



**Stansbury Service Agency Work Minutes**

**Date:** Wednesday, October 9th, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

1. Call to Order by Brett Palmer at 7:01 PM
2. Roll Call
  - a. Board Members
    - i. Brett Palmer – present
    - ii. John Wright – present
    - iii. Cassandra Arnell – present
    - iv. Kyle Shields – absent
    - v. John Duval – present
    - vi. Ammon Jacobsmeyer – absent
  - b. Staff
    - i. James Hanzelka – present
    - ii. Ingrid Swenson – present
    - iii. Shawn Chidester – present
    - iv. Jessica Shaw - present
3. Pledge of Allegiance led by Brett Palmer.
4. Review of Public Comments from the last meeting
  - a. Scott Totman (124 Lakeview) – commented about the lack of enforcement of lake policies. James Hanzelka indicated he would go into a detailed review of the issue after briefly reviewing the remaining comments from the previous meeting.
  - b. Unknown Attendee – wanted to know if DWR oversees lake enforcement. See later comment (4. e)
  - c. Wil Pineda (139 Lakeview) – raised issues with the Adopt-A-Greenbelt program. The board agreed to freeze the program until they can review the verbiage in the agreement and assign it to the policy committee for review.
  - d. Mary Wilson (185 Lakeview) – asked if the agency could take over care of the greenbelts that are currently adopted. James Hanzelka reiterated that the agency could not take over care of greenbelts at this time due to a lack of water and power for sprinklers but that it might be possible down the road when funds are available to run power to the greenbelt areas.
  - e. Enforcement of Lake Rules Discussion in response to Scott Totman’s comments.
    - i. The agency owns the lake but has no enforcement powers.
    - ii. Tooele County Sheriff’s Department can only enforce county ordinances, but there are none about using Stansbury Lake.

- iii. DWR can enforce some rules for the lake but has limited resources, so 24/7 enforcement is not likely.
  - iv. The agency can set rules, but again, enforcement by the county is problematic.
- f. Possible solutions for lake enforcement are limited.
- i. Attempt to draw use to areas the agency wants used.
  - ii. Positive access control
    - 1. Having around-the-clock access control over fifty or so access points is problematic and expensive.
    - 2. Can use parking and launch point controls to target those not living within SSA boundaries.
  - iii. Limit access
    - 1. Sell areas that are access points on fingers to homeowners.
      - a. Restricts access for residents as well as non-residents.
      - b. There are legal questions about whether and when the agency can do this. It involves an adjudication process.

The Lake enforcement is a complex problem, the agency does not have a ready solution, but the agency will keep working on it.

- iv. Cassandra Arnell asked about requesting the county make ordinances that would then be enforceable by the sheriff's department.
    - 1. James Hanzelka stated that the county has been unwilling to do that.
    - 2. She questioned how long it had been since it was last requested and if it could be revisited with the county.
    - 3. John Wright said the last discussion with the county on this issue was about three years ago, but the agency could talk to the assistant district attorney specifically assigned to land use law. Maybe he has some different ideas. If the board can get him to push the county, it might help. Just because it is not easy does not mean it cannot be done.
5. Solomon Family Request to Place Sign at Solomon Park presented by Kip Solomon.
- a. Ray and Ilene Solomon were longtime residents of Stansbury Park. Both have passed away. The park was renamed by the board in honor of their service to the community. The Solomon family would like to put a sign to label the park. They have reviewed several types and prefer the stone signs with low maintenance requirements and longevity. They look nice and fit nicely. They have been working with a sign company called Ramp to create mockups. The current mockup has a mountain scene, but they are open to discussing a lake scene or something else. They would like the sign to have the park name, the couple's name, and the reason the park is named after them.
  - b. John Wright asked what kind of base is required for this type of sign and who would install it.

- i. Kip Solomon reported that the company they have been working with is fully equipped to install the sign, but this type of stone would require being cemented. The company would do all of that as part of the installation. The exact location for the sign is undecided, they want it to be out of the way but visible.
  - c. John Wright asked about the size of the sign.
    - i. Kip Solomon reported that the main mockup is large, 58in x 40in. The red sandstone mockup is 40in x 20in.
    - ii. It is similar in size to larger headstones but not monument size.
  - d. John Wright asked about the type of stone.
    - i. Mockup is sandstone – which engraves nicest due to lack of chipping.
  - e. James Hanzelka asked if the board would entertain the concept. If yes, they still must decide on size and get a final plan to present back to the board for final approval before installation.
  - f. John Wright wants to know if it sets a precedent for doing this at all locations named after people.
    - i. James Hanzelka commented that this would be paid for by the family and that the SSA has allowed memorial benches and stones in the past.
    - ii. Cassandra Arnell would like signage for all SSA parks explaining their name.
  - g. Brett Palmer has no problem considering the installation as long as details are presented and discussed with the board before giving final approval.
  - h. John Wright is okay discussing it further.
  - i. Cassandra Arnell expressed appreciation for the Solomons and is glad the community has this opportunity to remember them.
  - j. John Duval thinks signs are a good idea and is generally in favor. He asked about required maintenance but was told it was nothing beyond what is being done in the parks now.
  - k. The Solomon family asked what the next step is. Brett Palmer instructed them to work with James Hanzelka. James Hanzelka said he will develop a mockup with the family to present to the board soon.
6. Action Items:
- a. 2024.10.01 A
    - i. Board Review and Possible Approval of September 11th, 2024, Work Meeting Minutes

**Motion** to approve September 11<sup>th</sup>, 2024, Work Meeting Minutes with the changes we have discussed, adding a comma in section 4.3.1. to the number so that it reads \$116,264 and then to correcting the number in section 5.f.i.6. to more accurately reflect the actual cost, which we believe to be \$242,100 for materials and supplies made by Cassandra Arnell. Seconded by John Duval.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – absent;  
John Duval – yea; Ammon Jacobsmeyer – absent. **Motion Passed.**

## 7. General Manager Updates

### a. Upcoming Events

- i. Halloween Festival – Oct 11, 2024, 5-8 pm. We are still taking sign-ups for cars to participate in trunk-or-treat. The agency is offering a \$30 prize for the best-decorated trunk.
- ii. Christmas Market & Pictures with Santa – Dec 7, 2024, 9 am-3 pm. The agency found Mr. and Mrs. Santa for pictures and is currently pursuing vendors for the event.
- iii. Stansbury Days 2025 – August 14-16, 2025
- iv. John Wright asked about the pageant, but the agency has not received dates for that yet.
- v. The Stansbury Royalty will be at the Halloween Festival.
- vi. The festival will be in the clubhouse parking lot.
- vii. All signups and information are located on the agency website.

