

Stansbury Service Agency Work Minutes

Date: Tuesday, December 5, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

The agenda items for this meeting are as follows:

1. **Call to Order** by Cassandra Arnell at 7:00 PM
2. **Roll Call**

Board Members

Cassandra Arnell – Present
James Hanzelka – Present
Ammon Jacobsmeyer – Present
John Wright – Present
Randall Hinton – Absent
Maria Sweeten - Absent

Administration

Ingrid Swenson – Present
Kellianne Rosemann – Present
Darin Jacobs - Present

3. Pledge of Allegiance made by Chad Saunders
4. DWR Presentation presented by Chris Crockett about different fishing options, possibility of grants and insight into creating a working relationship.
5. Review of Public Comments
 - Steve Lempp – Inland port- James Hanzelka responded that we do not have a lot of impact on those decisions, but we can investigate by getting more information.
 - Heather Lester – Offered to gather names for those who needed help for the tax break. He also notified that the tax rate is set but the board can discuss it in the spring.
6. General Manager updates presented by James Hanzelka
 - a. Pickle ball Court bathrooms – Electrical in place, interior hook ups completed and now we are working on exterior connections for Sewer and Water.
 - b. Goose Hunting – Golf course staff doesn't feel as if it is needed currently.
 - c. Golf Course – Will be closing December 15th for the season but the Agency will open the golf course for good weather.
 - d. Millpond Park – Waiting for good weather and county approval.
 - e. Reworking the shoreline grant



- f. Invited to put in an application for 1.5 mil grant with the need to match 500k the Agency needs to bid on the 2024 version and will be used for 2025 if received.
 - g. The pump for Gordon Well #1 needs to be fixed because the breaker may be broken.
 - h. Sound Wall Trail
 - i. UDOT is expanding HWY 36 which affects the sound wall because it'll push the trail to the west about 8-9 feet. Therefore we need to redesign the trail with our engineers.
 - i. Snow removal issues
 - i. We will no longer be moving snow on properties down village Blvd. that is no longer ours because of lack of staff.
 - j. Financials: \$64,000.00 is remaining for the year
7. Discussion Items
- a. 2023 Amended Budget
 - i. If we cannot balance the budget there is no need to amend it.
 - b. 2024 Budget
 - i. Budget will be back loaded and is broken down by functional area and is tracked using project numbers. The impact fees included is what is known. The funding is reduced for most of the year which will cause reduced services. The board is responsible for setting repair priorities for large scale items, in order to fix issues, it may require use of impact fee. The final budget depends on whether the pool is open or not, and the revenue that the golf course and the Field reservation fees bring.
 - ii. The state auditor said that safety issues need to be given priority. Second priority is building the budget so that we have 1 year of Budget + 3 months + 5% which would require us to carry over 4.2 million. Third make sure that we build long term contingencies and fourth he recommended that staying at the Maximum tax rate holds until those top three items are achieved.
 - 1. John Wright made a comment that the budget is tight and true, and he feels that the budget that is on the table is accurate, and it needs to be kept.
 - c. 2023 Fraud Questionnaire
 - i. Ammon Jacobsmeyer and the finance committee will be taking care of filling out the form and the board will approve it in January 2024.
 - d. 2024 Clubhouse Rental Agreement
 - i. John Wright asked that we insert the county requirement for the noise ordinance.



- e. Venmo for the Service Agency for Events
 - i. Brent Rose recommended that James Hanzelka check with the state auditor.
- f. Ice Shack contract renewal – recommended that we continue to charge 50.00 per month for storage.
- g. Administration Fees
 - i. Charge for photocopies, research time, etc. that are asked from a GRAMA Request. In terms of the notary, only notarize for Agency needed items.
- h. Pool Closure
 - i. As a board a decision needs to be made as to whether the pool will be closed or not. Deseret Peak will not be open for 2024 therefore Stansbury Park Pool will be the only outdoor pool in the county.
- i. Library Support
 - i. The library would like to offer 4 emails to the 4 new board members. Ammon Jacobsmeyer reiterated that the library is not under our charter.
- j. Sports Fee Schedule

Kellianne Rosemann presented a background of the athletic sport fees schedule that the board approved in October. She then presented the fees proposed by the sports clubs. The board discussed granting a discount to the various clubs. John Wright suggested that we give the clubs a \$5 discount for the Spring but not for the Fall.

8. Board member reports and requests

- Cassandra Arnell – Felt that we should say something in the public meeting about speaking with Utah Golf and Fitness about leasing the golf course.
- James Hanzelka – No Comment
- Ammon Jacobsmeyer – Look and approve the budget. The finance committee will try and meet before the meeting. He recommends approving a schedule for the board meetings.
- John Wright – Made contact with Taylor Electric and will meet on Friday with him at Millpond Park. Ball Park at Porter Way has been drug. He will continue to work on that in the spring. Pool Diving board will not be used this year. Aquatech will need to return the retention plate. The reward signs need to be gathered and the individual that came forward with information needs to be rewarded. Would like to make a note that we close the golf course from December 15, 2023, to March 1st, 2024.

Adjournment

Motion to adjourn to go into a closed session to discuss land use issues made by James Hanzelka seconded by Ammon Jacobsmeyer at 10:03pm



Vote as follows:

James Hanzelka, Aye; Ammon Jacobsmeyer, Aye; Cassandra Arnell, Aye; John Wright, Aye.
The Motion Passed.

Close session started at 10:10pm. Motion to Adjourn the Closed Session by James Hanzelka,
seconded by John Wright at 10:43 PM.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 20 day of December 2023

Cassandra Arnell, Chair