



Stansbury Service Agency Board of Directors Business Meeting Agenda

Date: Wednesday, April 24th, 2024

Location: 1 Country Club Drive Suite 1, Stansbury Park UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order – Meeting started at 7:00 pm led by Brett Palmer, Chair
2. Roll Call

Board Members: Brett Palmer – present
Kyle Shields – present
John Wright – present
Maria Sweeten – present
Cassandra Arnell – present
Ammon Jacobsmeyer – present

Staff Members: James Hanzelka – present
Ingrid Swenson – present
Gwen Ruebush – present
Shawn Chidester – present

3. Pledge of Allegiance led by Ammon Jacobsmeyer
4. Sheriff Report – not present
5. Fire Chief Report – not present
6. Public Comment – none
7. General Manager Updates by James Hanzelka:

Reminders: Dogs are not allowed on the golf course. Vehicles are not allowed on greenbelts unless specifically approved by the Agency. The Lake cleanup is Saturday April 27 at 10. Regular food trucks will begin May 2 at Porter Way Park on Thursdays and the Clubhouse on Fridays. Dumpsters for clean-up are scheduled through the fire station May 10-20. We are taking names of people who want to volunteer to drive boats when certified. The tax increase funds will not take place until December, so we are working on a limited budget and staff.

Some changes: Darin Jacobs has retired as a project manager. Shawn Chidester is taking his place. Tom Costello is retiring as a golf pro. Other people left because of Tom retiring.

The Mitchells at 256 Spinnaker will be buying a sliver of property from us. The square footage is to be determined. This is only possible because the land was not included in the bankruptcy.



Pool repair list: Finish cleaning the pool, grind and caulk decking, repair crack in center of pool, fix gate hinge, replace tiles around the pool, lights, repairs to the buildings, electrical, startup, safety inspection, and staffing.

The park repair list is long. We are going to start by pulling out the Woodland Park playground and replacing it with the all-abilities playground purchased for Oscarson Park. We won't use woodchips because they aren't a good fit for this playground.

Organization charts for parks & rec, golf course, and pro shop were shown. Many needed positions are currently unfunded and thus not filled.

The capital equipment schedule of what we need to buy over the years was shown.

Financials: Available funds were shown. We hope to have a gentler slope of expenditures this year compared to last.

Action Items

8. 2024.04.09 A
 - a. Board Review and Possible Approval of November 15th, 2023 Business Meeting Minutes
Motion 2024.04.09 to approve November 15, 2023 Business Meeting Minutes with typographical non-substantive errors corrected made by Cassandra Arnell and seconded by Maria Sweeten. Vote as follows: Ammon Jacobsmeyer – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea. Others abstained because they weren't on the Board at the time. Motion Passed.

9. 2024.04.10 A
 - a. Board Review and Possible Approval of December 20th, 2023, Special Meeting Minutes
10. 2024.04.11 A
 - a. Board Review and Possible Approval of April 3rd, 2024, Business Meeting Minutes
11. 2024.04.12 A
 - a. Board Review and Possible Approval of April 10th, 2024, Business Meeting Minutes
12. 2024.04.13 A
 - a. Board Review and Possible Approval of April 17th, 2024, Special Meeting Minutes
Motion 2024.04.10 to table decisions to approve December 20, 2023 (corrected date) Special Meeting Minutes, April 3, 2024 Business Meeting Minutes, April 10, 2024 Business Meeting Minutes, and April 17, 2024 Special Meeting Minutes until the next Business Meeting by Maria Sweeten and seconded by Ammon Jacobsmeyer. Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea. Ammon Jacobsmeyer – yea. Motion Passed.

13. 2024.04.14 A
 - a. Presentation of Additional Park Fees for the small conference room, replacement keys, use of microphones, golf course, park reservation, and boat registration for non-residents.



b. Public Comment:

Wes VanDyke - An annual fee per boat would be a great way to raise funds.

c. Discussion and Possible Approval of Additional Park Fees

Motion 2024.04.14 to approve additional fees as presented made by Cassandra Arnell and seconded by Ammon Jacobsmeyer. Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea; Ammon Jacobsmeyer – yea. Motion Passed.

14. 2024.04.15 A

a. Discussion to add Ammon Jacobsmeyer to the Finance Committee and Kasey Nobles to the Capital Projects Planning Committee. They each stated their background and introduced themselves.

b. Possible Approval to add Ammon Jacobsmeyer to the Finance Committee and Kasey Nobles to the Capital Projects Planning Committee

Motion 2024.04.15 to add Ammon Jacobsmeyer to the Finance Committee and Kasey Nobles to the Capital Projects Planning Committee made by Maria Sweeten and seconded by Cassandra Arnell. Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea. Ammon Jacobsmeyer – yea. Motion Passed.

15. 2024.04.16 A

a. Presentation of purchase of 2 triplex mowers options.

b. Public Comment-none

c. Discussion and Possible Approval of purchase of 2 triplex mowers

Motion 2024.04.16 to purchase triplex mowers now with a 60-month loan with \$111,786 in deferred cost and \$135,394.19 in total cost made by Maria Sweeten and seconded by Kyle Shields. Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea. Ammon Jacobsmeyer – yea. Motion Passed.

Board Member Reports and Discussion Items

Cassandra Arnell thanks Ammon Jacobsmeyer and Kasey Nobles for joining committees.

John Wright is working with people on pool repairs. We need to stay on top of weeds. Volunteer response discussed.

Kyle Shields is looking for volunteers with a financial background to help on the finance committee in response to public feedback.

Community discussion: Mary Wilson wants to know where calls for volunteers are going out. They are on social media and our website. We are working towards an Adopt-a-Greenbelt program. Jennifer VanDyke would like the community to take care of green spaces near their homes.

Ammon Jacobsmeyer appreciates community members stepping up for the lake clean-up this week. Joyce McMullen is doing an amazing job with Stansbury Days.



Adjourn

Motion to adjourn made by Maria Sweeten and seconded by Kyle Shields. Vote as follows: Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea. Ammon Jacobsmeyer – yea. Motion Passed.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 22 day of May 2024

Brett Palmer, Board Chair