

Stansbury Service Agency Public Hearing

DECEMBER 13, 2023

Budget Assumptions

Pool will remain open with minimal repairs.

Golf course revenue estimated on historical values

Minimal funding for library

Fee charged for use of fields by sports teams

Revenue from taxes is backloaded

- Limited operational funds for 2024

Limited capital improvements

- Purchase of two sprayers

Entity	Expense	Revenue	
Parks	\$652,150.00	\$50,000.00	Sports Field Rental
Pool	\$111,875.00	\$64,200.00	
Golf Course	\$1,189,300.00	\$700,000.00	Includes \$165,000 Equipment Purchase
Cemetary	\$16,705.00	\$31,000.00	
Library	\$5,570.00	\$4,000.00	
Clubhouse		\$61,500.00	

Stansbury Service Agency Board of Directors Business Meeting Agenda

DECEMBER 13TH, 2023

AGENDA

Order of Business

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Sheriff Report
5. Fire Chief Report
6. Open Forum for Public
7. GM Update

Action Items

1. 2023.12.01 A
 - a. Approval of Adjustment to Sports League Fees
 - b. Public Comment
 - c. Board Discussion and Possible Approval of Adjustment to Sports League Fees
2. 2023.12.02 A
 - a. Pool Operational Guidance
 - b. Public Comment
 - c. Board Discussion and Possible Approval of Pool Operational Guidance
3. 2023.12.03 A
 - a. Approval Of Library Budget
 - b. Public Comment
 - c. Board Discussion and Possible Approval of Library Budget
4. 2023.12.04 A
 - a. Approval of Easement for SPID
 - b. Public Comment
 - c. Board Discussion and Possible Approval of Easement for SPID
5. 2023.12.05 A
 - a. Approval of 2024 Meeting Schedule
 - b. Public Comment
 - c. Board Discussion and Possible Approval of 2024 Meeting Schedule
6. 2023.12.06 A
 - a. Ice Shack Contract
 - b. Public Comment
 - c. Board Discussion and Possible Approval of Ice Shack Contract
7. 2023.12.07 A
 - a. Establish Venmo Account
 - b. Public Comment
 - c. Board Discussion and Possible Approval to Establish Venmo Account

Board Member Reports and Discussion Items

1. Board Member Reports and Concerns

Adjourn

Closed Session as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property.



PUBLIC COMMENT

GM Updates

Received 2023 Taxes

- \$647,794 from each District, Total of \$1,295,588
- Expected Distribution
 - Nov 9th Estimate – \$1,537,508
 - Current on County Website – \$1,427,508

Slope Areas Around Millpond Park Shaped for Winter

- Plan is to plant grass to hold soil in spring

Contract Signed for Solomon Loading Dock Area

The Christmas Market is this upcoming Saturday

2024 Guidance From Independent Auditor*

1. Repair Safety Issues as First Priority
2. Build Budget to Cover 1 Year of Budget + 3 Months+ 5%
 - \$4,200,000
3. Build Long Term contingencies
 - Capital Projects, Operations & Maintenance , Repair and Reserve
4. Recommend Staying at Maximum Tax Rate Until These Are Achieved

*Independent Auditor is a private firm who audits the Agency's financials under guidance from the State Auditor's Office.

Bank accounts Balanceas of
12/05/2023

BANK	GENERAL	IMPACT FEES
Zion's	\$ 44,213.61	\$ 18,103.97
Chartway	\$ 1,087.11	
PTIF	\$ 19,500.00	\$ 1,013,155.61
Total	\$ 64,800.72	\$ 1,031,259.58

Pool Course Revenue

April	\$ 6,586.00
May	\$ 10,900.00
June	\$ (10,646.25)
July	\$ 14,145.25
August	\$ 8,725.19
Total	\$ 29,710.19

Employee Payroll as of 12/05/2023

Jan	\$ 107,321.41
Feb	\$ 79,046.98
Mar	\$ 75,505.74
Apr	\$ 163,925.59
May	\$ 147,842.22
June	\$ 149,677.23
July	\$ 156,138.65
August	\$ 175,438.01
September	\$ 129,337.69
October	\$ 148,262.83
November	\$ 91,261.96
December	\$ 36,432.55
Total	\$ 1,460,190.86