### b. Sale of Land to Robert Mitchell

- i. The sale is virtually complete. Signed and submitted fees to change the title. The Mitchells have paid their portion.
- ii. Brett Palmer asked about closing costs, estimated at \$600. They ended up being \$200 due to using a title company instead of an in-house lawyer. Slower but much cheaper.

c. Today, the agency received the title submission from Ivory Homes for Brigham Park.

d. Got reimbursements for obsolete tractors being sold and a Tooele County Recreation grant.

### e. High points of Discussion with the County Manager on 26 September 2024

- i. Discussed grants due to our grant application to the Department of Transportation being refused.
  1. They suggested the agency might get a grant to look for the design of the bridge because it is more likely to be approved, and then follow-ons are easier.
    - a. Mighty Penguin gave the same recommendation.
    - b. May slow down the process.
    - c. If the agency proceeds, they may want to look at interim fixes to keep the bridge operational.
  2. They have a resource to look for grants.
    - a. They write the grant based on criteria, and their contractor pretties up the submission.

- b. Offered to allow us to use their service (at the same cost).
- 3. Brittany Lopez, Tooele County grant specialist, meets with the grant writers biweekly and will look for applicable grants for us.
  - a. He provided her with a list of our top 5 projects, like the bridge.
  - b. She suggested looking at historical bridges on the national registry, but pedestrian bridges are not on it.
  - c. She will continue to see if she can get anything for us.
  - d. James Hanzelka feels that the agency must do it mostly on its own.
- 4. Strongly suggested the agency have someone get the playground safety certification.
  - a. Protects us and lowers insurance.
  - b. Signed Shawn up for the November course.
  - c. It gives the agency more input on the liability of our equipment.
- 5. Asked for help to facilitate some discussion with roads.
  - a. No fruition on that point so far
  - b. Roads:
    - i. The agency is looking for clarity on strips the county owns, but the agency is maintaining.
    - ii. Driveways and parking access to parks.
    - iii. Red striping certain areas along the road for no parking zones to help with traffic issues.

f. Personnel Update

- i. Retained one of the terminated seasonals to assist this fall.
- ii. 2025 Staff projection – The parks department has the greatest requirements.
  - 1. Manager -in-house
  - 2. Mechanic – in-house
  - 3. Facility manager - identified
  - 4. Irrigation tech 1 – in-house
  - 5. Mow crew supervisor – needs to be filled
  - 6. Irrigation tech ii/iii - needs to be filled
  - 7. Gardener/arborist - needs to be filled
- iii. Looking at different ways to advertise positions to get better applicants
- iv. John Duval asked about having an arborist full-time; how is the agency handling the issue now? James Hanzelka said the agency is using contractors. Gardens are not being properly maintained. He asked if the arborist position is an advisor or worker and was told the position would fill both.

1. If the agency can't find someone, it will have to use contractors, making it more expensive.
  2. A person who takes a position can be cross-trained when they don't have winter planning.
- g. Finance Update – as of the end of September (slides labeled incorrectly)
- i. Admin is on track with expenses.
  - ii. Golf – doing well, on track.
  - iii. Recreation – Revenue will not meet projections, but expenses are lower.
    1. The revenue is from sports teams.
  - iv. Pool – closed out for the year. They went over projections in expenses, but that was covered by a similar overage in revenue.
  - v. Library – waiting for the grant. Expenses are lower than projected.
  - vi. Cemetery – revenue is right on. Expenses are lower than projected due to doing more work in-house.
  - vii. Operation funds – James Hanzelka added the projected line at John Duval's request. Significantly better than last year.
8. Discussion Items
- a. Mailing for 2025 Tax Rate Public Hearing
    - i. Tax Increase Cycle – one key date is getting mailers out 7 days before the national/state/local election (November 6 this year, so mailers must go out by the 29<sup>th</sup>).
    - ii. Mailing
      1. Planning to use county tax mailing to save money – they are committed to mailing them out by October 25
        - a. The issue is if the county does not meet that deadline.
        - b. Two weeks to set up a mailer if the county does not meet its deadline. The agency will be behind if they only give us two weeks' notice.
        - c. The county normally mails election materials by November 1. They are doing it earlier this year to accommodate us.
        - d. Do the board want to continue or separate?
        - e. The board feels that unless the county can guarantee they will send out the mailer on time, they will pay \$1000 to do it instead of risking a fine.
    - iii. The board must approve a tentative budget by the end of October (next meeting). The draft is out for people to look at.
    - iv. The hearing date is scheduled for the day after the election. The agency has until December to finalize the budget.
    - v. The board decided to use a separate printer if the County could not guarantee timely mailing.

b. 2025 Fee Schedules – Quick Summary

- i. Clubhouse – the agency is lowering fees to try to attract more usage. The biggest rate drop is the cleaning & damage deposit due to the number of people that didn't rent due to it.
  1. To choose numbers, the agency compared the volume of rentals in 2023 vs 2024. The main feedback from potential renters was on the size of the deposit. There was not a lot of damage or need for cleaning that came close to the \$1200 deposit, so \$800 is still enough.
- ii. Golf course – added a prepay option with a discount to discourage no-shows. Currently, there is no impetus for people to not show up for scheduled tee time. Getting them to pay ahead means having revenue whether they show or not. The special rate includes cart rental. Rainchecks are given for inclement weather. The golf course has about a 10% no-show rate. ForeUP Software will isolate rate usage for records. The season pass is based on 30 weeks of play and an average number of players. Usage ranges from 25 to 125 tee times per person a season. Punch card (9-hole rounds) is having weekend rates removed. The punch card is designed to discourage the use of personal carts. Golf course-owned carts have GPS tractors to monitor location and speed. GPS can turn the cart off if it goes outside of boundaries.
- iii. Gazebo & Pavilion – same existing but adding Sagers Park pavilion.
- iv. Cemetery – adding new disinterment of cremation rate. \$1000 is standard for the area. Glenn Oscarson set it to \$500. The board wants a discussion on that. Brett Palmer thinks the cemetery should match Grantsville's rate or split the difference. Grantsville has three times the rate or more from resident to nonresident fee. Brett Palmer and John Wright think disinterment should remain at \$1000. They would like the right to burial plot sizes clarified.
  1. Tooele has different charges for plots based on the type of headstone. Glenn Oscarson suggested not doing that because it does not matter, as the plot size is the same. John Wright suggested the difference is based on maintenance. Stand-up headstones make it harder to maintain grass around them. The Headstone setting charge is for ground prep. Brett suggested having more discussion on the topic.

c. PEHP Benefits

- i. Review 2025 rates
  1. Rate & benefit chart
    - a. Some businesses allow employees to choose between options instead of being offered only one option. The costs with different plans are close to the same for SSA.
    - b. James Hanzelka likes the idea of giving flexibility to employees.

