

## Stansbury Service Agency Board of Directors Business Meeting Minutes

**Date:** Wednesday, July 26, 2023

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

### Order of Business

1. Call to Order by Ammon Jacobsmeyer @ 7:00 pm
2. Roll Call

#### Board Members:

Cassandra Arnell - Excused  
Randall Hinton - Present  
Ammon Jacobsmeyer - Present  
James Hanzelka – Present  
John Wright – Present  
Maria Sweeten – Present

#### Staff Members

Ingrid Swenson – Present  
Darin Jacobs – Present  
Kellianne Rosemann - Present

3. Pledge of Allegiance - led by Kellianne Rosemann
4. Sheriff Report – Presented by Deputy Nick Yale
  - a. 239 incidents have been reported.
  - b. They have apprehended a Juvenile from Salt Lake suspected of marking with graffiti in restrooms. They are planning on getting restitution soon.
  - c. The Sheriff's department will deploy a drone around the county based on crime instances. It is motion-censored and won't be a secret. There will be a flashing light constantly on. The Sheriff has encouraged people to report any concerns.
5. Fire Chief Report
  - a. The Fire Chief was not present.
6. Open Forum for Public
  - a. Brenda Alverson - 248 Spinnaker. Asked on behalf of Erica Van Amerongen, 144 Spinnaker, to help the maintenance crew carry cut lakeweed from the backyard to the front yard. She also notified us of a Tamarisk Tree that needs to be cut down by the Gazebo.
  - b. Scott Totman - 112 Lakeview. Asked about the plans to maintain the dock by Solomon Park. He does not like that the lake is public and feels the police reports received are incorrect.



- c. Robert Mitchell - 256 Spinnaker.
  - i. Green space concerns people urinating and vandalizing the parks. He also asked that we clean up the grass clippings that are left behind by the lake shore. He also would like to know who will enforce gas-powered boats on the lake because the Sheriff will not.
- d. Scott Totman- 112 Lakeview
  - i. The Sheriff needs to enforce stopping children from causing issues after 11 pm.
- e. Ellen Totman - 112 Lake View.
  - i. Voiced that she would like the lake to return to being private because crime in Stansbury Park has increased since becoming public.
- f. MaryLou Beckwitt - 221 Spinnaker.
  - i. Library Board Member who would like to have the Agency Board more involved and survey how many residents know about the library.
- g. Rachel Kasper - 256 Spinnaker
  - i. Wants to notify the Agency Board that Library Board meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month at 7 pm and would like someone from the board to be there.

**Motion** to close Public Comment made by Maria Sweeten and Randall Hinton seconded the motion.

Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye". The motion Passed.

### **Staff Updates and Reports**

#### 1. General Manager Update

James Hanzelka presented the following

##### Solomon Park

- The contractor has started grading in the area. Needing final approval of boat launch

##### Porter Way Park.

- This is an impact fees project. The sewer water line has been identified, and SPID is working with the bathroom template.

##### Shoreline improvement

- A grant has been received. Rocks are going to be laid to line out the shore. The dock will be replaced, and a fishing dock and mid-lake platform will be added.
- A dock area will be added to Delgada to try and remove fishermen from the homeowner's property.

##### Soundwall trail

- The Agency has reached out to the dental office that owns the land along the prospective shoreline trail to see if they will give the Agency a right of way or donate the land. If there is no response, the plan the UDOT has set in place will begin.

#### Millpond Park

- The location of the bathroom has been decided.

#### Clubhouse remodel

- The AV system will be installed, and painting will be done this week.

#### Golf Course

- Upgrade starting on hole 10 will begin to lay material to upgrade the electrics on the golf course.

#### Maplewood plat

- Will be recirculated for an update and the Agency will receive impact fees from those lots.

#### Elections

- The county and attorney confirmed that an individual who works for the county can also run for a seat on the board.

#### Pool

- Boilers for the pool are in and installed. The pool bathroom had to be pumped because things that shouldn't have been were being flushed. The pool bathroom screen will need to be cleaned out by maintenance.

#### Budget

Revenues are short because of winter lasting for so long, causing the grass greens not to be ready.

#### **Action Items**

##### 1. 2023.07.01 A

- a. Board review and possible approval of May 18, 2023, Special Meeting Minutes

**Motion M 2023.07.01** to approve of May 18, 2023, Special Meeting Minutes made by John Wright and seconded James Hanzelka. Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, abstained because he was not there, John Wright, "Aye; James Hanzelka "Aye"; Maria Sweeten; Aye.

The Motion Passed

##### 2. 2023.07.02 A

- a. Board review and possible approval of May 24, 2023, Business Meeting Minutes

**Motion M 2023.07.02** to approve of May 24, 2023, Business Meeting Minutes made by John Wright and seconded by Maria Sweeten. Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye; James Hanzelka "Aye"; Maria Sweeten; Aye.

The Motion Passed

##### 3. 2023.07.03 A

Board review and possible approval of June 14, 2023, Work Meeting Minutes

**Motion M 2023.07.03** to table June 14, 2023, Work Meeting Minutes made by James Hanzelka and seconded Maria Sweeten. Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye; James Hanzelka "Aye"; Maria Sweeten; Aye.

The Motion to Table Passed.

