

## Stansbury Service Agency Board of Directors Business Meeting Agenda

**Date:** Wednesday, April 3<sup>rd</sup>, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

### Order of Business

1. Call to Order by Brett Palmer at 7:05PM
2. Roll Call

#### Board Members:

Brett Palmer – Present  
Kyle Shields – Present  
John Wright – Present  
Maria Sweeten – Present  
Cassandra Arnell – Arrived Late

#### Staff:

James Hanzelka - Present  
Ingrid Swenson – Present  
Kellianne Rosemann – Present  
Darin Jacobs – Present

3. Pledge of Allegiance presented by John Wright
4. Sheriff Report –  
134 Traffic Stops, 38 Citations, 88 Warnings, 2 Accident, 5 DUI, 10 Misdemeanor, Felony Arrests
5. Fire Chief Report – Not present.
6. Public Comment

**No public comment**

### Staff Updates and Reports

1. General Manager Updates presented by James Hanzelka
  - a. Volunteer Initiatives
  - b. Tooele County did not plan on us needing to deposit waste at the dump and did not budget to allow us to do it for free. James Hanzelka presses that we need to keep making our presence known to the County.
  - c. Major Projects update
    - i. Sound Wall Trail – Meeting with UDOT on April 10 about road widening on SR36.
    - ii. Millpond Park – Waiting on Engineering design to resubmit to county.
    - iii. Bid package for bathroom is being vetted by Planning Committee



- iv. Shoreline Improvement – Grant submitted for 35,000.00 to use towards helping install docks and install a fixed dock (awaiting on bid)
- v. Sagewood Trails – Discussion with developers about the trails that the agency will receive as well as a 3.69 acre lot (located West of Village & South of Hwy 138) will take place.
- d. Playground Equipment
  - i. Most of our equipment is 20-30 years old and has never been inspected, which has caused repairs to be problematic. Kyle Shields can have a potential source for inexpensive equipment and requires volunteer effort to install.
- e. Pool Update
  - i. The bid for decking repair is \$4,000 and we are still waiting for an electrical bid that could be around \$6,000. Between April 15-30 will be start up and prep of the pool. If everything goes through, and the pool is okay, registration will open the 1<sup>st</sup> of May and the Pool will open June 1<sup>st</sup>.
- f. Sports League Updates
  - i. Elite soccer, Stansbury Park Youth Baseball Association, Flag Football and Comp baseball have reserved parks. Stallions are producing a plan to reserve in the fall and will notify the Agency next week. Cost to reserve fields is there to help keep the fields in good shape.
- g. Meeting with the county
  - i. March 27<sup>th</sup> was the meeting and Kendall Thomas felt we should be included in the Council of Governments. Tooele County Trails committee has a meeting on April 4<sup>th</sup>. The County Planning Office is reviewing Sagewood properties. We will need to have a discussion with the County about property on the east side of Wildhorse Properties
- h. Grants Update
  - i. Rebuilding American Infrastructure with Sustainability and Equity Grant is 2.2M for the DOT has been submitted. County Tourism grant has been submitted. Cemetery put in a 5k grant for surveying. The Utah Outdoor Recreation Grant grant is 116k and the county and tourism grant if received could cover the matching of the Utah Outdoor Recreation Grant.
- i. Financial Highlights
  - i. Annual Audit – Completed by designated Auditor.
    - 1. No Major Findings but the golf course was keeping cash accounts and that is no longer happening.
  - ii. Major Golf Course Purchases
    - 1. Large Sprayer – Delivery in 30-40 days
    - 2. Small Sprayer – On order but looking for a used sprayer to save costs.
    - 3. Triplex Mowers – Not in budget but notified that they will ship in 30/40 days.
      - a. Moving to smaller/diesel mowers- saves 5k a mower.
      - b. Looking at lease vs purchase – minimized cost this year.
- j. Finance Report presented by James Hanzelka
- k. Fee Schedule Changes



- i. The golf course needs to possibly change the fee of the 20-round punch card and range balls and pavilion rentals.
- ii. Sports Leagues need to be charged \$5.00 per hour for unaccounted fields.

**Action Items**

1. 2024.04.01 A

- a. Board Review and Possible Approval of February 21<sup>st</sup>, 2024, Business Meeting Minutes

M2024.04.01 A

Motion to approve February 21<sup>st</sup>, 2024, Business Meeting Minutes made by John Wright and seconded by Kyle Shields

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

2. 2024.04.02 A

- a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Public Hearing Minutes

M2024.04.02 A

Motion to approve March 6<sup>th</sup>, 2024, Public Hearing Minutes made by Maria Sweeten seconded by Cassandra Arnell

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

3. 2024.04.03 A

- a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Special Meeting Minutes

M2024.04.03 A

Motion to approve March 6<sup>th</sup>, 2024, Special Meeting Minutes made by Cassandra Arnell and seconded by Kyle Shields

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Abstain, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

4. 2024.04.04 A

- a. Board Review and Possible Approval of March 13<sup>th</sup>, 2024, Business Meeting Minutes

M2024.04.03 A

Motion to approve March 13<sup>th</sup>, 2024, Business Meeting Minutes made by John Wright and seconded by Maria Sweeten

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

5. 2024.04.05 A



- a. Presentation to add Roth IRA to options for employee retirement programs made by James Hanzelka
- b. Public Comment – No public Comment
- c. Discussion and Possible Approval to add Roth IRA to options for employee retirement programs.

**M2024.04.03 A**

Motion to adopt the option to include the Roth IRA into our employee benefit package made by Maria Sweeten and seconded by Cassandra Arnell

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

**6. 2024.04.06 A**

- a. Presentation of Food Truck Contract made by James Hanzelka
- b. Public Comment
- c. Discussion and Possible Approval of Food Truck Contract

**M2024.04.03 A**

Motion that we adopt the Food Truck Contract for use by vendors participating in Stansbury Park Events as amended with Cassandra Arnell's Changes and Edits made by Maria Sweeten and seconded by John Wright.

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

**7. 2024.04.07 A**

- a. Presentation of Volunteer Forms made by James Hanzelka
- b. Public Comment – No Comment
- c. Discussion and Possible Approval of Volunteer Forms
  - i. John Wright asked that we be cautious about what activities the volunteers are going to do.

**M2024.04.03 A**

Motion to adopt the Volunteer Agreement for Stansbury Park Volunteers made by Maria Sweeten and seconded by Kyle Shields.

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

Motion to adopt the waiver and release form for the Stansbury volunteers made by Kyle Shields and seconded by Maria Sweeten.

Vote As Follows:

Cassandra Arnell; Aye, Maria Sweeten; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye  
Motion Passes.

8. 2024.04.08 A

- a. Board Review and Possible Approval of March warrants, financial statements, and journal entries.

John had various questions concerning the invoice register.

M2024.04.03 A

Motion to ratify march warrants, financial statements and journal entries made by John Wright and seconded by Kyle Shields

Vote As Follows:

Cassandra Arnell; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye

Motion Passes.

Maria Sweeten left at 8:32pm

**Board Member Reports and Discussion Items**

Cassandra Arnell – Follow up on 3.8 acres at Sagewood as she was not at the meeting yet for that. Cassandra Arnell would like to make sure that we have a Lake Mower and would like what the plan is for the lake this summer. James responded that we would like to have something for volunteers helping Mow. She wanted to make sure that the newsletter went out. She wants to have a conversation about the Cemetery being privately funded. She acquired donated nets for Brent Rose Park.

Motion to extend to Closed Session to discuss pending or reasonably imminent litigation and invite James Hanzelka and Ingrid Swenson

Motion to close closed meeting and reopen Business meeting made by Cassandra Arnell and second by John Wright at 8:45pm.

Vote As Follows:

Cassandra Arnell; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye

Motion Passes.

Reopened the open meeting.

John Wright gave an update on the various projects he is working on: pool and Mitchell's property.

James Hanzelka gave an update on the Mitchell's survey for the lot he would like to buy.

John Wright motioned to adjourn the business meeting and Kyle Shields seconded meeting adjourned at 8:48pm

Vote As Follows:

Cassandra Arnell; Aye, Brett Palmer; Aye, John Wright; Aye, Kyle Shields; Aye

Motion Passes.

**Adjourn**



**STANSBURY**  
**SERVICE AGENCY**  
Parks and Recreation District

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*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 22 day of May 2024*

A handwritten signature in blue ink, appearing to read 'Brett Palmer', is written over a horizontal line.

*Brett Palmer, Board Chair*

NOTICE OF THE STANSBURY SERVICE AGENCY BOARD OF DIRECTORS BUSINESS MEETING

PUBLIC NOTICE is hereby given that the Board of Directors of the Stansbury Service Agency hereby gives notice of the Meeting of the Stansbury Service Agency Board of Directors, which shall be open to the public, to be held on Wednesday, April 3<sup>rd</sup>, 2024, at 7:00 pm at the Clubhouse, 1 Country Club Dr. Ste 1, Stansbury Park, Utah

**Stansbury Service Agency Board of Directors Business Meeting Agenda**

**Date:** Wednesday, April 3<sup>rd</sup>, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

**Order of Business**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Sheriff Report
5. Fire Chief Report
6. Public Comment

**Staff Updates and Reports**

1. General Manager Updates

**Action Items**

1. 2024.04.01 A
  - a. Board Review and Possible Approval of February 21<sup>st</sup>, 2024, Business Meeting Minutes
2. 2024.04.02 A
  - a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Public Hearing Minutes
3. 2024.04.03 A
  - a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Special Meeting Minutes
4. 2024.04.04 A
  - a. Board Review and Possible Approval of March 13<sup>th</sup>, 2024, Business Meeting Minutes
5. 2024.04.05 A
  - a. Presentation to add Roth IRA to options for employee retirement programs.
  - b. Public Comment
  - c. Discussion and Possible Approval to add Roth IRA to options for employee retirement programs.



6. 2024.04.06 A
  - a. Presentation of Food Truck Contract
  - b. Public Comment
  - c. Discussion and Possible Approval of Food Truck Contract
7. 2024.04.07 A
  - a. Presentation of Volunteer Forms
  - b. Public Comment
  - c. Discussion and Possible Approval of Volunteer Forms
8. 2024.04.08 A
  - a. Board Review and Possible Approval of March warrants, financial statements, and journal entries.

