

Stansbury Service Agency Board of Directors Business Meeting Minutes

Date: Wednesday, October 25, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order @ 713pm by Cassandra Arnell
2. Roll Call

Board Members:

Cassandra Arnell - Present
Ammon Jacobsmeyer - Present
James Hanzelka - Present
John Wright - Present
Randall Hinton - Present
Maria Sweeten - Present

Staff Members:

Ingrid Swenson - Present
Kellianne Rosemann - Present
Darin Jacobs - Present

3. Pledge of Allegiance by Richard Davis
4. Sargeant Yale – Traffic Stops – 127
Citations – 42
Warnings – 69
Accidents – 4
DUI – 6
Misdemeanor Arrests – 24
Felony Arrests – 0
 - a. Nothing in September to note. Greens vandalism update - based off of everything they have they cannot prosecute.
5. Public Comment
 - a. Camilla Olney - Lack of Public Comments for Greenbelt and Recreation Board Meetings – Not something we have done but probably need to revisit.
 - b. Richard Davis – Poor Management and Leadership from the board for decades – Addressing by giving board guidance and tools to manage GM.
 - c. James Olney – Does not Feel the FAQ responses are accurate - Would like to have specifics so we can address any issues.

Motion to close Public Comments made by John Wright and seconded by Maria Sweeten.

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

Staff Updates and Reports

6. General Manager Update

- a. DWR will be here at the next work meeting and is willing to go beyond what was asked. He is willing come up with a 5-year plan.
- b. Meeting with County Manager and received a few updates from the meeting. The county is not interested in adopting green space. It will cost 1 000.00 for the county permit, we asked for relief on charges since we are a county entity. The County said no because they are funded with those fees. The County is open to helping find and write processes for grants which will relieve costs but in turn we need to tell them what sort of grants we are looking at.
- c. Solomon Park is rebidding; new specs have been written and the contract will be reissued.
- d. Sounds Wall Trail - Received drawings from Ensign and will arrange a meeting with UDOT and have the contract all set by end of 2023 so that the job can begin Spring 2024 to lay Asphalt.
- e. Millpond Park - Ensign design work complete and plan has been submitted to the county. Now taking action to make bathroom operational. The sewer connection contract received and the electrical and water needs to be addressed. The Sledding hill shaping has begun.
- f. Financials – Down to about \$180,000.00 as of the end of September to last us until the end of the year. It will be totally dependent on the golf course if we can last.

Action Items

1. 2023.10.01 A

- a. Board Review and Possible Approval of September 13th, 2023, Work Meeting Minutes

Motion M2023.10.01 A to accept the minutes made by John Wright and Seconded by Randall Hinton

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Abstained; Maria Sweeten, Abstained.

The Motion Passed.

2. 2023.10.02 A

- a. Board Review and Possible Approval of October 3rd Special Meeting Minutes

Motion M2023.10.02 A to accept the minutes with the necessary changes made by James Hanzelka and Seconded by John Wright

Vote as Follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

3. 2023.10.03 A

- a. Presentation of Contract for Installation of laterals and electrical for Porter Way Bathroom
 - i. H Cement was the lowest builder. It will cost 21,000.00 to connect sewer lateral run electrical wire across the parking lot and lay asphalt on the parking lot.
- b. Public Comment
 - i. Robert Mitchell- what does this entail in the cost because he does it for a living and would like to know if the bid is good. Jim responded with all of the details and Mitchell said that he felt like that was a fair bid.
 - ii. Board Discussion
 1. John Wright- This was reviewed thoroughly and feels as if the bid was very fair.
 2. Cassandra Arnell- Use more specific wording of ratifications if contracts are being ratified.

Motion M2023.10.03 A to approve the services with H Cement for Installation of laterals and electrical for Porter Way Bathroom made by John Wright and Seconded by James Hanzelka.

The Motion Passed.

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

4. 2023.10.04 A

- a. Presentation of Contract of Installation of lateral to Millpond Park Bathroom
 - i. The contractor will take care of all of the paperwork with the county. He will take care of getting with the county commission and the deep cut into the road. The bid was \$17,500.00. Brett Palmer from SPID is on our planning committee board and he felt as if the bid was reasonable.
 - ii. Ammon said that these are funds that we have to use on certain projects. These are not taxpayer money. We have 6 years to spend the funds, or we have to give them back to the builder.
- b. Public Comment – No public comment

Motion M2023.10.04 A to approval of Contract of Installation of lateral to Millpond Park Bathroom made by John Wright and Seconded by James Hanzelka

Vote as Follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

5. 2023.10.05 A

- a. Presentation of Contract for Rental of Sports Fields
 - i. This is the packet that is given to whoever would like to reserve the sports fields and the Service Agency has felt like those that put more stress on the field and those that take the field away from the public should pay to reserve.
- b. Public Comment
 - i. Carrie Gilley - Do other cities charge for this?
- c. Board Discussion

- i. Ammon – Fee schedule is already approved but let’s always be fluid on adjustments to this since, it is new.
- ii. Cassandra – This contract has rules that will hopefully preserve the playable surfaces throughout the seasons.

Motion M2023.10.05 A to approve the contract of rental of sports field packets made by Ammon Jacobsmeyer and seconded by Maria Sweeten

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

6. 2023.10.06 A

- a. Presentation of Employee Benefit Rate
 - i. 2% increase in Medical- Decision to make on whether SSA takes the cost or Employees take the cost.
- b. Public Comment - No Public Comment
- c. Board Discussion
 - i. Ammon talks about how we pay employees less, so a better benefit package is needed.

Motion M2023.10.06 A to move to adopt the 2% benefit rate increase that SSA assume those cost made by Ammon Jacobsmeyer and Seconded by John Wright

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

Board Member Reports and Discussion Items

1. Board Member Reports and Concerns

James – No

Maria – No

Ammon – No

Randall – No

John Wright – Ball field by Porter way (first one) - John is trying to get out there but hasn't been able to yet. Hoping to get there by Friday.

Cassandra - No

Adjourn

Motion to adjourn and go into a closed meeting to discuss acquisition or sale of real property made by Cassandra seconded by Ammon Jacobsmeyer at 8:18pm

Vote as Follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

Closed Session, as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property.

Meeting called to order at 8:30pm

Motion to adjourn made by James Hanzelka and seconded by Maria Sweeten at 849pm.

Vote as follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.