- c. Brett Palmer, John Wright, and Cassandra Arnell feel that a 90/10 split on payment is a good incentive for future employees.
  - d. The SSA gets a refund if the employees use the health benefits less than planned.
  - e. Ingrid Swenson needs an idea of how the board is leaning on which plans to make available for open enrollment.
  - f. The board decided to go 90/10 on both options.
- d. All Abilities Playground
- i. Our footprint for the playground is smaller than was initially thought.
  - ii. Installation – no decision on where to put the playset, but estimates were based on the corrected size (approximately 50ft x 45ft). If installed at Woodland Park, the park could keep the current swing set and install the new playset adjacent to it. Installation at Woodland Park would require moving the current irrigation/power lines. Wood chips are not recommended for playgrounds for all abilities. Estimates include installing the playground equipment. The all-abilities set was initially purchased in 2019 for Oscarson Park, but that park will not be available for installation for a while.
    - 1. Garrett's Estimate
      - a. Wood chips \$40,126
      - b. Bonded rubber mulch \$100,100
    - 2. Big T Recreation Estimate
      - a. Wood chips \$39,500
      - b. Bonded rubber mulch \$100,093
    - 3. Estimates do not include site prep. \$120K was put in the budget to cover site prep and installation.
    - 4. John Duval would like a 10-year cost comparison between wood chips and bonded rubber.
    - 5. Cassandra Arnell suggested getting resident input.
    - 6. Public comment
      - a. Logan Cherrington – lives near Woodland Park and does not allow his daughter to play there for fear of broken equipment. He would like to see the all-abilities playground installed there.
      - b. Jessica Johnson – wants the public to know that the agency already owns the playset. She also feels the agency should clarify that the playset and installation costs are largely covered by grants, not tax dollars.
- e. Year End Project list
- i. Est \$300K available
  - ii. Suggested projects for critical safety issues



1. Fire suppression in clubhouse \$7,500
  2. Replace master breaker in clubhouse \$15,000
  3. Fire suppression in pro shop \$4,700
  4. Fix entryway doors \$10,000
  5. Replace gazebo railings \$19,500
  6. Replace overhead windows in clubhouse \$15,000
  7. Retro fit sliding doors for fire compliance \$10,000
  8. Estimated cost \$80,000
- iii. Suggested non-safety expenditures
1. Impact fee assessment of \$30,000 suggested by Brett Palmer. The agency is behind due to attempting to do it in-house.
  2. The cemetery survey is \$1,500 (\$2,000 in the current budget) and must be completed before any expansion. Two bids, one for \$5K and one for \$3,500 – taking a lower bid.
    - a. Enable better planning in 2025.
  3. Bridge maintenance – an unknown amount is needed.
  4. Shop maintenance – The roof needs work; the amount needed is unknown.
  5. John Wright brought up a golf course drain from hole three that was worked on last winter. James Hanzelka said that could be considered. Comparing fixed cost vs per hour rate on work to remove roots from the drain.
    - a. Mac Blevins and his crew worked on the Weir on the golf course and are comfortable with it. A check valve north of the weir is frozen in the open position. That, in conjunction with the blocked drain, is causing flooding and water flow issues.
9. Board member reports and requests.
- a. Cassandra –
    - i. She was with the Stansbury Royalty for the last few weeks. They are mingling with kids at events and looking forward to upcoming community involvement.
    - ii. She is thankful for the newsletter and the Dropbox being mapped out.
  - b. John Wright –
    - i. He is close to finishing the bridge work. Then he will move onto the roof for 4-5 days. Then, he will work on the Porter Way Park Ball field so it is ready for next spring.
    - ii. James Hanzelka has done well in giving ideas for budget items and equipment purchases. He will review the budget, make recommendations, or ask questions before the meeting.
  - c. John Duval –
    - i. He gave an update on Dropbox mapping. There are 1600 folders. It has grown out of control with duplications and other problems. He is developing a plan

to migrate to Dropbox and the website to .gov. He started a strawman to figure out the organization; then he will do a detailed plan with finalizing structure, then migrating.

- ii. The committee was trying to figure out where policies needed to be, which led to the restructuring.
- iii. He drafted a management policy with a template and instructions. Progress has been made. He is waiting for the next meeting to build on progress.

d. Brett Palmer –

- i. He would like pictures of end-of-year projects for the community to see those things that are in need of repairs. He wanted to know if that was part of the plan. James Hanzelka reported that they took pictures but had not posted them to the public. Brett wants to put on the business meeting agenda to get public input on end-of-year projects and have slides with pictures for them.
- ii. He has seen comments on Facebook that the after-hours phone number is not responding. He wonders why the person on call does not answer the calls. James Hanzelka said they are answering, but the agency is looking for a better system. Currently, residents call into the switchboard, and it routes to the after-hours after several rings; people hang up before it gets through the switches.
- iii. Brett asked about winterizing – when will the water be shut off? James Hanzelka said the schedule is based on a typical time frame. The agency is scheduled to pick up the compressor on October 15, when the agency gets the compressor for blowing lines out. Agency staff are considering pushing out for a week or so due to warm weather.

10. Motion to Adjourn

**Motion** to adjourn made by John Wright. Seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – absent; John Duval – yea; Ammon Jacobsmeyer – absent. **Motion Passed.**

Meeting adjourned at 9:23 PM.