**Board Member Reports and Discussion Items**

**Closed Session**, as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition, or sale of real property.

**Adjourn**



# **Stansbury Service Agency Board of Directors Business Meeting**

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APRIL 3<sup>RD</sup>, 2024

# Agenda

## **Order of Business**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Sheriff Report
5. Fire Chief Report
6. Public Comment

## **Staff Updates and Reports**

1. General Manager Updates

## **Action Items**

1. 2024.04.01 A
  - a. Board Review and Possible Approval of February 21<sup>st</sup>, 2024, Business Meeting Minutes
2. 2024.04.02 A
  - a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Public Hearing Minutes
3. 2024.04.03 A
  - a. Board Review and Possible Approval of March 6<sup>th</sup>, 2024, Special Meeting Minutes
4. 2024.04.04 A
  - a. Board Review and Possible Approval of March 13<sup>th</sup>, 2024, Business Meeting Minutes
5. 2024.04.05 A
  - a. Presentation to add Roth IRA to options for employee retirement programs.
  - b. Public Comment
  - c. Discussion and Possible Approval to add Roth IRA to options for employee retirement programs.
6. 2024.04.06 A
  - a. Presentation of Food Truck Contract
  - b. Public Comment
  - c. Discussion and Possible Approval of Food Truck Contract
7. 2024.04.07 A
  - a. Presentation of Volunteer Forms
  - b. Public Comment
  - c. Discussion and Possible Approval of Volunteer Forms
8. 2024.04.08 A
  - a. Board Review and Possible Approval of March warrants, financial statements, and journal entries.

## **Board Member Reports and Discussion Items**

**Closed Session**, as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition, or sale of real property.

## **Adjourn**

# Public Comment

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# GM Updates

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# Personnel Status

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<b>If we were to be fully staff, we would need</b>				
Proshop	3FT w/Benefit			13 PT Seasonal
Greens	6FT w/Benefit		5 FT Seasonal	3 PT Seasonal
Recreation	9FT w/Benefit		15 FT Seasonal	

<b>With our current budget, we can have</b>					
Proshop	2 FT w/Benefit	1FT		11PT Seasonal	2 Volunteers
greens	2 FT w/Benefit	1FT	3FT Seasonal	5 PT Seasonal	
Recreation	3FT w/Benefit	2FT	6FT Seasonal		

<b>Right now</b>					
Proshop	2 FT w/Benefit	1FT		6PT Seasonal	2 Volunteers
greens	2FT w/Benefit	1FT	1FT Seasonal	3 PT Seasonal	
Recreation	3FT w/Benefit	2FT	3FT Seasonal		

# Volunteer Initiatives

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- Adopt a Greenbelt
- Stansbury Park Volunteer Navy
- Stansbury Days
- Lake Cleanup Day
  - April 27th

# Tooele County Spring Cleanup

3RD ANNUAL

TOOELE  
COUNTY

# SPRING CLEANUP

We would love your support  
Businesses... Churches... Organizations... Municipalities... Families...



## Roads & Trails

Monday April 22nd - May  
18th

Join us in keeping our roads and trails clean! Register at the Road Department (555 W. 900 S., Tooele). Specify the locations you intend to clean. You will receive a Landfill Punch Pass, valid for 3 visits.

The punch pass is solely for cleaning roads and trails.

## Neighborhood & Personal

Saturday May 11th & Saturday May  
18th

Tooele County Landfill offers a special two-day event for local households! Present a driver's license with a local address to drop off one load free of charge during this period. In the absence of proof of a local address, regular fees apply. Take advantage of this opportunity and keep our community clean.

## Secure your loads!

Items not accepted:

Paint, Thinner, Oil, Antifreeze, Trailers, RV's, Campers, Mobile Homes, Boats, Railroad Ties, Batteries, and other hazardous waste. For any questions regarding the landfill, please reach out to Katie Forbes at (435) 843-4776

For more information on Roads and Trails, please reach out to Coral Vaclavik at 435-843-3204

# Major Projects Update

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- Sound Wall Trail
  - Meeting with UDOT to Understand Issues with Widening – 10 April
- Millpond Park
  - Waiting on Engineering Design to Resubmit to County
  - Bid Package for Bathroom Being Vetted by Planning Committee
- Shoreline Improvements
  - Grant submitted to County for Additional Funding
  - Waiting on Cost Est from Vendors for Install/Construction of Docks
  - Amount Required for Docks Allow for Decision on Shoreline Work
- Sagewood Trails











# Playground Equipment

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- Most of the Equipment 20-30 years old
  - Never been inspected
  - Repair Problematic
- Potential source for inexpensive equipment – Kyle
  - Requires Volunteer Effort to install

# Pool Update

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- Electrical Bid
- 15 April – 30 April Start Up and Prep
  - County Approval
  - Lifeguard Training
- Registration Open 1 May

# Sports League Update

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- Leagues Signed up for Use of Parks
  - Elite Soccer
  - SPYBA
  - Flag Football
  - Comp Baseball
- Stallions Football (Fall) Deciding
- Sports Council

# Meeting with County

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- 27 March
- Kendall Thomas felt we should be included in Council of Governments
- Tooele County Trails Committee
  - 4 April 2024
- County Planning Office
  - Review of Sagewood Properties
  - Discussion about property on the East side of Wildhorse Properties
  - Impact Fee Payments

# Grants

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- RAISE - \$2.2M – DOT
- County Toursim - \$15K
- County Recreation - \$35K
- County Recreation (Cemetery) - \$5K
- UORG (Existing) - \$116K

# Financial Highlights

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## Annual Audit – Completed by designated auditor

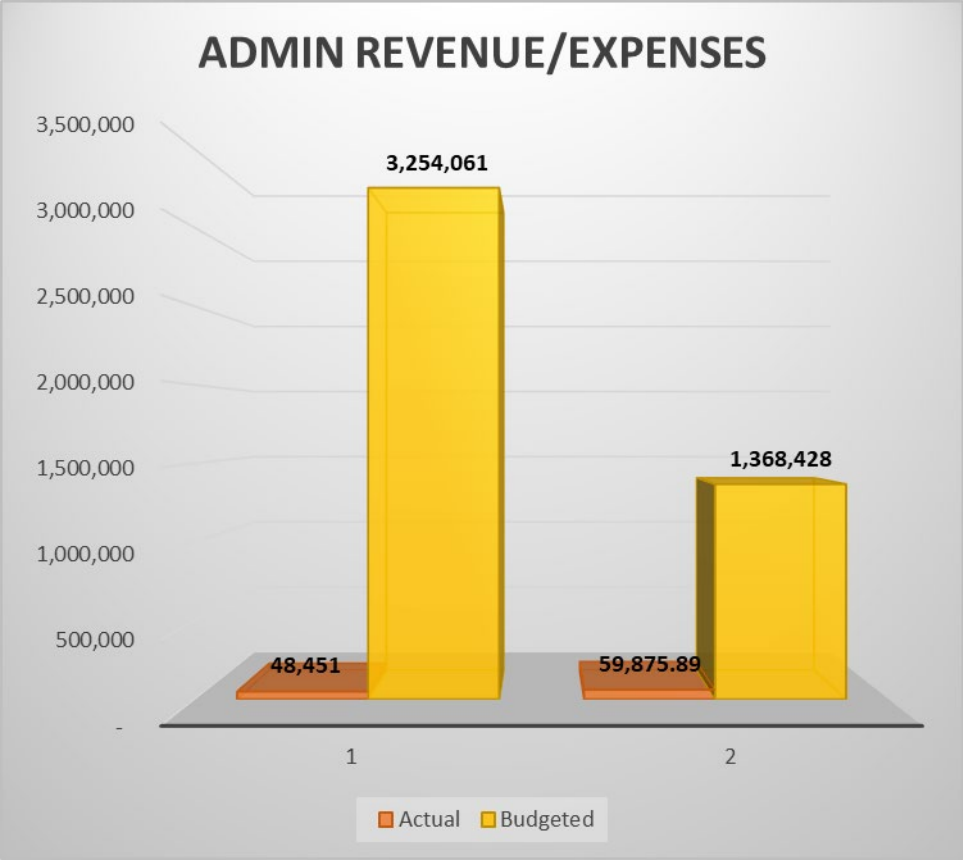
- No Major Findings
- Golf Course Cash Accounts

## Major Golf Course Purchases

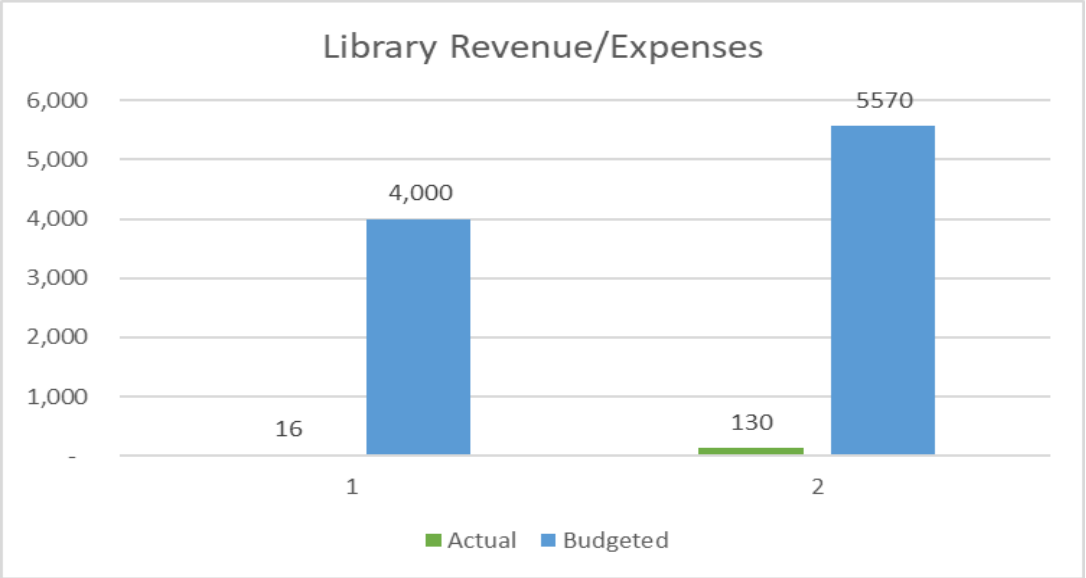
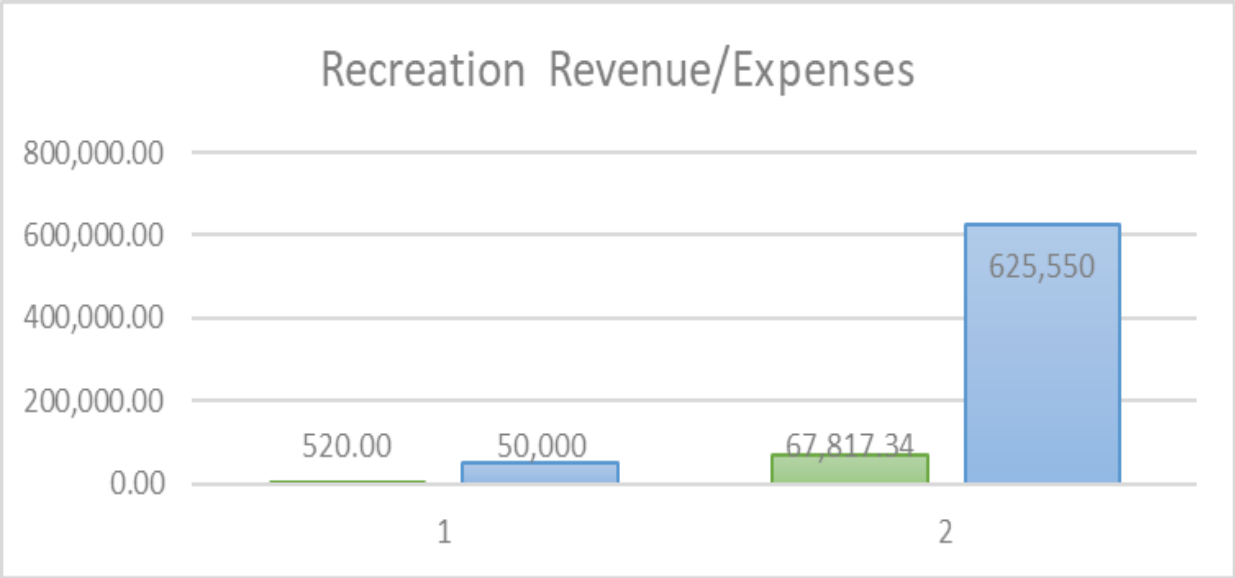
- Large Sprayer – Delivery in 30-40 days
- Small Sprayer – On order/looking at a used sprayer to save costs
- Triplex Mowers – Not in budget but notified they will ship in 30-40 days
  - Moving to smaller/Diesel mowers – Saves \$5K a mower
  - Looking at lease vs purchase – minimized cost this year



