

Stansbury Service Agency Board of Directors Combined Work and Business Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order. Meeting started @ 7:04 pm. Led by Brett Palmer – Chair
2. Roll Call

Board Members: Brett Palmer – present
 Kyle Shields – present
 John Wright – present
 Maria Sweeten – present
 Cassandra Arnell – present

Staff Members: James Hanzelka – via zoom
 Ingrid Swenson – present
 Gwen Ruebush – present

3. Pledge of Allegiance led by Kyle Shields
4. Sheriff Report by Sergeant Yale

Low numbers--125 traffic stops, 33 citations, 84 warnings, 2 accidents, 3 DUIs, 10 misdemeanor arrests, 3 felony arrests

5. Fire Chief Report—not present

6. Public Comment

-Charles Prows (owner of Kibbles and Cuts) wants to have an off-leash dog community event at the lake on the second Sunday of June.

-Tina Ruth (resident) wants repairs at the Woodland and Sutton parks done as soon as possible. She is worried about the slide at Woodland Park and the basketball hoop at Sutton Park.

Staff Updates and Reports

1. General Manager Updates by James Hanzelka



We are looking at two grants. We have 3 new hires—a golf pro, a receptionist, and an administrative assistant. We are shorthanded in personnel: mechanic, boat operators, seasonal hires. We are looking at expansion in the cemetery and how to modify the layout to get equipment in. We are working to generate cash by putting on events.

2. Ingrid Swenson presented the Financials.

Action Items

1. 2024.02.01 A
 - a. Board Review and Possible Approval of January 16th, 2024, Business Meeting Minutes

Motion M2024.02.01 A to approve January 16, 2024 Business Meeting Minutes with no changes needed made by Kyle Shields. Cassandra Arnell seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

2. 2024.02.02 A
 - a. Presentation of a Per Field Reservation Rate for Parks by James Hanzelka.
 - b. Public Comment
 - Jeff Terry (resident) is against charging to use the fields. Youths are more important than getting a little extra money.
 - Heather Lester (resident) wants consistency. Clear rules for parks. Do the rules apply to things other than sports?
 - c. Discussion and Possible Approval of Per Field Reservation Rate for Parks

Motion M2024.02.02 A to table discussion until we put it on public notice for a public hearing on March 6th at 7 pm and to instruct staff to move forward with the approved rates made by Maria Sweeten and seconded by John Wright. If new rates are approved, we can refund.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

3. 2024.02.03 A



- a. Presentation of Allowing Tooele County to use the Clubhouse at a reduced rate or for free by Ingrid Swenson.
- b. Public Comment
- c. Discussion and Possible Approval of Allowing Tooele County to use the Clubhouse at a reduced rate or for free.

Motion M2024.02.03 A to approve allowing Tooele County to use the clubhouse for presidential elections on June 25th and November 5th at no cost made by John Wright. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – nay.

Motion Passed.

4. 2024.02.06 A

- a. Presentation of Allowing North Valley Communities That Care, an organization part of Tooele County Health Department, to use the Small Conference room at a discounted rate or for free by James Hanzelka
- b. Public Comment
-Heather Lester (resident) wants free use for all if we approve it for one.
- c. Discussion and Possible approval of Allowing North Valley Communities That Care, an organization part of Tooele County Health Department, to use the Small Conference room at a discounted rate or for free.

Motion M2024.02.06 A to have management follow our policy as written with judgement of staff made by Kyle Shields. Cassandra Arnell seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

5. 2024.02.07 A

- a. Presentation of Letter for those authorized to sign on Zions Bank account, to give to Zions Bank by James Hanzelka.
- b. Public Comment
No public comment.
- c. Discussion and Possible Approval of Letter for who is authorized to sign on Zions Bank accounts to give to Zions Bank

Motion M2024.02.07 A to approve the letter that has been drafted to assign



board members to sign checks and PTIF accounts made by John Wright with the effective date added. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

6. 2024.02.08 A

- a. Presentation of Ivory Homes Sagewood Gardens Phase 1 grant an easement for a storm drainpipe across service agency property by Brett Palmer.
- b. Public Comment
No public comment.
- c. Discussion and possible approval for Ivory Homes Sagewood Gardens Phase 1 grant an easement for a storm drainpipe across service agency property.

Motion M2024.02.08 A to grant an easement for Ivory Homes Sagewood Gardens Phase 1 for a storm drainpipe across service agency property with Ivory Homes paying all associated costs made by John Wright. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

7. 2024.02.09 A

- a. Presentation of Ivory Homes request to see If the Stansbury Service Agency has water right credits available for purchase that could be used on developments in Stansbury by Brett Palmer.
- b. Public Comment
-Jeff Terry (resident) is worried about the use of the money acquired by sale and wants a policy created only to use the money for major projects.
- c. Discussion and Possible Approval of Ivory Homes's request to see If the Stansbury Service Agency has water right credits available for purchase that could be used on developments in Stanbury.

Motion M2024.02.09 A to approve of making 20 acre shares of water available for purchase to be used in developments in Stansbury Park and that an agreement be made between SPID and SSA with legal documentation in place for the purpose that we can sell 12 water rights to Ivory Homes as long as Ivory



will pay for all legal work, surveys and staff time to make the water rights available made by John Wright. Maria Sweeten seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

Board Member Reports and Discussion Items

John Wright: He wants to make sure that we are moving forward online items from previous meetings. He met with Rocky Mountain Power today to talk about the power for the pump for the Reserves property. The bridge and associated trail are more complicated than they look.

Cassandra Arnell: She has been working on the grant money. She loves the newsletters and wants the office to start taking care of them. She doesn't want just to ignore the lake. Perhaps we could use Aquashade this year. When money is available, we should change our name to Stansbury Parks and Recreation.

Adjourn

Motion to close the meeting made by Brett Palmer and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 3rd day of April 2024

Brett Palmer, Board Chair