greens were destroyed, Mac is actively working on bringing them back. The person who stole the golf cart also broke the stern, and a wheel came off; Announce \$1000 reward for information regarding the incident.

Motion to close the regular meeting and enter a closed meeting session, made by Cassandra Arnell, seconded by Ammon Jacobsmeyer.

Vote as follows:

Cassandra Arnell, "Aye"; James Hanzelka, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye"; Randall Hinton, "Aye"; Maria Sweeten, "Aye".

Moved to a closed meeting session @ 8:59pm

Closed Meeting start time 09:00pm

Motion to close the closed meeting session made by James Hanzelka, seconded by Ammon Jacobsmeyer.

Votes as follows:

Cassandra Arnell, "Aye"; James Hanzelka, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye"; Randall Hinton, "Aye"; Maria Sweeten, "Aye".

Motion Passed, meeting adjourned at 10:05pm

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 23 day of August 2023

Cassandra Arnell, Board Chair



STANSBURY
SERVICE AGENCY
Parks and Recreation District