# Finance Report

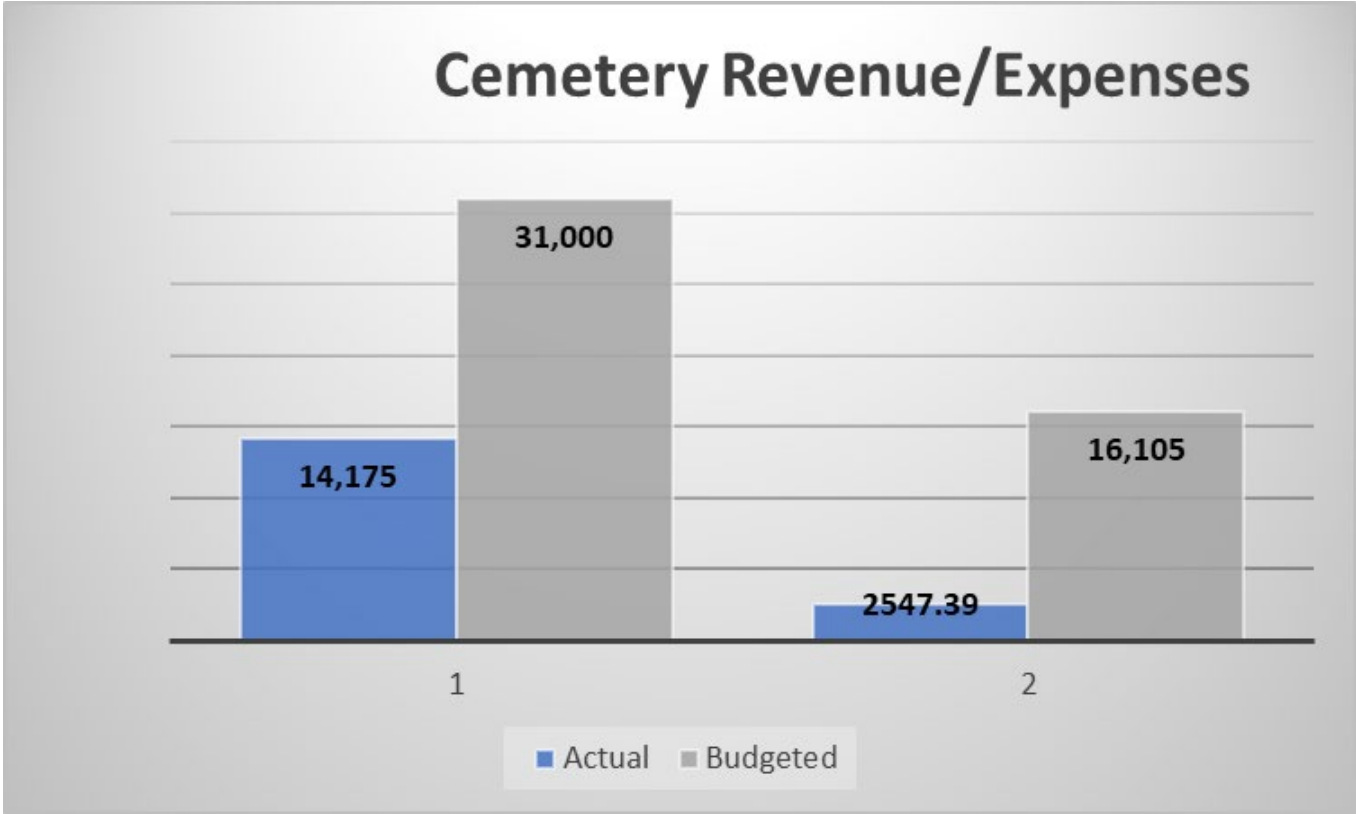


# Finance Report



# Finance Report

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# Fee Schedule Changes

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- **Golf Course**

- Change 20 round punch card
  - Price Calculated on 2 free 9 hole rounds
  - Made 18 Hole rounds more expensive than daily purchase
- Add Range Balls
- Added Pavilion Rental

- **Sports Fields**

- Add \$5 an hour for unaccounted for fields.

# Funds Available

## 2023 Year End

### Operations

### IMPACT

Checking (Zions Bank)

\$19,751.38 Checking (Zions)

\$32,916.03

Checking (Chartway)

\$1,087.11 PTIF

\$993,811.32

Savings (Chartway)

\$5.00

PTIF

\$1,213,643.00

**TOTAL**

**\$1,234,486.49**

**\$1,026,727.35**

**TOTAL**

**\$2,261,213.84**

**As of 31 Mar 2024**

### Operations

### IMPACT

Checking (Zions Bank)

\$94,549.59 Checking (Zions)

\$8,274.21

Checking (Chartway)

\$1,087.11 PTIF

\$1,103,056.24

Savings (Chartway)

\$5.00

PTIF

\$1,090,826.59

**TOTAL**

**\$1,186,468.29**

**\$1,111,330.45**

**TOTAL**

**\$2,297,798.74**

# 1<sup>st</sup> Quarter Golf Course Revenue Summary

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YEAR	GROSS REVENUE					TOT
	Q1	Q2	Q3	Q4		
2024	\$133,454.00					\$133,454.00
2023	\$36,031.57	\$265,507.89	\$245,059.26	\$115,083.31		\$661,682.03
2022	\$155,570.72	\$274,065.75	\$257,133.67	\$62,645.55		\$749,415.69
2021	\$138,671.90	\$286,186.08	\$279,885.31	\$130,102.15		\$834,845.44
2020	\$46,046.68	\$299,406.90	\$288,322.01	\$140,654.20		\$774,429.79

# Approval of Minutes

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# Adding Roth IRA to options for employee retirement programs.

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- Roth IRA has been added to the URS package of benefits
- Not Currently in our benefit package
- There are employees interested in this option
- No additional cost to agency – merely an additional option for employees
- Need board approval to add to the package.



# Food Truck Contract

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- Agency is assuming control of food trucks from the Food Truck League
- Brings revenue to us instead of Food Truck League
- Using the same formula they used (10% of sales)
- The Contract we will use is attached to package.

# Volunteer Forms

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- Two Different Forms
  - One for General Volunteers
  - One if equipment use is required

Approval of March warrants,  
financial statements, and journal  
entries.

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**Closed Session**, as needed, to discuss (a) character, competence, or health of an individual, (b) pending or reasonably imminent litigation, and/or (c) the lease, acquisition, or sale of real property

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# Adjourn

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**Stansbury Service Agency Board of Directors Public Hearing Minutes**

Date: Wednesday March 6<sup>th</sup>, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to order made by Brett Palmer at 7:00pm
2. Roll Call

Board Members

John Wright - Present

Cassandra Arnell - Present

Brett Palmer - Present

Kyle Shields – Present

Maria Sweeten - Absent

Staff

Ingrid Swenson - Present

Kellianne Rosemann - Present

James Hanzelka - Present

1. Presentation of per field fee schedule made by James Hanzelka

**Public Comment**

- Jeffery Williams 6849 Stansbury PKWY Stansbury Park, UT – In favor for fees because he feels like it will open better opportunities to leagues to reserve fields.
- Tony Duncomb – he feels as if we should make all fields one set fee because it cost the same to maintain all the fields.

Motion to close Public Comment made by John Wright and seconded by Cassandra Arnell.

Vote as follows:

Cassandra Arnell; Aye, John Wright; Aye, Brett Palmer; Aye, Kyle Shields; Aye.

The Motion Passed.

Public Hearing Adjourned.

## **Stansbury Service Agency Board of Directors Combined Work and Business Board Meeting Minutes**

**Date:** Wednesday, February 21<sup>st</sup>, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

### **Order of Business**

1. Call to Order. Meeting started @ 7:04 pm. Led by Brett Palmer – Chair
2. Roll Call

Board Members:     Brett Palmer – present  
                          Kyle Shields – present  
                          John Wright – present  
                          Maria Sweeten – present  
                          Cassandra Arnell – present

Staff Members:     James Hanzelka – via zoom  
                          Ingrid Swenson – present  
                          Gwen Ruebush – present

3. Pledge of Allegiance led by Kyle Shields
4. Sheriff Report by Sergeant Yale

Low numbers--125 traffic stops, 33 citations, 84 warnings, 2 accidents, 3 DUIs, 10 misdemeanor arrests, 3 felony arrests

5. Fire Chief Report—not present

6. Public Comment

-Charles Prows (owner of Kibbles and Cuts) wants to have an off-leash dog community event at the lake on the second Sunday of June.

-Tina Ruth (resident) wants repairs at the Woodland and Sutton parks done as soon as possible. She is worried about the slide at Woodland Park and the basketball hoop at Sutton Park.

### **Staff Updates and Reports**

1. General Manager Updates by James Hanzelka



We are looking at two grants. We have 3 new hires—a golf pro, a receptionist, and an administrative assistant. We are shorthanded in personnel: mechanic, boat operators, seasonal hires. We are looking at expansion in the cemetery and how to modify the layout to get equipment in. We are working to generate cash by putting on events.

