

Stansbury Service Agency Board of Directors Work Meeting

DECEMBER 5TH, 2023

Agenda

The agenda items for this meeting are as follows:

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 - Call to Order
 - Roll Call
 - Pledge of Allegiance
 - DWR Presentation
 - Review of Public Comments
 - General Manager
 - Discussion Items
 - 2023 Amended Budget
 - 2024 Budget
 - 2023 Fraud Questionnaire
 - 2024 Clubhouse Rental Agreement
 - Venmo for the Service Agency for Events
 - Ice Shack contract renewal
 - Administration Fees
 - Pool Closure
 - Library Support
 - Sports Fee Schedule
 - Board member reports and requests
 - Adjournment
 - Closed Session as needed to discuss personnel, pending, or threatened litigation, or property acquisitions.

DWR PRESENTATION

REVIEW OF PUBLIC COMMENTS

- ❖ Steve Lepp, 22 Lakeview- Received a postcard about an inland port meeting and wonders if the Board has sought more information beyond the public hearing. Steve suggests reaching out to the county government for further clarification on these matters.
- ❖ Heather Lester- Discussed a method for gathering names and addresses for communication purposes, especially for seniors, and mentioned exploring resources for tax breaks. She raised concerns about confusion in the community regarding the finality of a tax vote and suggests a motion to reconsider in a future meeting.

GENERAL MANAGER UPDATE

GM Updates

Porter Way Park Pickleball Court Bathrooms

- Electrical in place
- Interior hookups completed
- Working on exterior connections to Sewer and Water

Did Not Issue Goose Hunting Permits

- Can revisit if board desires

Golf Course Closure

- December 15th until TBD but will be open when the weather is nice

Millpond Park

- Waiting on weather and county approval

Reworking Shoreline Grant

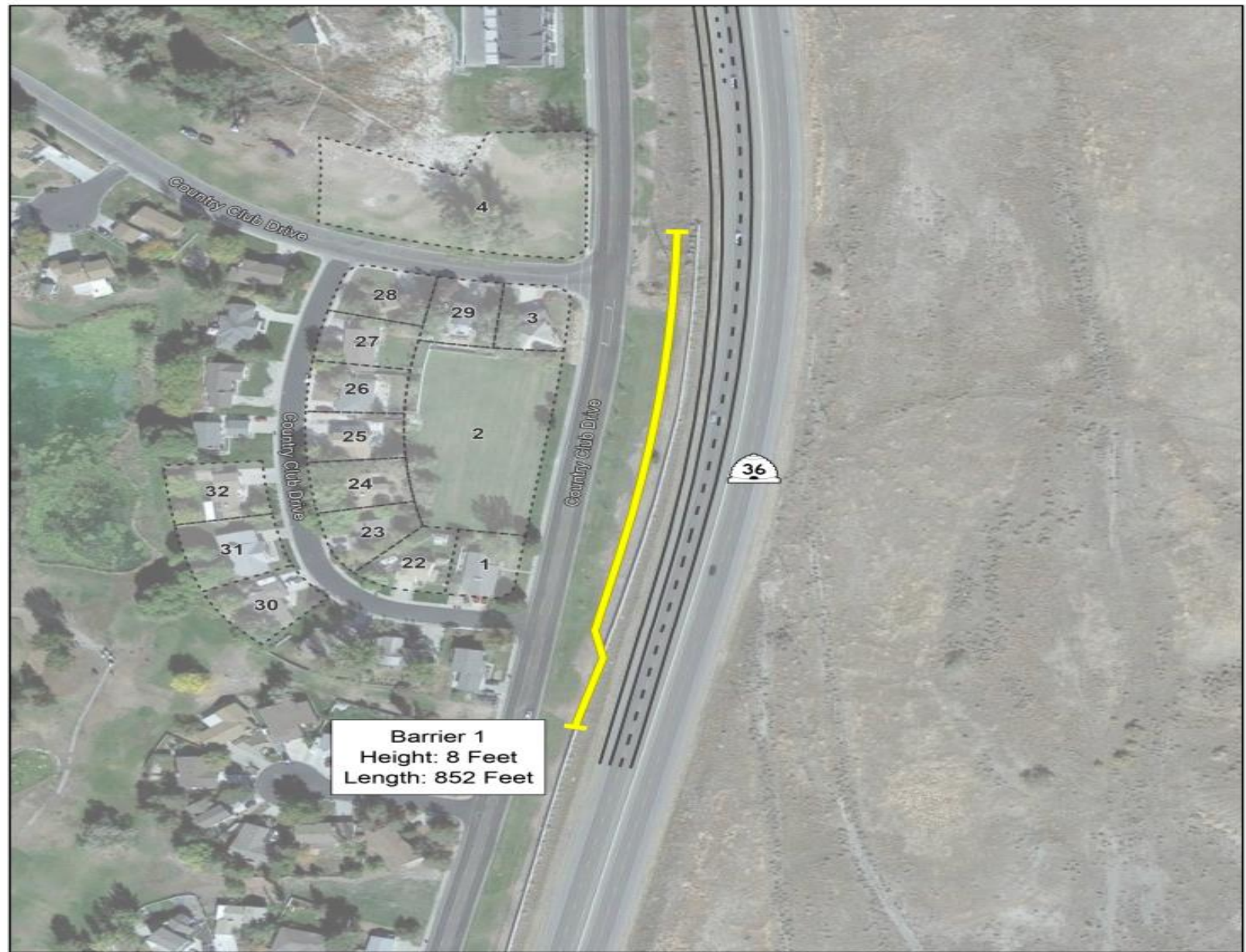
Received Invitation to Bid on 2024 RAISE Grant