*The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting. Approved this 23rd day of October, 2024.*



Brett Palmer, Board Chair



PUBLIC NOTICE is hereby given that the Stansbury Service Agency will hold a meeting that is open to the public on Wednesday, October 9th, 2024, at 7:00 pm at the Clubhouse, 1 Country Club Dr. Ste 1, Stansbury Park, Utah

## **Stansbury Service Agency Work Agenda**

**Date:** Wednesday, October 9th, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Review of Public Comments from the last meeting
5. Solomon Family Request to Place Sign at Solomon Park
6. Action Items:
  1. 2024.10.01 A
    - a. Board Review and Possible Approval of September 11th, 2024, Work Meeting Minutes
7. General Manager Updates
  1. Upcoming Events
  2. Sale of Land to Robert Mitchell
  3. Discussion with County Manager
  4. Personnel Update
  5. Finance Update
8. Discussion Items
  1. Mailing for 2025 Tax Rate Public Hearing
  2. 2025 Fee Schedules
  3. PEHP Benefits
  4. All Abilities Playground
  5. Year End Project list
9. Board member reports and requests.
  1. Open public comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents and requests for future board actions.
10. Motion to Adjourn



**Stansbury Service Agency Work Minutes**

**Date:** Wednesday, September 11<sup>th</sup>, 2024

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:15 PM

1. Call to Order by Brett Palmer at 7:26 PM
2. Roll Call
  - a. Board Members
    - i. Brett Palmer – present
    - ii. John Wright – present
    - iii. Cassandra Arnell – present
    - iv. Kyle Shields – present
    - v. Ammon Jacobsmeyer – late, arrived at 8:55 pm
    - vi. John Duval – present
  - b. Staff
    - i. James Hanzelka – present
    - ii. Shawn Chidester – present
    - iii. Jessica Shaw - present
3. Review of Public Comments from the last meeting
  - a. Brad Parsons volunteered to operate the lake mower. James Hanzelka reported that the mower is not currently operational due to a problem with the new part. In response to questions by John Duval, James Hanzelka stated that the boat is 10+ years old and that the estimated time for completion of the latest fix is about 2 weeks.
  - b. An unknown resident asked about the status of the bridge. James Hanzelka reported the bridge is failing. We are looking at potential fixes, but the bridge needs to be replaced in the long term. The agency did not receive a grant applied for to repair/replace the bridge, but we are awaiting the results of a second grant application. John Wright reported that the bridge was rebuilt about 15-20 years ago (decking and some supports). Brett Palmer stated that the loss of the bridge would be a huge detriment to the community
4. General Manager Updates
  - a. Millpond Park
    - i. Bathroom water and sewer lateral connections made; we need a contractor to finish cleaning up the area, and we will need to make the electrical connection fully operational
    - ii. Blu Line is updating the park's final design to take back the county. It should be done later this week and ready to submit to the county.
  - b. Shoreline Improvements.

- i. The installation of the Phase II Dock in Solomon Park is complete. The dock portion of Phase I, the clubhouse fishing dock, and the swim platform are in process. The County engineer has looked at both installations.
  - ii. Phase III, the main dock at the clubhouse, is pending design approval, and the shoreline rockwork at Delgada Park has yet to be planned or completed.
  - iii. Committed to \$194607 funding.
    - 1. \$116264 UORG Grant (exp. Oct '25)
    - 2. \$16K Tooele County Recreation
    - 3. \$62,343 Stansbury Impact Fees
    - 4. \$25K 2024 Grant from Tooele County Rec
      - a. Reduces SSA commitment to \$37,343.
  - iv. We received more material than we paid for, so we can build an extra dock.
- c. Soundwall Trail
  - i. UDOT preliminary statement
    - 1. Trail to be built adjacent to SR 36 from Village Blvd to Pole Canyon Rd
  - ii. Stansbury requested an amendment to the statement.
    - a. Includes trail from Village Blvd to the area across from Millpond.
    - b. Cutoff at the southern end to avoid issues at Junction SR36 & Village Blvd
    - c. UDOT asked how much can be built with available funds.
  - iii. Funding profile
    - a. UDOT - \$534400
    - b. SSA Impact Fees - \$133600
- d. Phragmites Removal Program. Now is the optimal time to treat them. The wetland area adjacent to the property is the responsibility of the landowner. The Stansbury Service Agency will be taking care of those areas adjacent to its property; an individual landowner needs to take care of their property. The county has provided chemicals and sprayers; contact points for homeowners to obtain materials and instructions are on the service agency website.
  - i. Cassandra Arnell said the lake is doing much better due to volunteers and private homeowners. She also volunteered to spray for those unwilling to use the chemicals.
- e. Review of 9-11 Day of Service Projects. About seventy-five people worked on seven projects around the park. Some areas need more work.
  - f. Report on Damage at Porter Way Park: A youth on 4-wheelers doing donuts damaged an area of Porter Way Park. The sheriff's office caught the individual, and SSA has requested that he be prosecuted.



- ii. He has developed a strawman process for managing document creation and modification. He provided an overview to the board.

*Brett Palmer stated, for the record, that Ammon Jacobsmeyer joined the meeting at 8:55 PM.*

- e. 2025 SSA Planning Initiative Update from Finance Committee, presented by John Duval. He explained that this is focused on refining the approach to the budget development process to provide better transparency for residents, board, and staff. It enables proactive budget management and configuration control of the process and provides decision-level quality data. The legacy approach analyzes historical data and makes adjustments based on projected changes. The new approach provides an independent validation of the base budgets. The current process will use the draft 2025 budget and build a separate template using baseline data.
- f. Initial Draft of 2025 Budget for Board Review. The current SSA process mandates that management prepare a draft tentative budget for the board by the first work meeting of September. This budget is built using historical data and from the bottom up. Look at the budget by department first.
  - i. 2025 Goals.
    1. Continued improvement in basic services, like irrigation
    2. Fix identified safety issues that enable risk reduction for lawsuits due to harm/injury of individuals.
    3. Repair/replace identified maintenance issues.
    4. Items to increase operational efficiency to ultimately lower costs.
    5. Operational costs. Personnel Cost \$2,253,375, driven by additional personnel and higher wages and benefits costs. Staffing increases mainly on the park's side. Benefits are paid only to full-time employees, about 13.
      - a. Need to increase wages and benefits to keep good people and not have to retrain each year.
    6. Materials & Supplies \$242,10, Utilities \$309,500
    7. Total Operational Budget\$2,804,975
    8. Capital Project Costs
      - a. Critical \$254,450
        - i. Key expenditures to correct safety issues, critical repair requirements, and some operational efficiencies to reduce personnel costs.
        - ii. The budget does not include enough money to fix playgrounds in every park.
      - b. Board members will identify limited fixes that can be done with money.