2. Ingrid Swenson presented the Financials.

### Action Items

1. 2024.02.01 A
  - a. Board Review and Possible Approval of January 16th, 2024, Business Meeting Minutes

**Motion** M2024.02.01 A to approve January 16, 2024 Business Meeting Minutes with no changes needed made by Kyle Shields. Cassandra Arnell seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

2. 2024.02.02 A
  - a. Presentation of a Per Field Reservation Rate for Parks by James Hanzelka.
  - b. Public Comment
    - Jeff Terry (resident) is against charging to use the fields. Youths are more important than getting a little extra money.
    - Heather Lester (resident) wants consistency. Clear rules for parks. Do the rules apply to things other than sports?
  - c. Discussion and Possible Approval of Per Field Reservation Rate for Parks

**Motion** M2024.02.02 A to table discussion until we put it on public notice for a public hearing on March 6<sup>th</sup> at 7 pm and to instruct staff to move forward with the approved rates made by Maria Sweeten and seconded by John Wright. If new rates are approved, we can refund.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

3. 2024.02.03 A





- a. Presentation of Allowing Tooele County to use the Clubhouse at a reduced rate or for free by Ingrid Swenson.
- b. Public Comment
- c. Discussion and Possible Approval of Allowing Tooele County to use the Clubhouse at a reduced rate or for free.

**Motion** M2024.02.03 A to approve allowing Tooele County to use the clubhouse for presidential elections on June 25<sup>th</sup> and November 5<sup>th</sup> at no cost made by John Wright. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – nay.

Motion Passed.

4. 2024.02.06 A

- a. Presentation of Allowing North Valley Communities That Care, an organization part of Tooele County Health Department, to use the Small Conference room at a discounted rate or for free by James Hanzelka
- b. Public Comment  
-Heather Lester (resident) wants free use for all if we approve it for one.
- c. Discussion and Possible approval of Allowing North Valley Communities That Care, an organization part of Tooele County Health Department, to use the Small Conference room at a discounted rate or for free.

**Motion** M2024.02.06 A to have management follow our policy as written with judgement of staff made by Kyle Shields. Cassandra Arnell seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

5. 2024.02.07 A

- a. Presentation of Letter for those authorized to sign on Zions Bank account, to give to Zions Bank by James Hanzelka.
- b. Public Comment  
No public comment.
- c. Discussion and Possible Approval of Letter for who is authorized to sign on Zions Bank accounts to give to Zions Bank

**Motion** M2024.02.07 A to approve the letter that has been drafted to assign



board members to sign checks and PTIF accounts made by John Wright with the effective date added. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

6. 2024.02.08 A

- a. Presentation of Ivory Homes Sagewood Gardens Phase 1 grant an easement for a storm drainpipe across service agency property by Brett Palmer.
- b. Public Comment  
No public comment.
- c. Discussion and possible approval for Ivory Homes Sagewood Gardens Phase 1 grant an easement for a storm drainpipe across service agency property.

**Motion** M2024.02.08 A to grant an easement for Ivory Homes Sagewood Gardens Phase 1 for a storm drainpipe across service agency property with Ivory Homes paying all associated costs made by John Wright. Kyle Shields seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

7. 2024.02.09 A

- a. Presentation of Ivory Homes request to see If the Stansbury Service Agency has water right credits available for purchase that could be used on developments in Stansbury by Brett Palmer.
- b. Public Comment  
-Jeff Terry (resident) is worried about the use of the money acquired by sale and wants a policy created only to use the money for major projects.
- c. Discussion and Possible Approval of Ivory Homes's request to see If the Stansbury Service Agency has water right credits available for purchase that could be used on developments in Stanbury.

**Motion** M2024.02.09 A to approve of making 20 acre shares of water available for purchase to be used in developments in Stansbury Park and that an agreement be made between SPID and SSA with legal documentation in place for the purpose that we can sell 12 water rights to Ivory Homes as long as Ivory



will pay for all legal work, surveys and staff time to make the water rights available made by John Wright. Maria Sweeten seconded the motion.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

### **Board Member Reports and Discussion Items**

John Wright: He wants to make sure that we are moving forward online items from previous meetings. He met with Rocky Mountain Power today to talk about the power for the pump for the Reserves property. The bridge and associated trail are more complicated than they look.

Cassandra Arnell: She has been working on the grant money. She loves the newsletters and wants the office to start taking care of them. She doesn't want just to ignore the lake. Perhaps we could use Aquashade this year. When money is available, we should change our name to Stansbury Parks and Recreation.

### **Adjourn**

**Motion** to close the meeting made by Brett Palmer and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer – yea; Kyle Shields – yea; John Wright – yea; Maria Sweeten – yea; Cassandra Arnell – yea.

Motion Passed.

*The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 3<sup>rd</sup> day of April 2024*

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*Brett Palmer, Board Chair*

## Stansbury Service Agency Board of Directors Special Meeting Minutes

Date: Wednesday March 6, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:15 PM

### Order of Business

1. Call to Order made by Brett Palmer at 7:15pm
2. Roll Call – See Public Hearing Minutes
3. Pledge of Allegiance – See Public Hearing Minutes

### Action Items

1. 2024.03.01 A
  - a. Board Review and Possible Approval of Modification of the Athletic Field Fee Schedule to add a per-field fee to the schedule.
    - i. James Hanzelka made a comment that it costs more time and money to maintain large diamond as opposed to smaller diamonds.
  - b. Discussion and Possible Approval of Modification of the Athletic Field Fee Schedule to add a per-field fee to the schedule.

Motion to approve Modification of the Athletic Field Fee Schedule to add a per-field fee to the schedule made by John Wright and seconded by Kyle Shields.

Vote As Follows:

Cassandra Arnell; Aye, John Wright; Aye, Brett Palmer; Aye, Kyle Shields; Aye.

The Motion Passed.

Motion to enter into a closed Session to discuss personnel, pending or threatened litigation, or property acquisition and to invite Ingrid Swenson and James Hanzelka made by Cassandra Arnell and seconded by Kyle Shields.

Vote As Follows:

Cassandra Arnell; Aye, John Wright; Aye, Brett Palmer; Aye, Kyle Shields; Aye.

The Motion Passed.

Motion to close the closed meeting and open the open meeting made by John Wright and seconded by Cassandra Arnell

Vote As Follows:

Cassandra Arnell; Aye, John Wright; Aye, Brett Palmer; Aye, Kyle Shields; Aye.

The Motion Passed.



Motion to adjourn the special meeting for Wednesday March 6th, 2024, for the Stansbury Service Agency made by John Wright and Seconded by Kyle Shields.

Vote As Follows:

Cassandra Arnell; Aye, John Wright; Aye, Brett Palmer; Aye, Kyle Shields; Aye.

The Motion Passed.

Adjourn at 8:19pm

## Stansbury Service Agency Board of Directors Work Meeting Minutes DRAFT

**Date:** Wednesday, March 13th, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

The agenda items for this meeting are as follows:

1. Call to Order made by Brett Palmer at 7:00 PM
2. Roll Call

**Board Members:**

Brett Palmer - Present

John Wright - Present

Cassandra Arnell - Present

Maria Sweeten - Present

Kyle Shields – Present

**Staff:**

James Hanzelka – Present

Ingrid Swenson – Present

Gwen Ruebush – Present

Darin Jacobs - Present

3. Pledge of Allegiance led by Kyle Shields
4. Review of Public Comments From 21 February Business Meeting
  - a. Charlie Prows: Dogs in the Park
  - b. Park repairs and removal of damaged equipment
5. General Manager Updates
  - a. Soundwall Trail: Delayed by UDOT to accommodate widening of SR36 project. Working with UDOT to determine the best location based on projected project.
  - b. Millpond Park: Modifying contract to run water/sewer from street to bathroom. Adding electrical and sprinkler layout to park graphic for the county. All other county requirements have been addressed. County approval.



- c. Shoreline Improvement: Working with contractors to get docks that were purchased last year installed. Proposed changes to overall plan. Landscaping plan for clubhouse area. The four dock option.
  - d. Clubhouse Multimedia: TVS Pros estimate to update systems (add camera to system, use a smaller dedicated computer to integrate the systems, add system for hearing disadvantaged, move speakers in room, reprogram system to give us two different modes). Upgrade clubhouse WiFi.
  - e. Park Infrastructure: Issues with the infrastructure to support landscape at Woodland, Ponderosa, and Frontage Area. Need to develop a plan and funding to fix infrastructure BEFORE fixing landscaping.
  - f. Other Items: Audit (Property Accountability, Equipment Accountability). Met with baseball to prep for season. Look at establishing volunteer committees for trees and plants, friends of the lake, sports, and golf. Free use of building for church retreat. Picnic in the park.
  - g. Funds Available Overview
  - h. Grants: RAISE Grant, County Tourism, County Recreation, UORG, Shoreline Improvement
6. Discussion Items
- a. Stansbury Days Survey and Proposal: Most people who answered the survey plan to attend each year with the parade and fireworks being the most popular events. They prefer moving the event to the 2<sup>nd</sup> Saturday of August with more sports competitions, parking at Sagers and SSA continuing to oversee.
  - b. Golf Course Reorganization: Key Revenue Source for the Agency. Moving to a more business-oriented model. Management was understaffed/lacked skill set.
  - c. Sale of Land to Robert Mitchell/Process for Sale of Land
    - i. Proposed Process for Sale of Property: Buyer identifies potential purchase with Agency. Buyer pays for a legal survey of the new lot line. Buyer puts together proposal to the board. Agency determines purchase price. Buyer pays for legal bill of sale document. Final approval by Board for sale.
  - d. Food Truck Contract
  - e. Deck repairs proposed for the swimming pool, electrical repairs are also recommended.
  - f. Business meeting moved to April 3.
  - g. URS Update: Roth IRA. One exemption from URS per Agency. 401K matching program. Expect benefit costs to grow. Expect to have a more difficult time filling jobs/higher costs. Mental health initiatives and crisis hotline
7. Board member reports and requests.



- a. John Wright- Parks and swimming pool recommendations for repairs. Sale of excess equipment update.
  - b. Cassandra Arnell- Lake update. Tennis courts need lines painted. 5 acres near Bonneville school update. Website is getting updated. Board member search.
  - c. Kyle Shields- Signatures. Stucco repair on building. Irrigation suggestions.
8. Motion to move to closed Session to discuss personnel, pending, or threatened litigation, or property acquisitions as needed. Made by Maria Sweeten and seconded by Kyle Shields at 9:10 pm. Maria Sweeten motion to close the closed session and move back into open meeting at 9:47 pm and Kyle Shields seconded.
- a. Votes as follows: All ayes
9. Cassandra Arnell motioned to Adjourn and Kyle Shields seconded.
- a. Votes as follows: All ayes





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## VOLUNTEER AGREEMENT

### RULES, REGULATIONS, AND POLICIES

If I am accepted as a Stansbury Service Agency volunteer, I agree to perform the volunteer duties as described by a Stansbury Service Agency employee, to the best of my ability and in a professional manner.

