

## Stansbury Service Agency Work Minutes

**Date:** Wednesday, June 14, 2023

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

The agenda items for this meeting are as follows:

- Call to Order by Cassandra Arnell, Board Chair @ 7:01 pm
- Roll Call
  - Board Members:
    - Maria Sweeten – Absent
    - Cassandra Arnell - Present
    - Randall Hinton - Absent
    - John Wright - Present
    - Ammon Jacobsmeyer – Present
    - James Hanzelka - Present
  - Staff Members:
    - Ingrid Swenson - Present
    - Darin Jacobs - Present
- Pledge of Allegiance, led by Brady Genther
- Review of Public Comments
  - a. Robert Mitchell - it was addressed with the staff and has been taken care of.
- Interim General Manager Updates
  - James Hanzelka gave an update:
    - a. on the personnel staff,
    - b. 1099 Active Contracts:
      - i. Web design for the website will be rebid once the critical items on Stansbury Days are taken care of.
    - c. Financial Report
    - d. On Audits
- Capital Projects Updates:
  - a. Clubhouse remodel is 90% complete.
    - i. The blinds have been installed.
    - ii. The sound system will be installed on July 27, 2023.
    - iii. The fireplace needs to be chosen. James Hanzelka would like the Board to decide on the vendor so the Board can determine the fireplace.



- b. Golf Course Sprinkler Upgrade – Holes 10,11,17,18 update
    - i. We are considering buying a trencher to automate the last 4 holes.
  - c. Porter Way Ball Diamond update given by John Wright
    - i. The infield work should be completed by Friday, June 16
    - ii. John is not recommending having games done at Porter Way Park, but practices will be fine
  - d. Solomon Park is 85% complete
  - e. Millpond/Porter Way Park bathrooms
    - i. The first bathroom would be installed at Porter Way as it looks like it is needed.
  - f. Shoreline/Fishing Upgrades
  - g. Soundwall Trail
  - h. Future Projects List:
    - i. Millpond Bridge – Priority 1 (Funding)
    - ii. Oscarson Park – Priority 2
    - iii. Millpond Park Parking – Priority 3
    - iv. Soundwall Trail – Phase II – Priority 2
    - v. Golf Course Wash Rack – Priority 3
    - vi. Ponderosa Park
    - vii. North Tooele Country Trail System – Discussion with the County
    - viii. Rabbit Ditch Project/Safe Route to Schools
  - i. Stansbury Days update -
    - i. Website is out in Beta Version
    - ii. Building a re-useable stage for an event or buying one
    - iii. Social media posts will be posted every week
    - iv. Vendors
    - v. Sponsors
  - j. Impact Fee Requirements to be used.
- Discussion Items led by James Hanzelka
    - a. Review of May 24, 2023, business meeting minutes
    - b. Porter Way and Millpond Bathrooms
    - c. Shoreline Upgrade Project
      - i. The goal is to improve recreation and fishing options.
        - 1. Funding:
          - a. \$116K from State Recreation Grant
          - b. \$16K from County Grant
          - c. \$62K from Impact Fees
    - d. Sound Wall Trail Project
    - e. SPID Easement West of Perry Homes
    - f. 2023 Actions to open pool
      - i. Replace heater
      - ii. Diving board



- iii. Repair deck and tiles
  - iv. Repair vandalism damage to bathrooms
  - g. Policy Committee Charter and Bylaws
    - i. Ammon Jacobsmeyer requested that we add the words “to recommend policies to the board” be added to “Appointments and Composition” #6
  - h. Pickleball Rules
- Board member reports and requests
    - John Wright - is happy with the new greens; it is nice.
    - Ammon Jacobsmeyer thanked James Hanzelka for all his work: for the plans for Millpond Park and around the shores of the clubhouse; for the Stansbury Days work that Randall Hinton and James Hanzelka have put in with Joyce McMullen.
    - James Hanzelka – no comment
    - Cassandra Arnell –
      - Thank James Hanzelka for all his work as the Interim GM. The Chartway Impact fees account is closed, and the Recreation bank account.
      - Pageant Day issue:
        - excluding the youth not attending Stansbury High School, even though they live in Stansbury Park. Ammon Jacobsmeyer will talk to Rachel Torzillo and Sieta Jacobsmeyer about the issue of excluding Stansbury youth. James Hanzelka mentioned that the Pageant next year will not be integrated within Stansbury Days.
        - James Hanzelka wants to know if we could make a post on social media to include all Stansbury Park youth in the pageant.
        - Ammon Jacobsmeyer feels that Stansbury Service funds going to an employee's child is not right. Cassandra Arnell does not quite agree with that because the judges are not associated with the agency.
        - John Wright feels that we should learn as we go.

**Motion** to close the regular meeting and enter into a Closed session to discuss personnel made by James Hanzelka. Ingrid Swenson is invited. John Wright seconded the motion. Vote as follows:

Cassandra Arnell, “Aye”; John Wright, “Aye”; Ammon Jacobsmeyer, “Aye”; James Hanzelka, “Aye.”  
The motion passed.

- Closed Session as needed to discuss personnel, pending or threatened litigation, or property acquisitions.

The closed session was canceled as Ammon Jacobsmeyer left the meeting.



- **Adjournment**

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 23 day of August 2023*

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*Cassandra Arnell, Board Chair*