- c. Board discussed using all abilities playground purchased to provide some benefit at Woodland Park.
  - d. The finance committee has adjusted the capital projects list to get more critical repairs done sooner.
  - e. Added money in the sustainment fund to prepare for large equipment replacements.
  - f. Contingency fund for emergency repairs not funded.
9. Impact Fee Projects include Soundwall Trail (supported by a UDOT grant), Millpond Park, Shoreline Improvement (supported by a UORG grant), and the design of Oscarson Park. The total cost is \$495,000. The decision is made based on the ability to leverage funds, the readiness of the project, and the need.
- i. Cassandra Arnell asked why Millpond Park is prioritized over Oscarson Park. The response was that, unlike Millpond Park, a design still needed to be done.
  - ii. Brett Clarified that these are not in priority order.
10. Adjustments due to recommendations on Capital Projects
- a. Capital Project Total in Tentative Budget \$535,450
  - b. Budget adjustments initiated by the capital projects committee.
    - i. Capital Projects \$539,235
    - ii. Sustainment \$60,000
11. Staff put together the original tentative budget. Now, it is being reviewed, and adjustments are suggested by board members. The plan is to present a tentative budget to the board in October.
6. Board member reports and requests.
- a. Ammon Jacobsmeyer—He wanted to mention that the service day was great. There was lots of unreported effort, and he saw lots of people out working on Saturday. It was great to see the community stepping up. It looks a lot better. Thanks to the community.
  - b. John Duval – We just got a lot of work in front of us.
7. Motion to go into closed session to discuss possible land acquisition.

**Motion** to go into closed session to discuss possible land acquisition, inviting James Hanzelka and Jessica Shaw, and of course the board, here in the clubhouse made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The closed session is held at 1 Country Club Drive in the Clubhouse in Stansbury Park.  
The closed meeting commenced at 10:46 PM.



8. Motion to close executive session and return to Work Meeting.

**Motion** to close executive session and return to work meeting made by Ammon Jacobsmeyer and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The closed session adjourned at 11:05 PM.

9. Motion to Adjourn

**Motion** to adjourn made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The meeting ended at 11:05 PM.

*The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

*Approved this 9th day of October, 2024.*

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*Brett Palmer, Board Chair*

2025 Stansbury Cemetery Fee Schedule			
Right to Burial		Resident	Non Resident
	Plots (Full casket w/vault)	\$600	\$1,200
	Cremation/Infant	\$300	\$600
Open and Close		Resident	Non Resident
<b>Weekday</b>	Full Casket	\$450	\$650
	Baby or Cremation	\$250	\$350
<b>Weekend</b>	Full Casket	\$650	\$750
	Baby or Cremation	\$350	\$400
	Disinterment of Body	\$1,200	\$1,200
<b>NEW</b>	Disinterment of Cremation	\$500	\$500
	Headstone Setting	\$50	\$50
	Certificate Transfer	\$50	\$50

Grantsville - Original			Grantsville North Cemetery		Tooele	
Right to Burial	Resident	Non Resident	Resident	Non Resident	Resident	Non Resident
Single lot/Double Deep	\$500	\$1,500	\$700	\$1,700	\$600	\$1,000
Infant Lot (2 yrs/under)	\$0	\$500	\$0	\$700	\$250	\$300
Cremation	\$250	\$750	\$450	\$950	\$250	\$300
Open and Close	Resident	Non Resident	Resident	Non Resident	Resident	Non Resident
Weekday Full Casket	\$ 300	\$ 600	\$ 300	\$ 600	\$ 300	\$ 300
Weekday Baby or Cremation					\$ 200	\$ 200
Weekend Full Casket	\$ 450	\$ 900	\$ 450	\$ 900	\$ 300	\$ 300
Weekend Baby or Cremation					\$ 200	\$ 200
					After Hours \$200	
Disinterment of Body	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Disinterment of Cremation	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	\$ 500
Headstone Setting					\$ 50	\$ 50
Certificate Transfer					\$ 50	\$ 50
Right to Burial Flat stone sites					\$ 600	\$ 1,000
Right to Burial Upright stone sites					\$ 900	\$ 1,300

**2025 Clubhouse Schedule Fees Monday-Thursday**

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Downstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Entire Building	\$140	\$165	\$1,030	\$1,125	\$190		\$1,370	\$1,390
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400

\*Put a hold on credit card/check

**2025 Clubhouse Schedule Fees Friday/Saturday/Sunday**

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$140	\$135	\$695		\$190		\$925	\$910
Downstairs	\$140	\$135	\$695		\$190		\$925	\$910
Entire Building	\$175	\$190	\$1,295	\$1,340	\$225	\$215	\$1,630	\$1,550
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400
Replacement key Fee					\$25			
Microphone Fee					\$30			
Microphone Deposit*					\$500			

\*Put a hold on credit card/check

Small Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 40.00	\$ 70.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 200.00	\$ 200.00
Replacement Key fee	\$ 25.00	\$ 25.00

\*Put a hold on credit card/check

Large Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 75.00	\$ 115.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 800.00	\$ 800.00
Replacement Key fee	\$ 25.00	\$ 25.00

## 2025 Golf Course Fees Schedule

GOLF COURSE	9 Holes	18 Holes	2024 Rate
Weekday - Adult	\$15	\$30	\$25
Weekday - Junior	\$8	\$11	
Weekend - Adult	\$21	\$35	\$30
Weekend - Junior	\$11	\$15	
*Cart	\$10	\$15	
Winter Rate (Feb 15- Apr 15)	\$22	\$32	
Clubs	\$11	\$16	
Pull Cart	\$2	\$4	
Special Rate - Prepaid		\$35 Weekday \$40 on weekend	
Range Token	\$4		
Trail Fee	\$10	\$15	

\* Cart rental

\$5 Reduction for Senior and Military Daily rate

### Season Passes

Season Pass		2024 Rate
Adult Pass walking	\$725	\$675
Spouse Pass walking	\$700	\$625
Senior 65+ Pass walking	\$575	\$525
Junior Pass	\$350	
Trail Pass *	\$300	
Adult Pass w/cart **	\$1,500	\$1400
Senior 65+ w/cart **	\$1,300	\$1200

\* personal cart

\*\* Cart rental

### Punch Card

Punch Card - 20 Rounds	Week
Regular No Cart	\$270
Regular With Cart ***	\$430
Junior no Cart	\$150
Senior 65+	\$235
Senior 65+ with Cart ***	\$385

\*\*\*Use of a cart either owned or course provided.