Golf Course Revenue as of
12/04/2023

Jan	\$ 3,815.50
Feb	\$ 6,750.22
Mar	\$ 22,058.62
Apr	\$ 94,875.64
May	\$ 76,102.70
June	\$ 82,946.19
July	\$ 78,512.19
August	\$ 79,471.77
September	\$ 68,760.94
October	\$ 39,489.33
November	\$ 30,682.50
December	\$ 921.50
Total	\$ 584,387.10

Capital Expense

Clubhouse Improvement	\$ 126,659.00
Golf Course Improvement	\$ 123,078.00
Golf Course Equipment	\$ 75,540.00
Pro Shop Improvement	\$ 38,519.00
ProShop Equipment	\$ 42,145.00
Swimming Pool Improvement	\$ 30,270.00
Swimming Pool Equipment	\$ 3,057.00
Park Equipment	\$ 84,134.00
Park Improvement	\$ 6,543.00
Total	\$ 529,945.00

Year End Summary

Lowest Balances:

PTIF: \$19,500

Zion: \$15,336

Projected Year End: \$1,150,000

2022 Year End: \$1,750,00

APPROVAL OF ADJUSTMENT TO SPORTS LEAGUE FEES

10% DISCOUNT OFF TOTAL RESERVATION
PER SEASON FOR THE YEARS 2024 & 2025

POOL OPERATIONAL GUIDANCE

Pool Operational Guidance

Two Options

- Keep pool open in 2024 with minimal repairs
- Close pool

Well beyond useful life

Significant repair costs if we decide to keep operating

Need to develop costs for residents to make decision on new pool

Deseret Peak will be closed this summer for repairs

LIBRARY SUPPORT

Library Support

Background

- In 2019 SSA Board agreed to support library with part time help and other support for est. \$15,000
- 2022 GM agreed to support full time person – Cost increases to \$100K
- 2023 Support Reduced to minimal effort
- 2024 Minimal amount in budget \$1,500, for basic support
 - E-mail, Internet, Phone, Office Supplies, Tiny Cat Subscription