I hereby indicate my willingness to participate as a volunteer for Stansbury Service Agency without compensation.

### MEDIA

I acknowledge that all photos, video, and other media captured during volunteer projects is owned by Stansbury Service Agency and may be used for marketing purposes, or for any other purposes, at the Agency's discretion. I hereby release any rights I might otherwise have regarding the creation or use of such media.

### WAIVER AND RELEASE

I acknowledge that, as an authorized Stansbury Service Agency volunteer, Utah law provides me with certain workers' compensation benefits and liability protections while I am performing the functions set forth in my volunteer job description under the direction and supervision of the Agency. I also recognize that such workers' compensation benefits and limitations of liability are narrow and of a limited nature. In consideration for being allowed to participate as an authorized Stansbury Service Agency volunteer, I freely assume any and all risks that fall outside the limited protections provided for volunteers under state, federal or local law.

I agree to limit my volunteer activities to those expressly authorized in connection with the volunteer position I have been assigned. If I observe any unusual or significant hazard during my volunteer participation, I will remove myself from such participation and will immediately bring such hazard to the attention of the nearest Agency official, employee or representative.

I will not perform any professional services in my capacity as a volunteer unless (1) I am certified, licensed, or otherwise qualified to provide such services, and (2) I have received express authorization from an Agency employee to perform such services.

I hereby indicate my willingness to participate as a volunteer for Stansbury Service Agency, and I release the Agency, its agents and employees from any liability or obligation arising from or connected with my volunteer activities other than as stated above and to the extent permitted under applicable law. I hereby certify that I have read, understood and agreed to the above conditions.

I agree to be bound by the terms and conditions set forth in this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name



**WAIVER AND RELEASE  
(ADULT)**

**THE UNDERSIGNED**, hereby knowingly and voluntarily executes this Waiver and Release at Stansbury Park, Utah:

**IN CONSIDERATION** of being permitted to enter upon, occupy and utilize the following facility owned by the Stansbury Recreation Service Area and operated by the Stansbury Service Agency (“Agency”):

\_\_\_\_\_ (the “Facility”),  
for the purpose of participating in the following activity:

\_\_\_\_\_ (the “Activity”),

the undersigned, for himself or herself, his or her spouse, legal representatives, heirs, and assigns (hereinafter collectively referred to as the “Undersigned”), hereby waives, releases and discharges the Agency, and the Stansbury Recreation Service Area, and their respective officers, employees and agents, and each of them (hereinafter, collectively, the “Owner”), from all liability to the Undersigned for any and all losses, and any claims or damages resulting therefrom, on account of injury to the Undersigned’s person or property, including injury resulting in the death of the Undersigned, attributable to or arising out of any cause whatsoever, in connection with the Undersigned’s entry upon, occupancy and/or utilization of the Facility in connection with the Activity or otherwise.

The Undersigned hereby knowingly and voluntarily assumes all risk associated with the entry upon, occupancy and/or use of the Facility by the Undersigned, and assumes the risk of bodily injury or death of the Undersigned, and full responsibility for any damage to the Facility and/or to property belonging to the Undersigned, and agrees to indemnify and hold the Owner harmless from and against any loss, liability, damage or cost, on any basis of liability, in tort or otherwise, which arises out of or is attributable in any way to the Undersigned’s entry upon, occupancy and/or utilization of the Facility in connection with the Activity or otherwise.

The Undersigned hereby states that he or she has read and fully understands this Waiver and Release, and expressly agrees that the waiver, release and indemnity provided for herein is intended to be as broad and inclusive as permitted by the laws of the State of Utah, and that if any portion hereof, for any reason, is held to be invalid or otherwise unenforceable, it is agreed that the remaining portion shall, notwithstanding, continue in full legal force and effect.

Name	Email Address	Date	Initials



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## Food Truck License Agreement

Food Truck/Business Name: \_\_\_\_\_

Name of Owner/Contact Person ("Licensee"): \_\_\_\_\_ Phone: \_\_\_\_\_

Licensee's Email: \_\_\_\_\_ Licensee's Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Effective Date of this License Agreement: \_\_\_\_\_

### **Terms of the Agreement:**

**Grant of License; Term:** The Stansbury Service Agency ("Service Agency"), hereby grants to the Licensee named above, a revocable license ("License"), to park and provide a food truck concession (the "Food Truck"), for the limited duration of each Food Truck event which has been scheduled with the Service Agency during the calendar year, and for thirty (30) minutes before and thirty (30) minutes after the duration of each event.

**Location:** Food Truck may only operate at the Food Truck locations designated on Exhibit A (the "Property"). The Food Truck shall not interfere with the access to the remainder of the parking lot or other Service Agency premises, or obstruct the entrances or exits to those spaces in any way.

**Use of the Property:** The License granted herein permits Licensee the use of the Property for the purpose of serving food and beverages from the Food Truck. The Licensee has inspected the Property and accepts it in its "AS IS," "WHERE IS" condition, with no warranties, express or implied, and has found and determined that the Property is acceptable for the operation by Licensee of its Food Truck concession and related purposes on the Property as set forth herein. Licensee will leave the Property in the same or better condition than its condition upon commencement of use by Licensee as determined by the Service Agency. Licensee may not make any alterations to the Property in order to conduct its business or for any other purpose. Licensee shall, upon written notice from the Service Agency, and at its sole expense, repair any damage to the Property caused by Licensee's occupation and use of the Property pursuant to this Agreement.

**Licensing and Permitting:** Licensee is required to have and make available to the Service Agency and other government officials, upon request, all licenses, permits and approvals necessary for its Food Truck operation as required by applicable law.

**Payment of Taxes and Other Assessments:** Licensee shall pay when due all taxes and other assessments for its Food Truck business during the term of this Agreement, including but not limited to all sales or other taxes assessed on the operation of the said business.

**Indemnity and Insurance:** The Licensee, at its sole expense, shall indemnify and hold the Service Agency and its elected officials, officers, consultants and employees (collectively, the "Indemnitees"), harmless from and against any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Indemnitees arising out of, in connection with, or incident to the execution of this Agreement and/or Licensee's defective performance or failure to perform any aspect of its business or in connection with Licensee's occupancy and use of the Property pursuant to this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the Indemnitees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Licensee; and provided further, that nothing herein shall require the Licensee to hold harmless or defend the Indemnitees from any claims arising from the sole negligence of the Indemnitees. The Licensee

expressly agrees that the indemnification provided herein constitutes the Licensee's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Licensee claims or recovers compensation from the Service Agency for a loss or injury that Licensee would be obligated to indemnify the Service Agency for under this Agreement. This limited waiver has been mutually negotiated by the parties and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement. No liability shall attach to the Service Agency by reason of entering into this Agreement except as expressly provided herein.

The Licensee shall provide a Certificate of Insurance evidencing:

- a. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000.00) combined single limit per occurrence and Three Million Dollars (\$3,000,000.00) aggregate for personal injury, bodily injury, and property damage.
- b. Licensee shall increase the limits of such insurance to at least the amount of the Limitation of Judgments described in Section 63-30d-604 of the Governmental Immunity Act of Utah, as calculated by the state risk manager every two years and stated in Utah Admin. Code R37-4-3.
- c. Automobile Liability insurance covering the Food Truck and/or any other auto or, if Licensee has no owned autos, covering hired and non-owned autos, with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- d. Workers Compensation as required by the State of Utah with employer's liability insurance limits written as follows:
  - Bodily Injury by Accident \$500,000.00 each accident;
  - Bodily Injury by Disease \$500,000.00 each employee, \$500,000.00 policy limit. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the Service Agency for all work performed by Licensee, its employees, agents and subcontractors.
- e. The Service Agency shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of the Licensee and a copy of the endorsement naming the Service Agency as an additional insured shall be attached to the certificate of insurance. Should any of the above described policies be cancelled before the expiration date thereof, Licensee shall deliver notice to the Service Agency within thirty (30) days of cancellation. The Service Agency reserves the right to request certified copies of any required policies.
- f. The Licensee's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- g. For any claims related to this Agreement, Licensee's insurance coverage shall be primary insurance coverage as respects to Service Agency elected officials, officers, employees, and volunteers. Any insurance or self-insurance maintained by Service Agency officials, employees, or volunteers shall be excess of Licensee's insurance and shall not be contributed with it.

**Service Agency Liable Only for Negligence and Intentional Acts.** Except where caused by the Service Agency's negligence or intentional act, the Service Agency shall not be liable for any failure of water supply, natural gas supply, or electrical supply; or for any injury or damage to persons or property caused by gasoline, oil, steam, gas or electricity; or hurricane, tornado, flood, wind or similar storms or disturbances; or water, rain or snow which may leak or flow from the street, sewer, gas mains, or any subsurface area or for an interference with light.

**Licensee's Employees.** During hours of operation, the Licensee will agree to retain active, qualified, competent, and experienced employees at the Food Truck to supervise and perform the concession operations. The Licensee agrees to be an equal opportunity employer and will hire qualified employees without regard to race, color, religion, sex (including pregnancy, childbirth, pregnancy-related conditions, breastfeeding, or medical conditions related to breastfeeding), national origin, age (40 or older), veteran status or disability, genetic information, sexual orientation, gender identity, or protected expressions. The employee must be authorized to represent and act on behalf of the Licensee. This clause

applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

**Laws, Ordinances, Etc.** Licensee will obey all federal state, county, and municipal the laws, ordinances, regulations, and rules and the applicable rules, regulations and policies of the Service Agency, which may be applicable to its operations. The Licensee shall not use or permit the use of the Property in violation of any such law, ordinance or regulation applicable thereto.

**Standard of Operation.** Licensee agrees to maintain and operate the Food Truck concession in a first-class manner and will keep the surrounding area in a safe, clean, orderly, and inviting condition at all times. The Food Truck is to be operated as a convenience to patrons of the Food Truck while situated on the Property; therefore, all food, drinks, beverages, confections, and other items sold or kept for sale at the Food Truck will at all times be safe and of high quality. The service provided at the Food Truck will be prompt, sanitary, courteous, and efficient.