4. 2023.07.04 A

- a. Board review and possible approval of June 28<sup>th</sup>, 2023, Business Meeting Minutes

**Motion M 2023.07.04** to approve of June 28th, 2023, Special Meeting Minutes made by Randall Hinton and seconded Maria Sweeten. Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye; James Hanzelka "Aye"; Maria Sweeten; Aye.

The Motion Passed

5. 2023.07.05 A

- a. Board review and possible approval for Updated Policy Committee Charter

**Motion M 2023.07.05** to approve of Updated Policy Committee Charter made by Maria Sweeten and seconded John Wright. Vote as follows:

Randall Hinton, "Aye"; Ammon Jacobsmeyer, "Aye"; John Wright, "Aye; James Hanzelka "Aye"; Maria Sweeten; Aye.

The Motion Passed

6. 2023.07.06 A

- a. Board Discussion on Solomon Park Loading Area  
Presented by James Hanzelka.

Will be used to Offload and possibly store boat mowers. It is part of the Solomon Park project. The entire park should be completed by fall.

- b. Public Comment on Solomon Park Loading Area

- No public comment

**Motion** to close the public comment made by James Hanzelka and seconded by John Wright.

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

The Motion Passed.

- c. Board review and possible approval of Solomon Park Loading Area

**Motion M 2023.07.06** to move forward along with the movement of the dotted line to show the concrete made by James Hanzelka, seconded by Maria Sweeten Vote as Follows:

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

The Motion Passed.

7. 2023.07.07 A

a. Board Discussion on Stansbury Days Support

Presented by James Hanzelka

Sprinklers will be shut off for three days. There is a need for a private security guard, which will cost around \$500.00 for the night. The next goal is to have employees' work schedules adjust from their regular duties for 3 days.

b. Public Comment on Stansbury Days Support

- No public comment

c. Board review and possible approval of Stansbury Days Support

No motion needed

8. 2023.07.08 A

a. Board Discussion on Amended 2023 Budget

Presented by James Hanzelka.

We are operating on the previous year's budgets. We will have to put a halt to all Capital Projects and an overall review of all our operating expenditures.

b. Public Comment on Amended 2023 Budget

- One public comment
- Robert Mitchell asked if it is possible to sell green space or charge 5.00 per car for individuals who use the lake.

**Motion** to close the public comment made by James Hanzelka and seconded by Maria Sweeten.

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

The Motion Passed.

c. Board review and possible approval for Amended 2023 Budget

**Motion M 2023.07.07** to table made by James Hanzelka seconded by Maria Sweeten. Vote as follows:

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

### Board Member Reports and Discussion Items

1. Board Member Reports and Concerns

- James Hanzelka-
  - a. Budget items have included less than 10,000 dollars. Routing of the line on hole 3. Pool. They are included in the existing.
- Ammon Jacobsmeyer commented on the following:
  - a. Asked if it would be less expensive to spray trees in-house since they need to be done regularly. John replied that being licensed and purchasing the equipment are two

drawbacks, as well as not being able to get products at as low of a cost. Jim Hanzelka noted that it would be worthwhile to put a committee together to take care of the trees.

- b. The pageant took place last week, and it was a success. 250 plus attended.
  - c. He is happy about the tunnel vision project and the idea of doing a QR code to guide people to the website.
  - d. He is worried about how low the budget is.
- Randall Hinton- Commented that the Restrooms on the golf course need signs to show that they are restrooms.
  - John Wright- commented on the following:
    - a. Can the 250,000-dollar grant from the Utah Dept of Outdoor Recreation that Tooele received for their pool be shared with the Agency? He also noted that the pool repairs are complete as of 7/25/2023.
    - b. Spray painting is coming off easier. Kenny Martinez got graffiti removal from someplace in Florida, and it works well. Keep it on file in case we need more.
    - c. Porter Way ballpark has been delayed. He will be starting back on that to get the infield corrected.
    - d. Lake Mower. The orange boat is working. The blue one is broken. He would like to make sure that we get another mower. Jim Hanzelka said that the mower will cost 85,000.00 for a smaller mower. Most mowers cost 250,000 dollars.
    - e. Greens mower: Blades need to be switched back and forth. The mower is ordered, but it is backordered. He is not sure if we can still afford it.
    - f. Brett Palmer is putting together a proposal for an update on Green Three.
    - g. Golf course ponds need sulfur to keep them clear. We had 8 bags of sulfur, 8000 lbs. We have used 5, which leaves the Agency with 3. The price of sulfur has gone up, and the Agency needs to make sure we stay on top of that.
  - Maria Sweeten- No

Motion to close the session and move into closed session to discuss personnel, pending or threatened litigation, or property acquisition (as needed) made by Maria Sweeten and seconded by John Wright

Vote as Follows:

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

Passed with 5 votes.

### **Adjourn**

**Closed Session** to discuss personnel, pending or threatened litigation, or property acquisition (as needed)



**Motion** to adjourn the open meeting and go to a closed session to discuss property made by Maria Sweeten and seconded by James Hanzelka @ 8:22 pm. Vote as follows:

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

The motion passed.

**Motion** to adjourn the closed session made by Maria Sweeten, seconded by James Hanzelka at 9:06 pm. Vote as follows:

Randall Hinton, "Aye"; John Wright, "Aye"; Ammon Jacobsmeyer, "Aye"; James Hanzelka, "Aye"; Maria Sweeten, "Aye".

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 23 day of August 2023*

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*Cassandra Arnell, Board Chair*