Golf Pavilion Rental	2024 Rate
\$50/4 hours	\$40
\$75/full day	\$60

**2025 Pavilion & Gazebo Fee Schedule**

Rental Fees	Resident		Non Resident	
	Half Day (6hrs)	Full Day (Dawn to Dusk)	Half Day (6hrs)	Full Day (Dawn to Dusk)
Porter Way Pavilion & Lakeside Gazebo	\$50	\$80	\$80	\$120
Sagers Park Pavilion	\$30	\$50	\$50	\$80

**NEW**

Cleaning/Damage Deposit of \$100

Put a hold on credit card

**PEHP BENEFITS**

Traditional Option 1

Year	MEDICAL			DENTAL		
	Single	Double	Family	Single	Double	Family
2024	\$762.58	\$1,578.48	\$2,135.14	49.64	67.88	\$102.74
2025	\$803.74	\$1,663.72	\$2,250.44	35.22	70.32	\$109.52

Benefits	Deductible Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$250/\$500	\$3000/\$6000	90/10	\$15/\$25/\$35

Traditional Option 2

Year	Single	Double	Family
2024	\$720.18	\$1,490.75	\$2,016.48
2025	\$749.72	\$1,552.34	\$2,099.76

Benefits	Deductible Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$500/\$1000	\$4000/\$8000	80/20	\$25/\$30/\$40



# Stansbury Service Agency Work Agenda

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OCTOBER 9<sup>TH</sup>, 2024



# Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Review of Public Comments from the last meeting
5. Solomon Family Request to Place Sign at Solomon Park
6. Action Items:
  1. 2024.10.01 A
    - a. Board Review and Possible Approval of September 11th, 2024, Work Meeting Minutes
  2. 2024.10.02 A
    - a. Board Review and Possible Approval of September 25th, 2024, Business Meeting Minutes
7. General Manager Updates
  1. Upcoming Events
  2. Sale of Land to Robert Mitchell
  3. Discussion with County Manager
  4. Personnel Update
  5. Finance Update
8. Discussion Items
  1. Mailing for 2025 Tax Rate Public Hearing
  2. 2025 Fee Schedules
  3. PEHP Benefits
  4. All Abilities Playground
  5. Year End Project list
9. Board member reports and requests.
  1. Open public comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents and requests for future board actions.
10. Motion to Adjourn

# Review of Public Comments

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- a. Scott Tottman (124 Lakeview) – is concerned about the lack of enforcement of community rules by SSA and the sheriff’s department. James Hanzelka explained that the SSA does not have enforcement power, which would reside with the Sheriff’s office or the Division of Wildlife Services (DWR). The sheriff’s office can only enforce County ordinances, which are limited, and DWR is limited to the lake. The Agency has been meeting with DWR and plans to meet again in October to work on it. Both the Sheriff’s Office and DWR are spread very thin. Tottman offered to be involved in the meetings. Mr. Tottman asked if Stansbury residents are solely responsible for the tax burden of maintaining the community.
- b. Unknown Attendee – He asked if the lake is listed with DWR. The Board answered that it is.
- c. Wil Pineda (139 Lakeview) raised issues about the “Adopt a Greenbelt Program.” It feels that some individuals are taking advantage and going beyond the program's intent. He requested that the agreement be updated to restrict the specific blocking of greenbelts from public access and that any changes be documented. The board directed the policy committee to review the agreement before adopting more greenbelts. Mr. Pineda offered to help review the policy.
- d. Mary Wilson (185 Lakeview) – She stated that the Greenbelt adoption had been taken to an extreme and wanted to know if SSA could take on their care. James Hanzelka said no because Greenbelts do not have the infrastructure for SSA to care for them.

# Enforcement of Lake Rules

The Service Agency owns the lake but has no enforcement powers.

Tooele County Sheriff can only enforce County ordinances – none of these are for the lake.

DWR can enforce some rules but has limited resources to do so- 24/7 enforcement is not likely.

The Agency can set rules, but again enforcement by the county is problematic

# Possible Solutions Limited

Attempt to draw use to areas we want

## Positive Access Control

- Expensive to have around-the-clock access control over 50 or so access points
- Can use parking and maybe launch point controls

## Limit Access

- Sell some areas to homeowners
  - Restricts Access for Residents as well as non-Residents
  - Legal question “about can we do this and when?”

# Solomon Family Request to Place Sign at Solomon Park

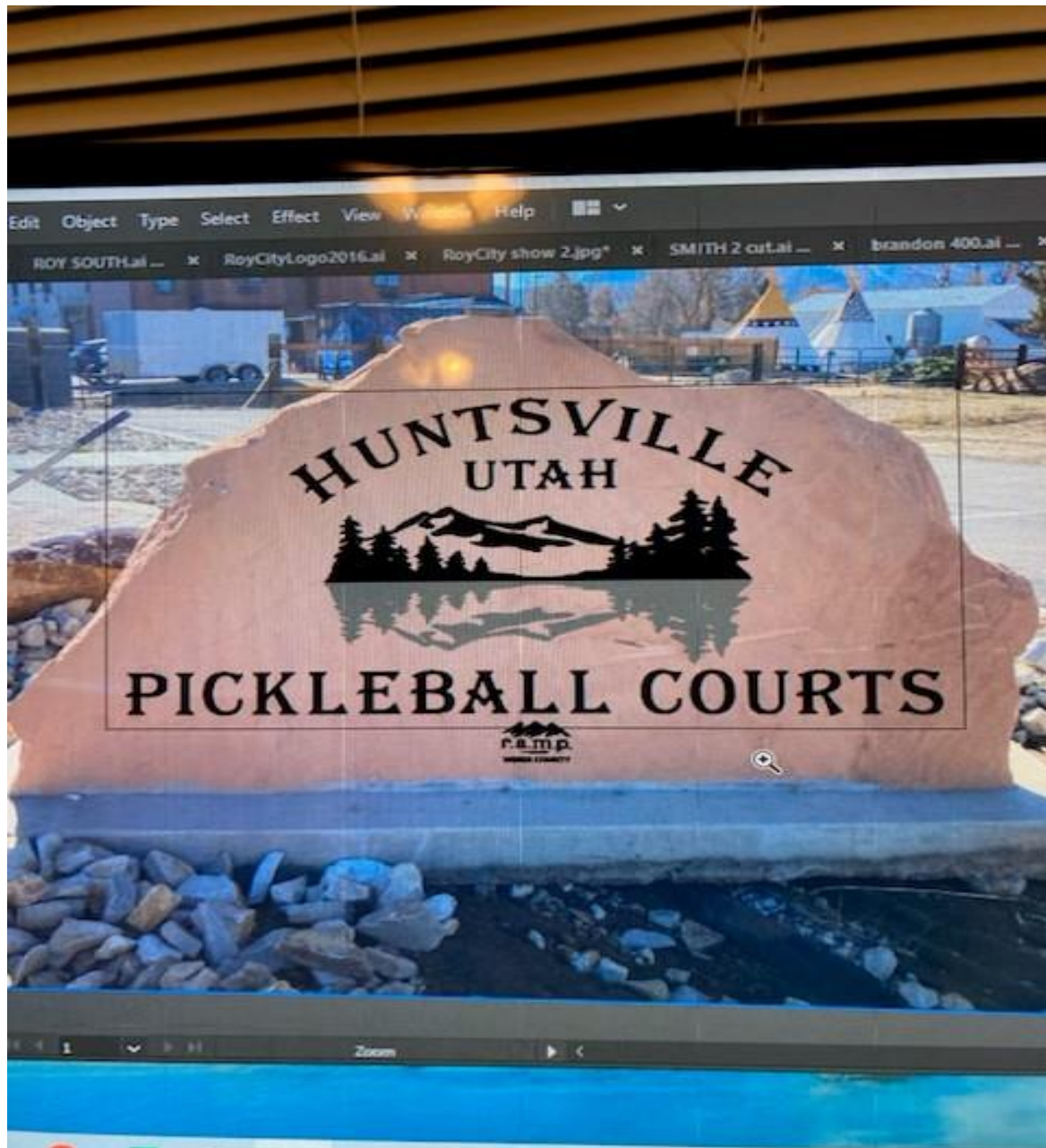
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# SOLOMON PARK