**Garbage Control and Disposal.** Licensee shall have the obligation to properly dispose of and keep the Property free from refuse, including garbage, trash and debris, flammable materials, as defined in the International Fire Code, or any deleterious or unsightly material, objects, or structures. The Licensee shall provide and use suitable covered receptacles for all garbage and refuse generated in connection with the Food Truck. Licensee will remove all garbage and refuse daily and transport it to Licensee's own dumpsters or otherwise lawful location at Licensee's own cost. Piling boxes, cartons, barrels, or other similar items in an unsightly or unsafe manner on the Property or surrounding premises is not permitted. When trash receptacles become full, Licensee will empty and transport off site as required above. All grease and liquids must be removed and disposed-of off-site from Service Agency grounds by the Licensee.

**Utility Services.** Licensee is expected to bring and at all times utilize a quiet generator with suitable power for all purposes in connection with Licensee's use of the Food Truck in providing food service on the Property.

**Alcoholic Beverages.** No alcoholic beverages may be brought in or permitted on the Property or other Service Agency premises.

**Food Truck Event Fees.** In consideration for the License granted herein, Licensee shall be charged and agrees to pay to the Service Agency an amount equal to ten percent (10%) of Licensee's gross sales on the Property, payable to the Service Agency within 24 hours of each event through ACH or Venmo. Licensee shall maintain accurate books and records of all Food Truck sales at all times during the period the Food Truck is in use on the Property and shall provide to the Service Agency a copy of the same at the end of each business day for the purpose of verifying to the Service Agency that payment is being made in the full amount due.

I, Licensee, have had the opportunity to be advised by legal counsel concerning this Agreement, and I hereby confirm that I have read, fully understand, and agree to abide by all of the terms, covenants and conditions stated herein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Licensee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Stansbury Service Agency

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 3/1/2024 to 4/1/2024 - All Invoices**

4/1/2024

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
26246	3C Business Solutions	ACH	2/15/2024	3/16/2024	\$43.50			
					21.75	1052-311	Security	Billing for CCTV
					21.75	1053-311	Security	Billing for CCTV
0002954908	Ace Disposal	ACH	2/29/2024	3/27/2024	\$571.52			
					78.65	1052-260	Waste/Trash	Golf Course Garbage
					492.87	1053-260	Waste/Trash	10 Plaza, 1 Country Club, Porter
15647 PO# 202447	Adobe Rock Products	ACH	2/6/2024	3/7/2024	\$42.51			
					42.51	1057-250	Maintenance	Crushed Rock
15652 PO# 202445	Adobe Rock Products	ACH	2/7/2024	3/8/2024	\$111.41			
					111.41	1052-254	Sand/soil/seeds/materials	Road Base
15716	Adobe Rock Products	ACH	2/15/2024	3/16/2024	\$45.34			
					45.34	1057-250	Maintenance	Crushed Rock
15854	Adobe Rock Products	ACH	2/27/2024	3/28/2024	\$51.04			
					51.04	1057-250	Maintenance	3/8' of crusher fines
	<b>Vendor Total:</b>				<b>\$250.30</b>			
5505629946	Airgas USA	ACH	1/31/2024	3/1/2024	\$104.09			
					104.09	1053-252	Equipment Repairs & Maintenan	Cylinder rental
116R-N6RT-YTG	Amazon	ACH	2/8/2024	3/9/2024	\$67.87			
					67.87	1053-257	Clubhouse Repairs	Resin Kit/Comb and Hair Pick/A
16MV-16YG-K6C	Amazon	ACH	3/2/2024	4/1/2024	\$22.32			
					22.32	1053-256	Clubhouse Maintenance	Air Freshners
1K9H-JFXV-G97	Amazon	ACH	3/1/2024	3/31/2024	\$30.23			
					30.23	1051-240	Office supplies & PPE	Printer Paper
1KHC-HNWF-7P	Amazon	ACH	2/9/2024	3/10/2024	\$23.88			
					23.88	1051-240	Office supplies & PPE	keyboard
1N9K-1XYY-NGL	Amazon	ACH	2/7/2024	3/8/2024	\$36.19			
					36.19	1051-240	Office supplies & PPE	KEY BOARD AND MOUSE PAD
1PMX-4LTY-PRX	Amazon		2/27/2024	3/22/2024	(\$20.79)			
					-20.79	1051-240	Office supplies & PPE	FLAG
1PT4-CRRM-H7	Amazon	ACH	2/28/2024	3/29/2024	\$25.99			
					25.99	1051-240	Office supplies & PPE	American Flad for Clubhouse
1QCL-1QGN-QH	Amazon	ACH	2/12/2024	3/13/2024	\$7.75			
					7.75	1051-240	Office supplies & PPE	3 PACK MOUSE PAD
1V6V-RKHP-KW	Amazon	ACH	3/2/2024	4/1/2024	\$28.70			
					28.70	1051-240	Office supplies & PPE	Keyboard for Jim
1XQK-YM61-7P	Amazon	ACH	2/27/2024	3/28/2024	\$20.79			
					20.79	1051-240	Office supplies & PPE	Flag for clubhouse
1XQK-YM61-J9C	Amazon	ACH	2/28/2024	3/29/2024	\$11.04			
					11.04	1058-240	Office supplies	Band-aids
1YV3-3F31-GNJ	Amazon	ACH	2/27/2024	3/28/2024	\$540.27			
					188.48	1053-250	Maintenance	Dog waste bags/Grabber trash p
					351.79	1053-252	Equipment Repairs & Maintenan	Oil/6 Pack Mower Blade Gator
	<b>Vendor Total:</b>				<b>\$794.24</b>			
03252024	Banners on the Cheap		3/25/2024	3/25/2024	\$188.93			
					188.93	1051-320	Community Outreach	Banners for Food Truck Nights
937735725	Callaway	ACH	2/24/2024	3/25/2024	\$800.10			
					800.10	1058-415	Inventory, Non Food	Callaway Chrome

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 3/1/2024 to 4/1/2024 - All Invoices**

4/1/2024

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
937735726	Callaway	ACH	2/24/2024	3/25/2024	\$2,102.86			
					2,102.86	1058-415	Inventory, Non Food	Callaway Putter/Callaway PDYM
937750939	Callaway	ACH	2/27/2024	3/28/2024	\$907.70			
					907.70	1058-415	Inventory, Non Food	Callaway Putter/Callaway PDYM
937750940	Callaway	ACH	2/27/2024	3/28/2024	\$266.70			
					266.70	1058-415	Inventory, Non Food	BL CG CHRМ SFT 22 TRPL TR
	<b>Vendor Total:</b>				<b>\$4,077.36</b>			
665454	Carlson Distributing	32096	2/27/2024	3/10/2024	\$179.44			
					179.44	1058-410	Inventory, food	beer
PR030324-160	Child Support Services	32098	3/7/2024	3/7/2024	\$138.46			
					138.46	102107	Other payroll liabilities	Child Support
PR031724-160	Child Support Services	32107	3/21/2024	3/21/2024	\$138.46			
					138.46	102107	Other payroll liabilities	Child Support
	<b>Vendor Total:</b>				<b>\$276.92</b>			
186894	Clyde Snow & Sessions	ACH	3/10/2024	3/27/2024	\$1,388.00			
					1,388.00	1051-310	Professional services	Ashlyn Garrard and Water Right
03062024	Costco	CC	3/6/2024	3/6/2024	\$501.98			
					10.59	1051-240	Office supplies & PPE	water for employees
					28.19	1052-250	Facility Maintenance	Garbage bags
					15.58	1053-240	Office supplies & PPE	water for employees
					96.76	1053-250	Maintenance	garbage bags
					23.19	1053-256	Clubhouse Maintenance	Black Garbage Bags
					103.99	1058-250	Proshop Maintenance	Lysol Disinfecting Spray
					223.68	1058-410	Inventory, food	candy/chips/sandwich roll
03212024 PO# 202485	Costco		3/21/2024	3/21/2024	\$403.55			
					10.59	1051-240	Office supplies & PPE	Dasani
					54.99	1051-240	Office supplies & PPE	Printer Paper
					21.59	1058-240	Office supplies	Disposable Gloves
					4.09	1058-410	Inventory, food	Sandwich Roll
					33.78	1058-410	Inventory, food	Salted nut roll
					26.19	1058-410	Inventory, food	Kit Kat
					44.59	1058-410	Inventory, food	Reeses Sticks
					37.59	1058-410	Inventory, food	Peanut Butter Cups
					37.59	1058-410	Inventory, food	Twix
					51.19	1058-410	Inventory, food	M&M's
					48.99	1058-410	Inventory, food	Snickers
					32.37	1058-410	Inventory, food	Ketchup, Relish, Mustard
03212024a PO# 202486	Costco		3/21/2024	3/21/2024	\$36.81			
					36.81	1058-410	Inventory, food	Buns
	<b>Vendor Total:</b>				<b>\$942.34</b>			
27723134	DLL Finance LLC	ACH	2/26/2024	3/1/2024	\$5,766.60			
					5,766.60	1058-741	Equipment Rental	Golf Cart Rental
March2024	Dominion Energy	ACH	3/7/2024	4/1/2024	\$957.33			
					957.33	1053-274	Natural gas - Clubhouse	Clubhouse
March2024a	Dominion Energy	ACH	3/7/2024	4/1/2024	\$18.25			
					18.25	1055-271	Natural gas	Pool
March2024b	Dominion Energy	ACH	3/7/2024	4/1/2024	\$347.69			
					347.69	1058-271	Natural gas	Pro Shop
March2024c	Dominion Energy	ACH	3/7/2024	4/1/2024	\$270.41			
					270.41	1053-271	Natural gas	Country Club