Golf Course Working to Fix Pump on Gordon Well #1

Soundwall Trail

ADJUSTMENT REQUIRED BASED ON UDOT SR36
EXPANSION PROJECT

Soundwall Trail



SR-36 SB; Sunset Ln to Stansbury Pkwy

Noise Barrier Analysis (Preliminary Draft)

Project No.: S-0036(50)61

PIN: 17628

0 50 100 200 Feet



- Benefited Receptor
- Not Benefited Receptor
- Replace In-Kind Barrier
- Feasible and Reasonable Barrier

Snow Removal Issue Areas



Delancey St

Scarlet Horizon St

Poppy Cir

Beach Tree Ln

Iris Ct

Windsong Dr

Ketch Ln

Helm Ln

"ORANGE" IS
THE AREAS WE
PUSH THAT
AREN'T OURS

Lighthouse Ln

Nautical Dr

Aberdeen Ln

Village Blvd

Lanyard Ln

FLYING O'FRANCH LLC
05-000-0-0150
609-1578

FLYING O'FRANCH LLC
10-001-0-0004
603-316

Preakness Way

Derby Ln

Belmont Ct

Ponderosa Ln

Misty Brook Ln

Brook Ln

n Way

Streams Edge Way





05-034B-0012 05-034A-0001

EARL L TATE JR
18-0300-0001
R031293

RES BISHOP LDS CHURCH
12-100-A-0001
R00349



Stallion Way

Heather Way

Strasbourg Ln

Ardennes Way

Geneva Way

Clermont Ln

Lucerne Pl

Lorraine Way

Windsor Way

Aragon Ln

Brienne Way

Calais Ln

Sandhill Way

Village Blvd

Country Club Dr

Aberdeen Ln

Merion Dr

Pebble Beach Dr

Inverness Ct

Oakmont Ct

Spyglass Dr

Crenshaw Cir

Miller Cir

ANTHONES DBA
18-03-0002
R03310

STANBURY HEIGHT
05-03-10-4
R09552



MARION BRAB
02-01-0-0035
R02262

JUSTIN BOUR
02-01-0-0051
R06026

CINDY ROGERS JT
02-01-0-0001
R06220

LUKE MOSES
03-01-0-0011
R01578

K WHITE
01-01-0-002
00681

Lakeside Dr

Spinnaker Dr

Hull Ct

Windsong Dr

Starboard Ln

Genoa Ln

Spinnaker Dr

Lakeria



December Financials

Bank accounts Balance							
as of 12/05/2023							Pool Course Revenue
BANK	GENERAL	IMPACT FEES					April
Zion's	\$ 44,213.61	\$ 18,103.97					\$ 6,586.00
Chartway	\$ 1,087.11						\$ 10,900.00
PTIF	\$ 19,500.00	\$ 1,013,155.61					\$ (10,646.25)
Total	\$ 64,800.72	\$ 1,031,259.58					July
							\$ 14,145.25
							August
							\$ 8,725.19
							Total
							\$ 29,710.19

