

## **Athletic Field Use Policies & Rules**

**The Stansbury Service Agency (the “SSA”) offers reserved use of its athletic fields with the following policies and rules. Violations are subject to fees and fines as set forth in the Athletic Field Use Fee Schedule.**

### **Athletic Field Policies**

1. All fields are open to the public unless there is a Field Use Permit issued or closed by SSA.
2. Athletic Field Use Permit Applications will be accepted up to one year in advance of the event date. Requests submitted within 30 days will be assessed a late fee.
3. Proof of liability insurance is required in the amount of \$1,000,000 per occurrence. SSA must be named as additional insured.
4. No reservation or permit will be issued until approved by the SSA, fees are paid in full and proof of insurance naming the SSA as an additional insured is provided. An incomplete or inaccurate request form will not be processed. The applicant may be required to appear at the next available SSA Board meeting.
5. Among the criteria to be considered in granting reservations are the following:
  - a. timeliness of application;
  - b. availability of field and time slots;
  - c. residence of applicant (local Stansbury Park leagues have priority);
  - d. field condition as determined by the SSA;
  - e. proposed use schedules;
  - f. the type of activity and likely effect on the field; and
  - g. potential interference with the public ability to use and enjoy the Park.
6. Upon conclusion of the application process, receipt of full payment of fees and receipt of a certificate of liability insurance, an Athletic Field Use Permit will be issued to the approved applicant. The approved permit must be available for inspection at the field(s) during the time(s) of reservation(s).
7. Any person or group violating these Athletic Field Use Policies & Rules, its Athletic Field Use Permit or general rules of the Park may be subject to immediate cancellation of all reservations, forfeitures of fees and denial of future use. Additional fines for violations may be imposed according to the Athletic Field Fee Use Schedule.

### **Athletic Field Use Rules**

1. The SSA reserves the right to limit or prohibit use of any field or area when in its discretion, determines:
  - a. weather conditions create a situation in which use of the field may damage the field;
  - b. the area is over-used or in need of repair;
  - c. conflicting uses exist; or
  - d. it is otherwise in the best interest of the Park and its patrons.
2. Permit holders are required to leave the area clean. Permit holders will be assessed a cleaning fee for SSA labor for any field repairs or cleanup required after field use, plus damage costs.
3. No alcoholic beverages are allowed in the Parks.

4. No refunds will be issued for cancellations or unused reservations. Reservation dates and times may not be changed without prior written approval from the SSA.
5. Reservations may be rescheduled due to inclement weather or unplayable fields depending upon availability.
6. Permit holders must abide by park time regulations. All Parks are closed at 10:00 PM, and the Parks must be vacated at that time.
7. No equipment is included in any reservation unless specified in writing and agreed by the SSA.
8. No soliciting or sale of merchandise, raffles, food or other concessions are allowed in the Park without the express written consent of the SSA.
9. No Athletic Field Use Permit includes exclusive use of any parking lot. No attempt may be made to collect parking fees or otherwise restrict any member of the general public use of any SSA parking lot.
10. No vehicles/ATV/Golf Carts are allowed on the grass at any time.
11. Alterations or additions to existing athletic field facilities are prohibited. The use of backstops and fence lines for batting practice is strictly prohibited.
12. The introduction of soils or substances onto athletic fields is prohibited, except the use of field paint, line-marking substances, and "Diamond Dry" are allowed.
13. The use of detergents, fertilizers, fuels or other materials to burn boundary lines into any park grass is prohibited.
14. A permit to use any field may not be assigned or transferred to any other group.
15. Vandalism or intentional damage to Park fields or facilities will be referred to the appropriate authority for prosecution.
16. Use of the field shall cease should any hazardous condition on the field arise.
17. Permit Holder is responsible to provide restroom facilities when Park restrooms are not present, sufficient or operational.
18. The SSA assumes no responsibility for lost items or any cost or expenses arising from use of the athletic fields.
19. Responsibility for injury, damage, loss and all liability rests with the permit holder, who shall hold the SSA harmless.
20. Users agree to conduct themselves in such a manner to avoid potential conflict or injury to non-participating bystanders, and to comply with all rules and regulations governing the Park.
21. All permit holders are liable for damage to fields occurring during their use.
22. SSA staff monitors field use to prevent abuse of fields. Please cooperate with SSA staff to ensure a smooth event.

The following documents are intended to be used together:

1. Athletic Field Use Application Form,
2. Athletic Field Use Agreement,
3. Athletic Field Use Fee Schedule,
4. **Athletic Field Use Policies & Rules, and**
5. Athletic Field Use Permit