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4/1/2024

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<b>Vendor Total:</b>					<b>\$1,593.68</b>			
3479	EME Mechanical	32099	2/14/2024	3/15/2024	\$414.30			
					414.30	1053-256	Clubhouse Maintenance	Heating unit repair for clubhouse
015895	Epoch Eyeware	32100	2/26/2024	3/27/2024	\$365.04			
					365.04	1058-415	Inventory, Non Food	Polarized Sunglasses
03112024	FDMS	ACH	3/11/2024	3/11/2024	\$128.40			
					128.40	1051-621	Bank fees	Bank fees
03122024	Fiserv - Clover	ACH	3/12/2024	3/12/2024	\$17.00			
					17.00	1053-620	Merchant Fees	Merchant Fees
F2408E00910	Fuel Network	32106	3/4/2024	4/1/2024	\$632.65			
					632.65	1053-280	Fuel	FUEL
3285751	General Distribution Company	ACH	2/15/2024	3/1/2024	\$120.96			
					120.96	1058-410	Inventory, food	Beer
03082024	Go Daddy Email Account		3/8/2024	3/8/2024	\$91.06			
					91.06	1058-312	IT Expense	Doug Brown Email Subscription
3233	HGM Products LLC	ACH	2/22/2024	3/6/2024	\$134.00			
					134.00	1058-410	Inventory, food	sausage
3244	HGM Products LLC	ACH	3/7/2024	3/21/2024	\$90.00			
					90.00	1058-410	Inventory, food	sausage
<b>Vendor Total:</b>					<b>\$224.00</b>			
6113392	Home Depot	ACH	1/11/2024	3/31/2024	(\$96.27)			
					-96.27	1053-250	Maintenance	SalesTax Refund
6613201	Home Depot	ACH	1/11/2024	3/31/2024	\$57.68			
					57.68	1053-250	Maintenance	snow shovels
7014660	Home Depot	ACH	1/10/2024	3/31/2024	\$96.27			
					96.27	1053-250	Maintenance	DLX Broadcast Spreader
7014663	Home Depot	ACH	1/10/2024	3/31/2024	\$274.85			
PO# 2024018					274.85	1053-256	Clubhouse Maintenance	PE Combo Alarm (5 of them)
8010284	Home Depot	ACH	1/29/2024	3/31/2024	\$113.84			
PO# 202436					9.97	1052-240	Office supplies & PPE	Dcon refillable bait station
					13.96	1052-252	Equipment Repairs/Maintenanc	Instant Spill Absorber
					27.94	1052-252	Equipment Repairs/Maintenanc	HDX FPR 5 Filter
					7.68	1052-252	Equipment Repairs/Maintenanc	Shop Towels
					6.28	1052-252	Equipment Repairs/Maintenanc	Zep Liquid Heat
					8.98	1052-252	Equipment Repairs/Maintenanc	Specialty Appliance Epoxy
					15.47	1052-252	Equipment Repairs/Maintenanc	Echo Cycle Oil
					23.56	1052-252	Equipment Repairs/Maintenanc	Aircompressor oil
<b>Vendor Total:</b>					<b>\$446.37</b>			
51400629435	Les Schwab Tires	32105	3/7/2024	3/27/2024	\$39.98			
					39.98	1052-252	Equipment Repairs/Maintenanc	Dismount and mount ATV Wheel
5499161707	M&M Distributing	ACH	2/19/2024	3/5/2024	\$353.62			
					353.62	1058-410	Inventory, food	beer
087420	Monreal, Karina	ACH	2/1/2024	3/1/2024	\$800.00			
					800.00	1053-256	Clubhouse Maintenance	Clubhouse Cleaning for Feb
087421	Monreal, Karina	ACH	3/21/2024	4/1/2024	\$860.00			
					860.00	1053-256	Clubhouse Maintenance	Clubhouse Cleaning plus waxing
<b>Vendor Total:</b>					<b>\$1,660.00</b>			
37802	Mountain West Worx	32102	3/1/2024	3/29/2024	\$328.50			
					73.00	1051-610	Miscellaneous	Ruebush, Smith Drug Test



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					36.50	1053-610	Miscellaneous	Baker Drug Test
					219.00	1058-610	Miscellaneous	Archibald, Atkinson, Brown, Gar
3751-171240 PO# 202451	Napa Auto Parts	ACH	2/13/2024	3/20/2024	\$469.12			
					125.73	1053-252	Equipment Repairs & Maintenanc	6mo warranty battery
					9.00	1053-252	Equipment Repairs & Maintenanc	core deposit
					111.48	1053-252	Equipment Repairs & Maintenanc	gal 15w40
					99.54	1053-252	Equipment Repairs & Maintenanc	10w30 5 qt
					66.36	1053-252	Equipment Repairs & Maintenanc	5w30 5 qt
					57.01	1053-252	Equipment Repairs & Maintenanc	3 mo warranty battery
3751-171410 PO# 202452	Napa Auto Parts	ACH	2/14/2024	3/20/2024	\$274.39			
					33.18	1052-252	Equipment Repairs/Maintenanc	napa 10w30 5 qt
					4.96	1052-252	Equipment Repairs/Maintenanc	napa gold fuel filter
					27.09	1052-252	Equipment Repairs/Maintenanc	Napa gold air filter
					4.97	1052-252	Equipment Repairs/Maintenanc	spin-on fluid filter
					10.31	1052-252	Equipment Repairs/Maintenanc	gold oil filter
					123.10	1052-252	Equipment Repairs/Maintenanc	napa hydraulic fluid
					49.88	1052-252	Equipment Repairs/Maintenanc	Hydraulic Filter
					20.90	1052-252	Equipment Repairs/Maintenanc	hydraulic oil 1g
3751-171762	Napa Auto Parts	ACH	2/20/2024	3/20/2024	\$361.07			
					361.07	1053-252	Equipment Repairs & Maintenanc	Hydraulic, Oil and Air Filter/15W
3751-171794	Napa Auto Parts	ACH	2/21/2024	3/20/2024	\$494.08			
					494.08	1053-252	Equipment Repairs & Maintenanc	Sealant/motor tune-up/carb-chok
3751-172227 PO# 202458	Napa Auto Parts	ACH	3/1/2024	3/20/2024	\$238.00			
					29.16	1053-252	Equipment Repairs & Maintenanc	Air Filter
					21.34	1053-252	Equipment Repairs & Maintenanc	Gold Air Filter
					28.04	1053-252	Equipment Repairs & Maintenanc	Gold Air Filter
					18.25	1053-252	Equipment Repairs & Maintenanc	Spark Plug
					21.25	1053-252	Equipment Repairs & Maintenanc	Gold Air Filter
					21.34	1053-252	Equipment Repairs & Maintenanc	Oil Filter
					23.16	1053-252	Equipment Repairs & Maintenanc	Oil Filter
					75.46	1053-252	Equipment Repairs & Maintenanc	Hydraulic Filter
	<b>Vendor Total:</b>				<b>\$1,836.66</b>			
285771	PEHP Group Insurance	ACH	2/15/2024	3/5/2024	\$15,570.89			
					15,570.89	102104	Accrued health insurance	March Health Insurance
240401	Pelorus Methods	32103	3/1/2024	4/1/2024	\$1,450.00			
					1,450.00	1051-312	IT expense	Software Support and Cloud Ser
87735755	Pepsi Beverages Company	ACH	2/12/2024	3/11/2024	\$554.25			
					554.25	1058-410	Inventory, food	soda/water/gatorade
111 PO# 202479	Relief Grind LLC	ACH	3/19/2024	3/27/2024	\$420.00			
					420.00	1052-252	Equipment Repairs/Maintenanc	Grind Reels
March2024	Rocky Mountain Power	ACH	3/6/2024	3/28/2024	\$11.45			
					11.45	1053-270	Electricity - Misc Meters	Delgada Detention Basin
March2024a	Rocky Mountain Power	ACH	3/7/2024	3/28/2024	\$3,033.78			
					478.82	1052-270	Electricity	Golf Course Wells
					1,201.12	1053-270	Electricity - Misc Meters	Parks and Rec
					504.20	1053-275	Electricity - Clubhouse	Clubhouse
					10.44	1057-270	Electricity	Cemetery
					839.20	1058-270	Electricity	Pro Golf
	<b>Vendor Total:</b>				<b>\$3,045.23</b>			
03012024	Seton		3/1/2024	3/1/2024	\$35.37			
					35.37	1053-265	Sports Fields Maintenance	Marking Whiskers for fields

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03122024	Sling TV	ACH	3/12/2024	3/12/2024	\$74.90			
					74.90	1058-272	Telephone, Internet	TV Cable
1115	Stansbury Park Improvement District	32097	2/23/2024	3/5/2024	\$375.44			
					375.44	1053-271	Natural gas	Dominion Gas for 10 Plaza Shop
1137	Stansbury Park Improvement District	32101	3/13/2024	3/27/2024	\$282.18			
					282.18	1053-271	Natural gas	Dominion Gas for 10 Plaza Shop
Feb2024	Stansbury Park Improvement District	ACH	2/27/2024	3/31/2024	\$345.60			
					135.39	1052-273	Water	Golfcourse
					117.17	1053-273	Water	Water/Sewer
					39.14	1053-276	Water - Clubhouse	Clubhouse
					5.85	1055-273	Water	Pool
					48.05	1058-273	Water	ProShop
	<b>Vendor Total:</b>				<b>\$1,003.22</b>			
37113035	Taylor Made	ACH	1/25/2024	3/25/2024	\$447.47			
					447.47	1058-415	Inventory, Non Food	MWD-Qi10DiaT+10.5/Rh S
917221771	Titleist	ACH	2/6/2024	3/22/2024	\$51.45			
					51.45	1058-415	Inventory, Non Food	Tour Rope Olympic/Marble/Bonfr
917251481	Titleist	ACH	2/12/2024	3/28/2024	\$211.68			
					211.68	1058-415	Inventory, Non Food	18 titleist caps
917251482	Titleist	ACH	2/12/2024	3/28/2024	\$329.28			
					329.28	1058-415	Inventory, Non Food	18 titleist caps
917331335	Titleist	ACH	2/27/2024	3/28/2024	\$3,293.07			
					3,293.07	1058-415	Inventory, Non Food	Velocity, Trufeel, Tour Soft, Pro V
917360982	Titleist	ACH	3/1/2024	3/31/2024	\$1,299.47			
					1,299.47	1058-415	Inventory, Non Food	Pro V1 & AVX
	<b>Vendor Total:</b>				<b>\$5,184.95</b>			
01009414 PO# 202456	Tooele Transcript Bulletin	ACH	2/29/2024	3/27/2024	\$65.00			
					16.25	1052-610	Miscellaneous	Job Fair Sign
					16.25	1053-610	Miscellaneous	Job Fair Sign
					16.25	1055-610	Miscellaneous	Job Fair Sign
					16.25	1058-610	Miscellaneous	Job Fair Sign
03132024	tractor supply	CC	3/13/2024	3/13/2024	\$10.99			
					10.99	1053-250	Maintenance	Shop Towels
03222024 PO# 202484	tractor supply		3/24/2024	3/24/2024	\$8.99			
					8.99	1052-253	Fertilizer/Chemical	Accu Pour Measuring Pitcher
03262024 PO# 202491	tractor supply		3/26/2024	3/26/2024	\$199.97			
					114.99	1053-250	Maintenance	Hose PR Wash Rub
					44.99	1053-250	Maintenance	Hot Water Gun
					39.99	1053-250	Maintenance	Insulated Hot Water Lance
	<b>Vendor Total:</b>				<b>\$219.95</b>			
PR010724-615	United States Treasury	ACH	3/7/2024	3/7/2024	\$161.84			
					131.16	102101	Accrued federal payroll taxes	Social Security Tax
					30.68	102101	Accrued federal payroll taxes	Medicare Tax
PR012124-615	United States Treasury	ACH	3/7/2024	3/7/2024	\$424.87			
					262.30	102101	Accrued federal payroll taxes	Social Security Tax
					61.34	102101	Accrued federal payroll taxes	Medicare Tax
					101.23	102101	Accrued federal payroll taxes	Federal Income Tax
PR020424-615	United States Treasury	ACH	3/7/2024	3/7/2024	\$424.87			
					262.30	102101	Accrued federal payroll taxes	Social Security Tax