Ray & Ilene Solomon

Devoted Stansbury Neighbors



Edit Object Type Select Effect View Window Help

ROY SOUTH.ai ... x RoyCityLogo2016.ai x RoyCity show 2.jpg\* x SMITH 2 cut.ai ... x brandon 400.ai ... x

HUNTSVILLE  
UTAH



PICKLEBALL COURTS



Zoom

# Approval of Minutes

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# General Manager Updates

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# Upcoming Events

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- Halloween Festival – October 11<sup>th</sup>, 2024 from 5 pm-8 pm (Still taking sign-ups for Decorated Trunks. We are offering a \$30 Visa Gift Card for Community Voted Best Decorated Trunk)
- Christmas Market and Pictures with Santa – December 7<sup>th</sup>, 2024, 9 am-3 pm (Officially taking Vendor Sign-Ups)
- Stansbury Days 2025 – August 14<sup>th</sup>-16<sup>th</sup>, 2025

\*All sign-ups and information is located on our website.  
[www.stansburypark.org](http://www.stansburypark.org)

# Sale of Land to Robert Mitchell

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# Discussion with County Manager

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# Feedback From Meeting with County Manager

26 September 2024

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## Grants

- Suggested we might want to do a grant to look for design of the bridge and trail before we submit for the whole grant
  - Same advice we got from Mighty Penguin
  - May want to do that and look for a grant for an interim fix on the bridge (UORG)
- They have a resource to look for grants.
  - They write the grant based on criteria and their contractor pretties up the submission
  - Offered to allow us to use their service (at a cost) to do the same
- Brittany Lopez meets with their grant writers biweekly and will look for applicable grants for us
  - Provided her with a list or out top 5 projects

# Feedback From Meeting with County Manager

26 September 2024

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Strongly Suggested we have someone get the playground safety certification

- Signed Shawn up for the November course.

Asked for help to facilitate some discussions with roads.

# Personnel Updates

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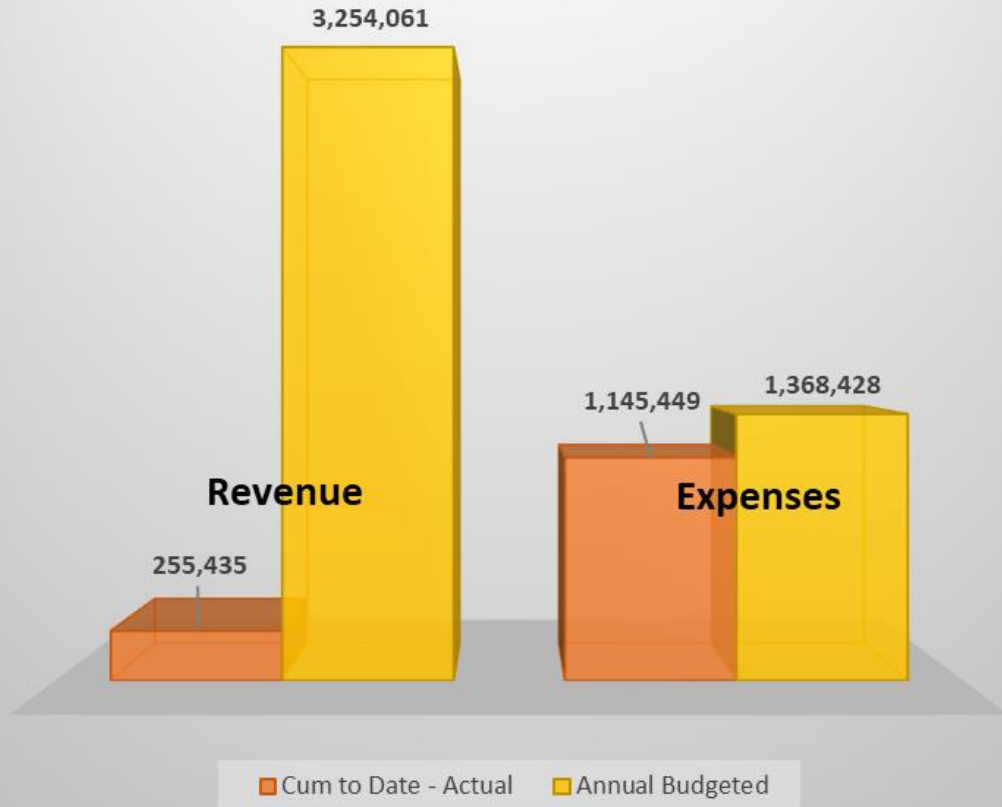
- Retained one of the terminated seasonals to assist in Fall
- 2025 Staffing Projection - Parks
  - Manager
  - Mechanic
  - Facility Manager
  - Irrigation Tech II
  - Mow Crew Supervisor
  - Irrigation Tech II/III
  - Gardener/Arborist



