

# Stansbury Service Agency Work Meeting

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OCTOBER 11<sup>TH</sup>, 2023

# Agenda

The agenda items for this meeting are as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. General Manager Updates
5. Discussion Items
  - 1. PEHP 2024 rates/Costs
  - 2. Loading Zone at Solomon Park
  - 3. Taxation Open House Dates/Information
  - 4. Policy Committee Actions
  - 5. Amendment to Election Contract
6. Board member reports and requests
7. Adjournment
8. Closed session, as needed, to discuss (a) character, competence or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property.



# GENERAL MANAGER UPDATE

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# Ongoing Actions

## Shoreline Upgrade

- Delgada Park out for bids
- Received Docks and Swim Floats – Working to find and installer

## Meeting with DWR

## Tax Mailer/Newspaper Notice Update

## Connections for Porterway Bathroom

# Millpond Park

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## County Requiring a Permit and Fee to Proceed

- \$1000 Fee, Requesting the county forgo fee or reduce cost
- Separate Fee for County Roads to review ramp
- Ensign is currently doing redesign of area
- Connection for bathroom
  - \$2700 to connect to sewer
  - Electrical and Water
- Will need to develop site plan for Oscarson Park.

# Soundwall Trail

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Need to meet with County Roads to get crosswalk and Ramps approved

Slip is schedule based on hard stop for asphalt work for UDOT

- Coordinate slip with UDOT

# FINANCIALS

Bank accounts Balance		
as of 9/30/2023		
BANK	GENERAL	IMPACT FEES
Zion's	\$ 36,499.87	\$ 164,370.05
Chartway	\$ 1,087.11	
PTIF	\$ 243,367.68	\$ 1,108,549.50
<b>Total</b>	<b>\$ 280,954.66</b>	<b>\$ 1,272,919.55</b>

Pool Course Revenue	
April	\$ 6,586.00
May	\$ 10,900.00
June	\$ (10,646.25)
July	\$ 14,145.25
August	\$ 8,725.19
<b>Total</b>	<b>\$ 29,710.19</b>

Golf Course Revenue	
Jan	\$ 3,815.50
Feb	\$ 6,750.22
Mar	\$ 22,058.62
Apr	\$ 94,875.64
May	\$ 76,102.70
June	\$ 82,946.19
July	\$ 78,512.19
August	\$ 79,471.77
September	\$ 68,120.94
<b>Total</b>	<b>\$ 512,653.77</b>

Employee Payroll	
Jan	\$ 107,321.41
Feb	\$ 79,046.98
Mar	\$ 75,505.74
Apr	\$ 163,925.59
May	\$ 147,842.22
June	\$ 149,677.23
July	\$ 156,138.65
August	\$ 175,438.01
September	\$ 129,337.69
<b>Total</b>	<b>\$ 1,184,233.52</b>

Capital Expense	
Clubhouse Improvement	\$ 126,659.00
Golf Course Improvement	\$ 123,078.00
Golf Course Equipment	\$ 75,540.00
Pro Shop Improvement	\$ 38,519.00
ProShop Equipment	\$ 42,145.00
Swimming Pool Improvement	\$ 30,270.00
Swimming Pool Equipment	\$ 3,057.00
Park Equipment	\$ 84,134.00
Park Improvement	\$ 6,543.00
<b>Total</b>	<b>\$ 529,945.00</b>



# PEHP 2024 RATES AND COST

Medical - 2% increase			
Health	Single	Double	Family
New Monthly Amt	762.56	1578.48	2135.14
Prev Monthly Amt	747.6	1547.54	2093.28
Biweekly SSA	310.42	642.56	869.17
Biweekly Employee	41.54	86.00	116.32
Dental - Rate is unchanged			
Dental	Single	Double	Family
Monthly	49.64	67.88	102.74
Biweekly SSA	20.62	28.20	42.68
Biweekly Employee	2.29	3.13	4.74
Vision - Rate increase unknown			
Vision	Single	Double	Family
<u>Opticare</u>			
Monthly	8.70	13.41	19.13
Biweekly SSA	3.61	5.57	7.95
Biweekly Employee	0.40	0.62	0.88
<u>Eyemed</u>			
Monthly	7.38	11.94	16.47
Biweekly SSA	3.07	4.96	6.84
Biweekly Employee	0.34	0.55	0.76

The Stansbury Service Agency provides the following benefits to their fulltime employees. The agency pays 90% of the premium cost of the 2023 premium. The increase of 2% for the 2024 premium will be covered by the employee.



LOADING  
ZONE AT  
SOLOMON  
PARK

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# BIDS FOR LOADING ZONE AT SOLOMON PARK

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**Powell Landscape - \$108,699.00 (with concrete drive)**

**H Cement - \$116,980.00 (with asphalt drive)**

**Go Pave Utah - \$128,078.53 (with asphalt drive)**

TAXATION  
OPEN HOUSE  
DATES AND  
INFORMATION



# TAXATION OPEN HOUSE SCHEDULE

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Tied to publication of Newspaper Notices and Mailers

Oct 18, 19, 23 – 24 Set up daily in the clubhouse

Oct 18 and 19 Evening 6-8 pm

Oct 24 Truth in Taxation Hearing 6-8

# Information

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Tax Rate History

Funding Requirements

Tax Rate Impact

# Policy Group Actions

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# Policy Group Actions

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Whistleblower Section – ADD

Employee Compensation – Update

Financial Section - Update

# Whistleblower Section

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Modifying State Statute

Incorporate in both Operations Manual and Employee Handbook

# Board Compensation

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Previous update not included in Operations Manual

Limit length of time for free use policy

Limit number of free uses of the clubhouse

- Reduced rate for additional rentals/time restriction

# Budgets, Audits and Checks

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Budget Officer?

Sets more realistic timeline for budget process

- July draft Budget to board
- Proposed Budget by September/Approved in October

Remove clause stipulating presence in budget authorized execution of projects

Captures new procedures for Cash, Checks and Credit Cards.

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# AMENDMENT TO ELECTION CONTRACT

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# BOARD MEMBER REPORTS AND REQUESTS

ADJOURN

Closed session, to discuss (a) character, competence or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property.