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					61.34	102101	Accrued federal payroll taxes	Medicare Tax
					101.23	102101	Accrued federal payroll taxes	Federal Income Tax
PR021824-615	United States Treasury	ACH	3/7/2024	3/7/2024	\$424.87			
					262.30	102101	Accrued federal payroll taxes	Social Security Tax
					61.34	102101	Accrued federal payroll taxes	Medicare Tax
					101.23	102101	Accrued federal payroll taxes	Federal Income Tax
PR030324-615	United States Treasury	ACH	3/7/2024	3/7/2024	\$6,143.80			
					3,572.92	102101	Accrued federal payroll taxes	Social Security Tax
					835.58	102101	Accrued federal payroll taxes	Medicare Tax
					1,735.30	102101	Accrued federal payroll taxes	Federal Income Tax
PR031724-615	United States Treasury	ACH	3/8/2024	3/8/2024	\$101.52			
					82.28	102101	Accrued federal payroll taxes	Social Security Tax
					19.24	102101	Accrued federal payroll taxes	Medicare Tax
PR031724-615	United States Treasury	ACH	3/21/2024	3/21/2024	\$6,776.84			
					3,898.20	102101	Accrued federal payroll taxes	Social Security Tax
					911.68	102101	Accrued federal payroll taxes	Medicare Tax
					1,966.96	102101	Accrued federal payroll taxes	Federal Income Tax
	<b>Vendor Total:</b>				<b>\$14,458.61</b>			
PR010724-626	Utah Department of Workforce Services		3/7/2024	3/7/2024	\$16.92			
					16.92	102105	Accrued state unemployment	State Unemployment
PR012124-626	Utah Department of Workforce Services		3/7/2024	3/7/2024	\$33.85			
					33.85	102105	Accrued state unemployment	State Unemployment
PR020424-626	Utah Department of Workforce Services		3/7/2024	3/7/2024	\$33.85			
					33.85	102105	Accrued state unemployment	State Unemployment
PR021824-626	Utah Department of Workforce Services		3/7/2024	3/7/2024	\$33.85			
					33.85	102105	Accrued state unemployment	State Unemployment
PR030324-626	Utah Department of Workforce Services		3/7/2024	3/7/2024	\$461.03			
					461.03	102105	Accrued state unemployment	State Unemployment
PR031724-626	Utah Department of Workforce Services		3/8/2024	3/8/2024	\$10.62			
					10.62	102105	Accrued state unemployment	State Unemployment
PR031724-626	Utah Department of Workforce Services		3/21/2024	3/21/2024	\$502.99			
					502.99	102105	Accrued state unemployment	State Unemployment
	<b>Vendor Total:</b>				<b>\$1,093.11</b>			
03252024	Utah Golf Course Superintendents Asso		3/25/2024	3/25/2024	\$150.00			
					150.00	1052-210	Dues & Subscriptions	Superintendent Class A
1610829	Utah Local Governments Trust	ACH	1/10/2024	3/1/2024	\$1,196.37			
					1,196.37	1051-510	Insurance	Worker's Comp
1611690	Utah Local Governments Trust	ACH	2/26/2024	3/10/2024	\$1,218.13			
					1,218.13	1051-510	Insurance	Worker's Comp
	<b>Vendor Total:</b>				<b>\$2,414.50</b>			
PR030324-632	Utah Retirement Systems	ACH	3/7/2024	3/7/2024	\$3,497.93			
					2,839.01	102103	Accrued state retirement	URS State Retirement
					540.80	102103	Accrued state retirement	URS 401k
					118.12	102103	Accrued state retirement	Additional 401k
PR031724-632	Utah Retirement Systems		3/21/2024	3/21/2024	\$3,493.47			
					2,818.88	102103	Accrued state retirement	URS State Retirement
					556.47	102103	Accrued state retirement	URS 401k
					118.12	102103	Accrued state retirement	Additional 401k

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<b>Vendor Total:</b>					<b>\$6,991.40</b>			
PR010724-636	Utah State Tax Commission		3/7/2024	3/7/2024	\$24.56	102102	Accrued state withholding	State Income Tax
PR012124-636	Utah State Tax Commission		3/7/2024	3/7/2024	\$87.50	102102	Accrued state withholding	State Income Tax
PR020424-636	Utah State Tax Commission		3/7/2024	3/7/2024	\$87.50	102102	Accrued state withholding	State Income Tax
PR021824-636	Utah State Tax Commission		3/7/2024	3/7/2024	\$87.50	102102	Accrued state withholding	State Income Tax
PR030324-636	Utah State Tax Commission		3/7/2024	3/7/2024	\$1,139.54	102102	Accrued state withholding	State Income Tax
PR031724-636	Utah State Tax Commission		3/8/2024	3/8/2024	\$11.26	102102	Accrued state withholding	State Income Tax
PR031724-636	Utah State Tax Commission		3/21/2024	3/21/2024	\$1,243.33	102102	Accrued state withholding	State Income Tax
Q1 2023	Utah State Tax Commission	ACH	3/29/2024	3/29/2024	\$112.58	102101	Accrued federal payroll taxes	Double entry; waiting for refund
					106.52	1051-810	Interest expense	Double entry; waiting for refund
					6.06			
<b>Vendor Total:</b>					<b>\$2,793.77</b>			
9955704284	Verizon Wireless	ACH	2/2/2024	3/2/2024	\$800.35			
					225.45	1051-272	Telephone, Internet	admin phone and internet
					72.00	1052-272	Telephone, Internet	golf internet and phone
					185.75	1053-272	Telephone, Internet	recreation phone and internet
					100.00	1055-272	Telephone, Internet	pool internet and phone
					65.00	1056-272	Telephone, Internet	library phone and internet
					16.05	1057-272	Telephone, Internet	cemetery internet
					136.10	1058-272	Telephone, Internet	pro shop internet and phone
9958161178	Verizon Wireless	ACH	3/2/2024	4/1/2024	\$588.93			
					256.33	1051-272	Telephone, Internet	admin phone and internet
					65.00	1052-272	Telephone, Internet	golf internet
					101.00	1053-272	Telephone, Internet	recreation phone and internet
					16.05	1056-272	Telephone, Internet	library internet
					16.05	1057-272	Telephone, Internet	cemetery internet
					134.50	1058-272	Telephone, Internet	pro shop internet and phone
<b>Vendor Total:</b>					<b>\$1,389.28</b>			
03272024	Vista Print		3/27/2024	3/27/2024	\$122.57			
					44.16	1051-240	Office supplies & PPE	Business cards for Jim, Ingrid, K
					11.04	1052-240	Office supplies & PPE	Mac Business Cards
					67.37	1058-240	Office supplies	Business Card for Doug, Ryan a
03082024	Walmart	CC	3/8/2024	3/8/2024	\$16.96	1058-250	Proshop Maintenance	MCR-USBC and ANK 20W
					16.96			
03132024	Walmart	CC	3/13/2024	3/13/2024	\$248.00	1058-240	Office supplies	TV for ProShop
					248.00			
<b>Vendor Total:</b>					<b>\$264.96</b>			
<b>Total:</b>					<b>\$80,584.89</b>			
					14,565.13	102101	Accrued federal payroll taxes	
					2,681.19	102102	Accrued state withholding	
					6,991.40	102103	Accrued state retirement	
					15,570.89	102104	Accrued health insurance	

**GL Account Summary**

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**Invoice Register: 3/1/2024 to 4/1/2024 - All Invoices**

4/1/2024

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
					1,093.11	102105	Accrued state unemployment	
					276.92	102107	Other payroll liabilities	
					273.07	1051-240	Office supplies & PPE	
					481.78	1051-272	Telephone, Internet	
					1,388.00	1051-310	Professional services	
					1,450.00	1051-312	IT expense	
					188.93	1051-320	Community Outreach	
					2,414.50	1051-510	Insurance	
					73.00	1051-610	Miscellaneous	
					128.40	1051-621	Bank fees	
					6.06	1051-810	Interest expense	
					150.00	1052-210	Dues & Subscriptions	
					21.01	1052-240	Office supplies & PPE	
					28.19	1052-250	Facility Maintenance	
					838.24	1052-252	Equipment Repairs/Maintenanc	
					8.99	1052-253	Fertilizer/Chemical	
					111.41	1052-254	Sand/soil/seeds/materials	
					78.65	1052-260	Waste/Trash	
					478.82	1052-270	Electricity	
					137.00	1052-272	Telephone, Internet	
					135.39	1052-273	Water	
					21.75	1052-311	Security	
					16.25	1052-610	Miscellaneous	
					15.58	1053-240	Office supplies & PPE	
					553.88	1053-250	Maintenance	
					2,018.15	1053-252	Equipment Repairs & Maintenanc	
					2,394.66	1053-256	Clubhouse Maintenance	
					67.87	1053-257	Clubhouse Repairs	
					492.87	1053-260	Waste/Trash	
					35.37	1053-265	Sports Fields Maintenance	
					1,212.57	1053-270	Electricity - Misc Meters	
					928.03	1053-271	Natural gas	
					286.75	1053-272	Telephone, Internet	
					117.17	1053-273	Water	
					957.33	1053-274	Natural gas - Clubhouse	
					504.20	1053-275	Electricity - Clubhouse	
					39.14	1053-276	Water - Clubhouse	
					632.65	1053-280	Fuel	
					21.75	1053-311	Security	
					52.75	1053-610	Miscellaneous	
					17.00	1053-620	Merchant Fees	
					18.25	1055-271	Natural gas	
					100.00	1055-272	Telephone, Internet	
					5.85	1055-273	Water	
					16.25	1055-610	Miscellaneous	
					81.05	1056-272	Telephone, Internet	
					138.89	1057-250	Maintenance	
					10.44	1057-270	Electricity	
					32.10	1057-272	Telephone, Internet	
					348.00	1058-240	Office supplies	
					120.95	1058-250	Proshop Maintenance	
					839.20	1058-270	Electricity	
					347.69	1058-271	Natural gas	
					345.50	1058-272	Telephone, Internet	
					48.05	1058-273	Water	
					91.06	1058-312	IT Expense	
					2,009.14	1058-410	Inventory, food	

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 3/1/2024 to 4/1/2024 - All Invoices**

4/1/2024

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
					10,074.82	1058-415	Inventory, Non Food	
					235.25	1058-610	Miscellaneous	
					5,766.60	1058-741	Equipment Rental	
					<b>80,584.89</b>		<b>Total</b>	
					<b>\$80,584.89</b>		<b>GL Account Summary Total</b>	