APPROVAL OF EASEMENT FOR SPID

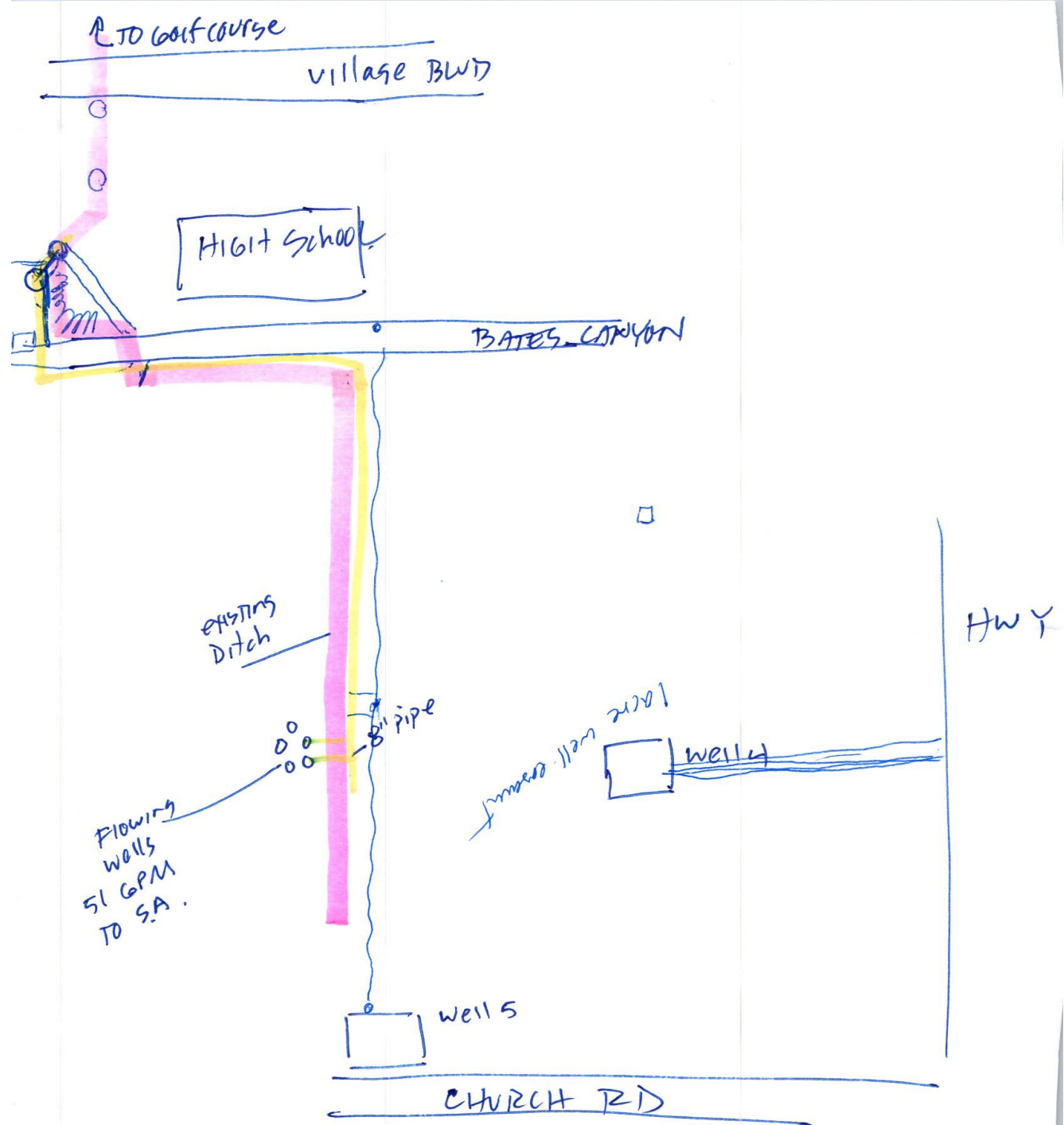
Approval of SPID Easement

Previous Easement to SPID for line down Rabbit Lane

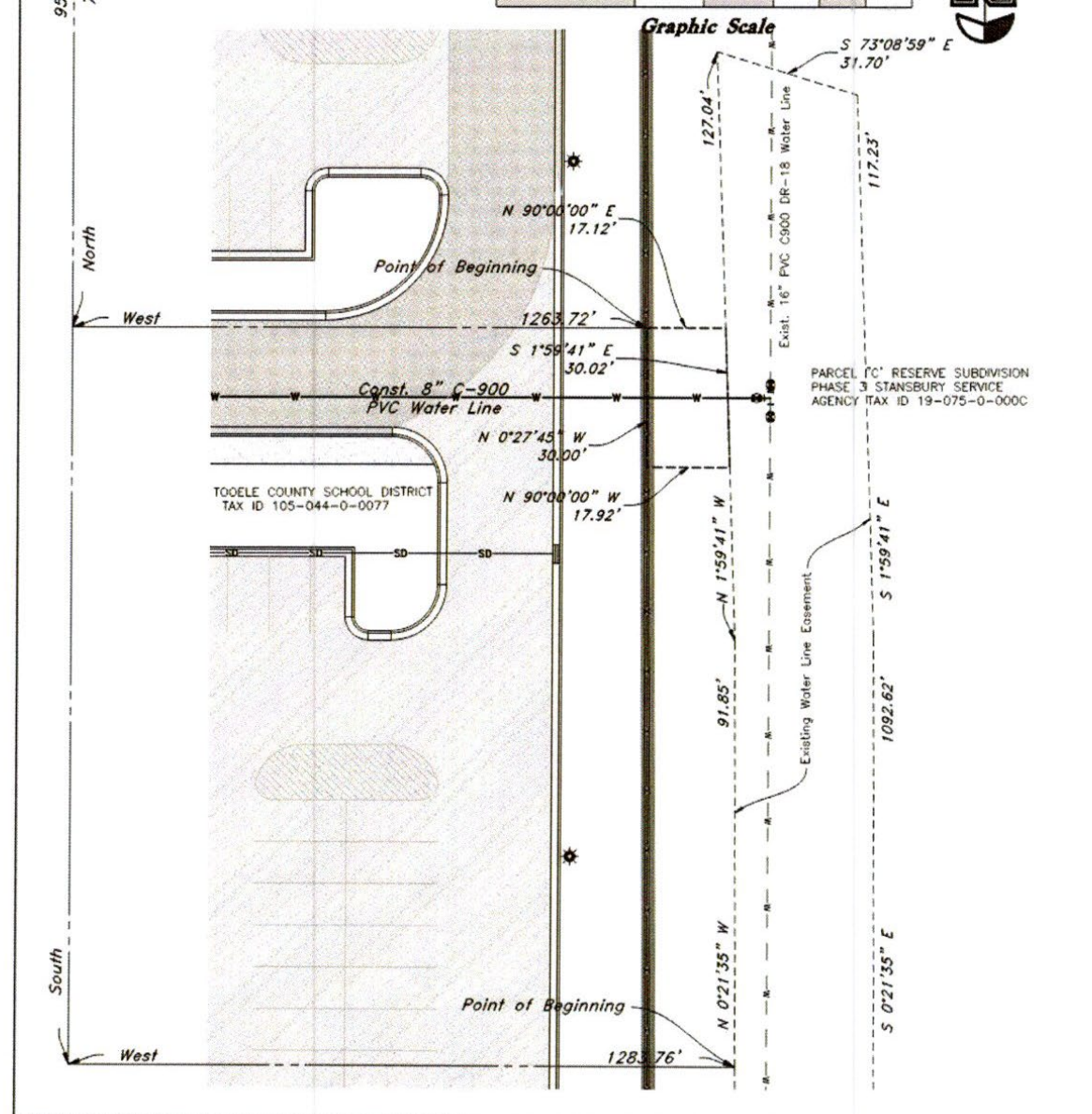
SPID needs an easement to cross lane by the Reserve


