



## Stansbury Service Agency Work Meeting Minutes

**Date:** Wednesday, April 10, 2024

**Location:** 1 Country Club Drive, Suite 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

The agenda items for this meeting are as follows:

1. Call to Order by Brett Palmer at 7:04 PM

2. Roll Call

Board Members: Brett Palmer – present  
Kyle Shields – present  
John Wright – present  
Maria Sweeten – absent  
Cassandra Arnell – absent

Staff Members: James Hanzelka – present  
Ingrid Swenson – present  
Gwen Ruebush – present  
Darin Jacobs - present

3. Review of Public Comments: No comments to review

4. General Manager

a. Personnel Status: We aren't getting enough applicants.

b. Pressurizing and Testing Waterlines

- i. Timer issue at Sagers Park Field 1
- ii. Porter Way – major line break to feed line
- iii. Clubhouse – line break in one of two legs
- iv. Village Park – timer issue
- v. Ponderosa Park – Issue with feed line/spray heads
- vi. Village Parkway, West of Mast - low flow, potential line break under road
- vii. The L – new timer, may want to move out of resident's backyard
- viii. Frontage Road – not on until fountain turn on
- ix. Solomon Greenbelt – line blockage
- x. Causeway – Need to repair line
- xi. Woodland – Needs to repair line and needs to add hose bib
- xii. Sutton – Needs new timer, valves, backflow and lines

c. Work Day at Sagers: well attended, went well



- d. Attended County Trail Committee Meeting: They were happy to have Jim Hanzelka there to interface. Grants have a second cycle.
  - e. UDOT Meeting on Sound Wall Trail
  - f. Met with Football: A major issue on Facebook was easily solved in a meeting.
  - g. Pageant Update: Proposal on rules for this year, eligibility
  - h. Stansbury Days Update: We have volunteers to do the sponsorship and the car show. We are still trying to get a fireworks show; cost of a drone show too high at \$20K.
  - i. Striping of Brent Rose Park tennis courts costs are coming in around \$1000 with labor-possible blended lines to play pickleball or tennis
  - j. Bridge stability study: We need to consider closing it.
  - k. Rumor Control: We are not charging for use of the pickleball courts unless it is a tournament play. We are not charging for use of the parks unless it's for leagues or reservations. We have not received the money from the tax increase.
  - l. Financial Update
5. Discussion Items
- a. Mitchell Land Sale Proposal: They want to expand their property and purchase 39 feet of land that is well used by the public.
  - b. County Taxation Adjustment: The county double counted some businesses which artificially lowered the 2023 tax rate. County commissioners will determine if additional tax from residents will be collected in one year or over three years. They are looking for a recommendation from us.
  - c. Easement for Sagewood Village: Ivory revested an easement from the Service Agency to drain the rear lots of Sagewood Gardens into the Service Agency's detention pond on Village Blvd and the Jenny Cove subdivision.
  - d. Golf Course Equipment Options: Budget includes \$130K for purchase of 2 sprayers. We are buying a used sprayer for \$25K and a second large sprayer for \$74K. That leaves us \$30K in surplus. We may purchase or lease triplex mowers.
  - e. Fee Schedule Adjustments: Doug Brown, golf course pro, would like to lower punch card rates. We need to add fees for conference room use, microphone use, and key replacement in the clubhouse. We are adding a location in Porter Way Park the size of Village Blvd Park to be rented. People can also rent tennis courts and small parks.
  - f. Impact Fees
    - i. Impact Fee Report: Annual report due to State at the end of June. Auditor would like it as soon as possible.
    - ii. Impact Fee Plan: Should be updated often-annually. Ours is dated 2007.
    - iii. Decisions Impacting Impact Fee Plan: park layout drafts, cost estimates, justifications
6. Board member reports and requests:
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Kyle Shields: Verified that Cassandra signed for the bank.

John Wright: The deck at Delgada Park is in bad shape. We are looking at the electrical situation at the pool. Blue Architects are giving us a proposal for creating a layout of Millpond Park. Infield clay by bulk will be \$94 per ton priced by Kyle.

7. Closed Session as needed to discuss personnel, pending or threatened litigation, or property acquisitions.

**Motion** to go into a closed session to discuss personnel matters made by John Wright and seconded by Kyle Shields at 8:52 PM. James Hanzelka and Ingrid Swenson were invited to stay.

8. Adjournment

**Motion** to close the meeting made by John Wright and seconded by Kyle Shields at 9:20 PM.

Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea.

Motion Passed.

*The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 22<sup>nd</sup> day of May 2024*

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*Brett Palmer, Board Chair*