

Stansbury Service Agency Board of Directors Business Meeting Minutes

Date: Wednesday, December 13, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 pm

Order of Business

1. Call to Order by Ammon Jacobsmeyer, Treasurer @ 7:03 pm
2. Roll Call
 - Board Members:
 - Maria Sweeten – Present
 - Cassandra Arnell - Absent
 - Randall Hinton - Present
 - John Wright - Present
 - Ammon Jacobsmeyer – Present
 - James Hanzelka - Present
 - Staff Members:
 - Ingrid Swenson - Present
 - Darin Jacobs – Present
3. Erik Keyes presented the Sheriff's Report. Nothing unusual other than an accident involving a minor. A board member asked him about the county ordinance on not parking on the street during the winter hours. He will check the County ordinances and report back.
4. Fire Chief Report – not present
5. Open Forum for Public – no public comment

Motion to close the public comment made by James Hanzelka, seconded by Maria Sweeten. Vote as follows:
Ammon Jacobsmeyer, “Aye”; Maria Sweeten, “Aye”; John Wright, “Aye”; James Hanzelka, “Aye”; Randall Hinton, “Aye.” The motion passed.
6. GM Update – James Hanzelka presented his update to the board.

Action Items

1. 2023.12.01 A
 - a. Approval of Adjustment to Sports League Fees – John Presented the adjustment. James added that the discount only applies to Stansbury Sports League.

b. Public Comment

- Jeffrey Williams asked how the reservation of baseball fields would happen.

Motion to close the public comment made by James Hanzelka, seconded by John Wright. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval of Adjustment to Sports League Fees

Motion M 2023.12.01 is to approve the adjustment of the Sports League Fees for 2024 and 2025 as a 10% reduction of the base rate that was previously approved made by John Wright; James Hanzelka seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "abstain"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

2. 2023.12.02 A

a. Pool Operational Guidance Presented by Jim Hanzelka

b. Public Comment

- Heather Lester said the money should be allocated somewhere as the revenue is less than the expense.
- Jeffrey Williams seconded the comment.

Motion to close the public comment by James Hanzelka, seconded by Maria Sweeten. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval of Pool Operational Guidance

- i. John Wright is in favor of keeping the pool open allowing minimal funds to be made for repairs for safety reasons.
- ii. Randall Hinton is in favor of keeping the pool open.
- iii. James Hanzelka would like to open it for a year, but there is a cost to keep it open, and he agrees with the public comment that we should be making decisions in accordance with the budget.
- iv. Maria Sweeten is not sure if the pool is safe to be opened, and she does not feel we should keep it open.
- v. Ammon Jacobsmeyer mentioned that the \$50k shortfall happens every year, and he is in favor of keeping it open.

Motion M 2023.12.02 to open the pool for the season 2024 with minimal repairs as needed, and at the same time, we make a strong effort to start planning a future plan for a new pool made by John Wright; Randall Hinton seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Nay"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

3. 2023.12.03 A

a. Approval of Library Budget - James Hanzelka presented a background of the library history with Stansbury Service Agency.

b. Public Comment

- Heather Lester mentioned that the library might be a 501 (c) (3), and then the Agency would be able to donate. The budget for the pool should have been applied to the library.

Motion to close the public comment made by Maria Sweeten, seconded by Randall Hinton. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval of Library Budget

Motion M 2023.12.03 to approve the Library Budget by Randall Hinton, James Hanzelka seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

4. 2023.12.04 A

a. Approval of Easement for SPID James presented the SPID easement request

b. Public Comment

- Heather Lester wants to know if it was offered for bids. It was clarified that it is not a contract but an easement.
- Jeffrey Williams asked if we received a payment for it.

Motion to close the public comment made by Maria Sweeten, seconded by James Hanzelka. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval of Easement for SPID

John Wright mentioned that it is important that we work on getting the arrangement with SPID for that small piece of property.

Motion M 2023.12.04 to approve the easement for SPID approval was made by James Hanzelka; Randall Hinton seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

5. 2023.12.05 A

- a. Approval of 2024 Meeting Schedule – James Hanzelka mentioned the changes that were made to the schedule from the original schedule. The May dates should be the 8th and 22nd, and the December dates should be the 11
- b. Public Comment
 - Heather Lester asked if the dates were going to be made public.

Motion to close the public comment made by James Hanzelka, seconded by Maria Sweeten. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

- c. Board Discussion and Possible Approval of 2024 Meeting Schedule

Motion M 2023.12.05 of the 2024 Meeting Schedule with the amended date of May 22 instead of 2nd and Dec 11 instead of 10th was made by Randall Hinton. James Hanzelka seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "abstained"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

6. 2023.12.06 A

- a. Ice Shack Contract presented by James Hanzelka
- b. Public Comment
 - Bob Mitchell Feels like the contract is low.

Motion to close the public comment made by Maria Sweeten, seconded by Randall Hinton. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval of Ice Shack Contract

Randall Hinton mentioned that he would like to see it move to the other side of the parking lot.

Motion M 2023.12.06 to approve the extension of the contract for the shed of \$50/month by James Hanzelka, Maria Sweeten seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

7. 2023.12.07 A

- a. Establish a Venmo Account presented by James Hanzelka
- b. Public Comment

- Bob Mitchell asked how many accounts there would be. The board answered that only one will be available. He also asked about the cost and suggested that we incorporate the cost into the fee charged.

Motion to close the public comment made by Maria Sweeten, seconded by Randall Hinton. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

c. Board Discussion and Possible Approval to Establish Venmo Account

John Wright questions how secure the Venmo account is from any staff members fraudulently accessing the funds.

Motion M 2023.12.07 to approve a Venmo account made by James Hanzelka, Maria Sweeten seconded the motion. Vote as follows:

Ammon Jacobsmeyer, "Aye"; Maria Sweeten, "Aye"; John Wright, "Nay"; James Hanzelka, "Aye"; Randall Hinton, "Aye." The motion passed.

Board Member Reports and Discussion Items

1. Board Member Reports and Concerns

- Ammon Jacobsmeyer – He is glad about his years with the board and accomplishments. He will keep helping and serving the community.
- Maria Sweeten - There is a form on the Tooele County website to request the removal of vehicles illegally parked and obscuring driver's sight. It is an easy process.

- John Wright:
 - He updated the board that he contacted the electrical company to install power at Millpond Park.
 - He purchased products to put on the Porter Way ballpark
- James Hanzelka – no comment
- Randall Hinton - He wanted information on the Polar Plunge

Adjourn

Motion to close the regular meeting and enter into a closed session to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property inviting Ingrid Swenson to attend made by Maria Sweeten, seconded by Randall Hinton. Vote as follows:

Ammon Jacobsmeyer, “Aye”; Maria Sweeten, “Aye”; John Wright, “Nay”; James Hanzelka, “Aye”; Randall Hinton, “Aye.” The motion passed.

Closed session started at 8:28pm

Motion to close the closed session, reopen the open meeting, and adjourn was made by James Hanzelka. Seconded by John Wright.

Vote as follows:

Ammon Jacobsmeyer, “Aye”; Maria Sweeten, “Aye”; John Wright, “Nay”; James Hanzelka, “Aye”; Randall Hinton, “Aye.” The motion passed.

Meeting ended at 21:07 pm

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 20 day of December 2023

Ammon Jacobsmeyer, Treasurer