New piping system will bypass junction at Shady Brook Subdivision and pipe directly to golf course.

SPID Easement



SPID Easement



 GREAT BASIN ENGINEERING INC <small>5746 SOUTH 1475 EAST OGDEN, UTAH 84403 MAIN (801)394-8515 S.L.C (801)521-0222 FAX (801)392-7544 WWW.GREATBASINENGINEERING.COM</small>	UTILITY EASEMENT EXHIBIT B Located in Section 28	Sheet No. E1
	Job No. 18N228	Date October 2023

APPROVAL OF 2024 MEETING SCHEDULE

First 6 months

Date	Meeting	
3-Jan-24	Recreation Board Organization/Swearing In	
3-Jan-24	Greenbelt Board Organizaiton/ Swearing In	
3-Jan-24	Service Agency Organization/work Meeting	
24-Jan-24	Service Agency Business Meeting	
14-Feb-24	Service Agency Work Meeting	
28-Feb-24	Service Agency Business Meeting	
13-Mar-24	Service Agency Work Meeting	
27-Mar-24	Service Agency Business Meeting	
10-Apr-24	Service Agency Work Meeting	
24-Apr-24	Service Agency Business Meeting	
8-May-24	Service Agency Work Meeting	
2-May-24	Service Agency Business Meeting	
12-Jun-24	Service Agency Work Meeting	
26-Jun-24	Recreation Board Meeting	
26-Jun-24	Greenbelt Board Meeting	
26-Jun-24	Service Agency Business Meeting	

Last 6 months

10-Jul-24	Service Agency Work Meeting	
17-Jul-24	Service Agency Business Meeting	
14-Aug-24	Service Agency Work Meeting	
28-Aug-24	Service Agency Business Meeting	
11-Sep-24	Service Agency work Meeting	
25-Sep-24	Service Agency Business Meeting	
9-Oct-24	Service Agency Work Meeting	
23-Oct-24	Service Agency Business Meeting	
13-Nov-24	Service Agency Work Meeting	
20-Nov-24	Service Agency Business Meeting	
4-Dec-24	Service Agency Work Meeting	
10-Dec-24	Recreation Service Area Meeting	
10-Dec-24	Greenbelt Service Area Meeting	
10-Dec-24	Service Agency Business Meeting	

ICE SHACK CONTRACT

Ice Shack Contract

Contract runs from April to September

Includes rental of shed for \$50/month during this period

Vendor wants to store equipment year around

Modify contract to allow year around storage for \$50/month

Vendor required to maintain insurance on his equipment (per contract)

VENMO

Approval to Establish VENMO Account

Establish VENMO accounts to facilitate payment for community events

Needed as we move to take over the events within the park

Facilitates smaller, on-the-spot payments

Significant number of customers moving to app payment systems

System is commonly used and secure

BOARD MEMBER REPORTS AND CONCERNS

ADJOURN

Closed Session as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition or sale of real property.