Employee Payroll as of 12/05/2023		Golf Course Revenue as of 12/04/2023		Capital Expense	
Jan	\$ 107,321.41	Jan	\$ 3,815.50	Clubhouse Improvement	\$ 126,659.00
Feb	\$ 79,046.98	Feb	\$ 6,750.22	Golf Course Improvement	\$ 123,078.00
Mar	\$ 75,505.74	Mar	\$ 22,058.62	Golf Course Equipment	\$ 75,540.00
Apr	\$ 163,925.59	Apr	\$ 94,875.64	Pro Shop Improvement	\$ 38,519.00
May	\$ 147,842.22	May	\$ 76,102.70	ProShop Equipment	\$ 42,145.00
June	\$ 149,677.23	June	\$ 82,946.19	Swimming Pool Improvement	\$ 30,270.00
July	\$ 156,138.65	July	\$ 78,512.19	Swimming Pool Equipment	\$ 3,057.00
August	\$ 175,438.01	August	\$ 79,471.77	Park Equipment	\$ 84,134.00
September	\$ 129,337.69	September	\$ 68,760.94	Park Improvement	\$ 6,543.00
October	\$ 148,262.83	October	\$ 39,489.33	Total	\$ 529,945.00
November	\$ 91,261.96	November	\$ 30,682.50		
December	\$ 36,432.55	December	\$ 921.50		
Total	\$ 1,460,190.86	Total	\$ 584,387.10		

Amended 2023 Budget

2024 Budget

2024 Budget Highlights

Because Increased Revenue Not Received Until December – Budget is Backloaded

Budget is Broken Down By Functional Area – Tracked Using Project Numbers

Impact Fees Include What is Known

Reduced Funding for Most of Year

- Reduced Services

Board Responsible to Set Repair Priorities

- May Require Use of Impact Fee Account Borrowing to Fix Issues

Depends on Decisions on Pool, Golf Course and Sports Fees

2024 Guidance From State Auditor

1. Repair Safety Issues as First Priority
2. Build Budget to Cover 1 Year of Budget + 3 Months+ 5%
 - \$4,200,000
3. Build Long Term contingencies
 - Capital Projects, Operations & Maintenance , Repair and Reserve
4. Recommend Staying at Maximum Tax Rate Until These Are Achieved

2023 Fraud Questionnaire

2024 Clubhouse Rental Agreement

Snow Removal

Venmo for Agency Events

CREATING A VENMO ACCOUNT FOR AGENCY USE FOR AGENCY
EVENTS

Snow Cone Shack Contract Renewal

Administration Fees

- WHEN COPIES NEED TO BE MADE FOR A GRAMA REQUEST
- WHEN NOTARIZING NEEDS TO BE DONE AFTER REGULAR BUSINESS HOURS

Pool Closure

Library Support

Sports Fees

- DISCOUNTED AMOUNT FOR THE YEAR 2024
- SET AMOUNT FOR THE THREE STANSBURY LEAGUES FOR THE YEAR 2024

Stansbury Park Youth Baseball Association

Potential Discount for year 2024 (spring and or fall)	Cost	Total
No Discount	35.00 per hour (guess of 340 hours reserved per year)	\$11900.00
\$5.00 discount per hour	30.00 per hour (guess of 340 hours reserved per year)	\$10200.00
\$10.00 discount per hour	25.00 per hour (guess of 340 hours reserved per year)	\$8500.00

Estimated Cost to Maintain but not improve Sagers Park per year - \$16,631.29

SPYBA Proposal: 10.00 per head and estimating 600 children per year paying- \$6000.00 to SSA

Elite FC

Elite reserves 5 of our parks.

They estimate that it will cost them anywhere from \$15,000.00 to \$20,000.00 per year to reserve the parks they need for the hours needed. Possibility of a potential percentage discount may be easier to do then a dollar amount per hour discount.

Estimated Cost to Maintain but not improve
Sandhill, Parkview, Gateway, Galley Lane and Brent
Rose Park per year - \$28047.29

Elite FC Proposal: No amount given, just asking for some sort of discount and/or explanation to give to parents on what the fee increase is associated with

Utes Conference

Potential Discount for year 2024 (Spring and/or Fall)	Cost to reserve Village Park	Total
No Discount	40.00 per hour (guess of 320 hours reserved per year)	\$12800.00
\$5.00 discount per hour	35.00 per hour (guess of 320 hours reserved per year)	\$11200.00
\$10.00 discount per hour	30.00 per hour (guess of 320 hours reserved per year)	\$9600.00

Estimated Cost to Maintain but not improve Village Park per year - \$12758.48

Utes Conference Proposal: 5.00 per head and estimating 240 children per year paying- \$1200.00 to SSA

Board Member Reports and Concerns

Adjourned

Closed Session

AS NEEDED TO DISCUSS PERSONNEL, PENDING, OR THREATENED LITIGATION, OR PROPERTY ACQUISITIONS.