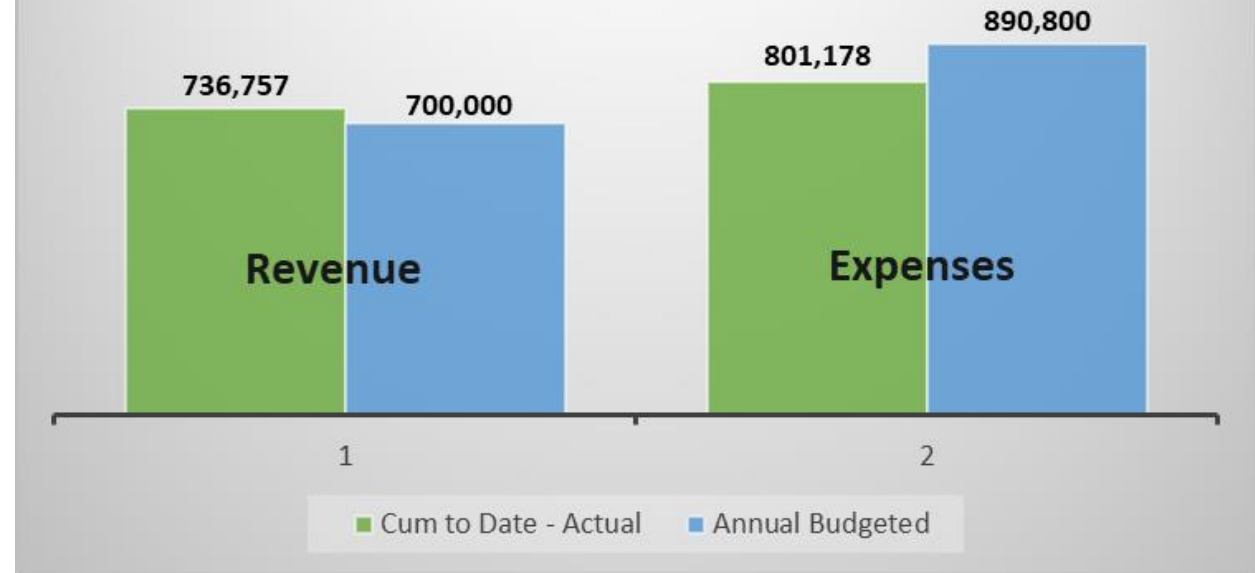
# Finance Update

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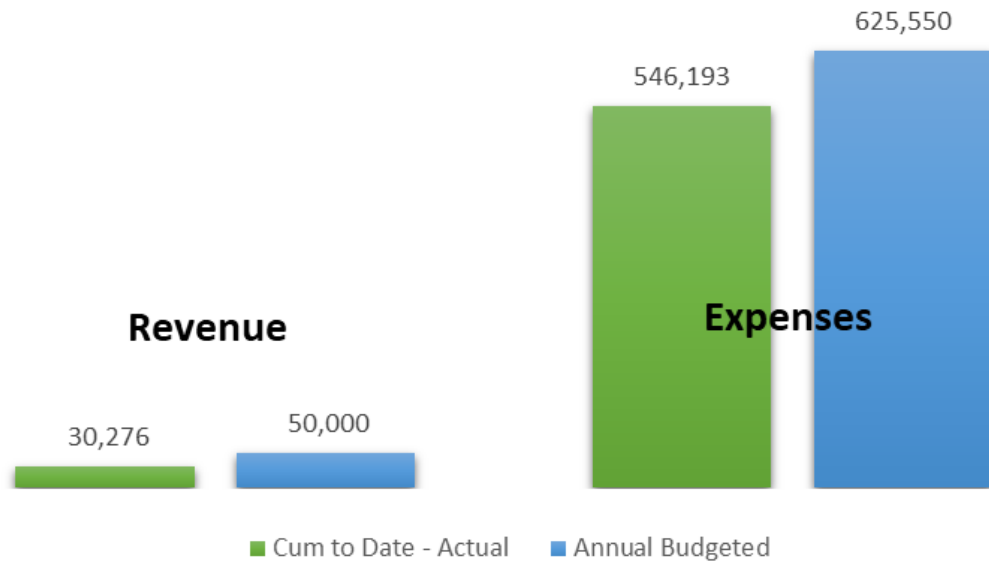
## 2024 ADMIN Revenue/Expenses as of 08/31/2024



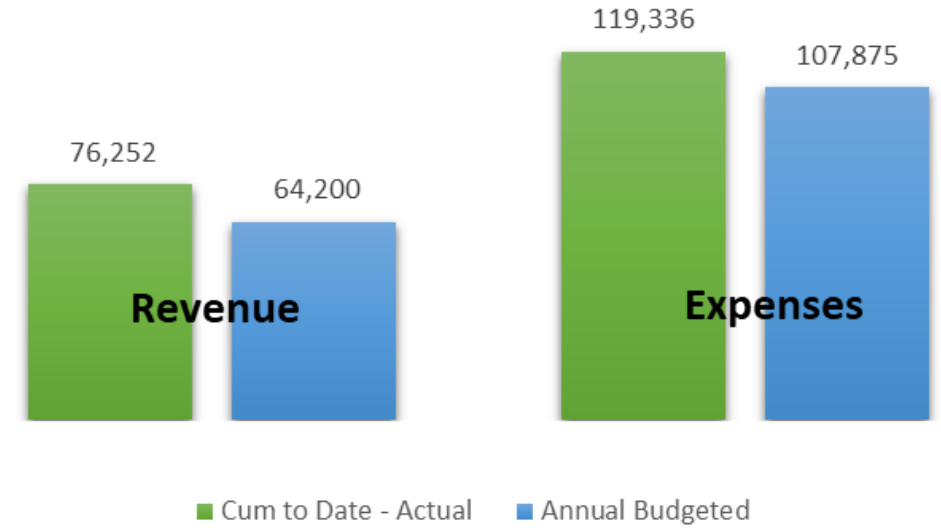
## 2024 Golf Revenue/Expenses as of 08/31/2024



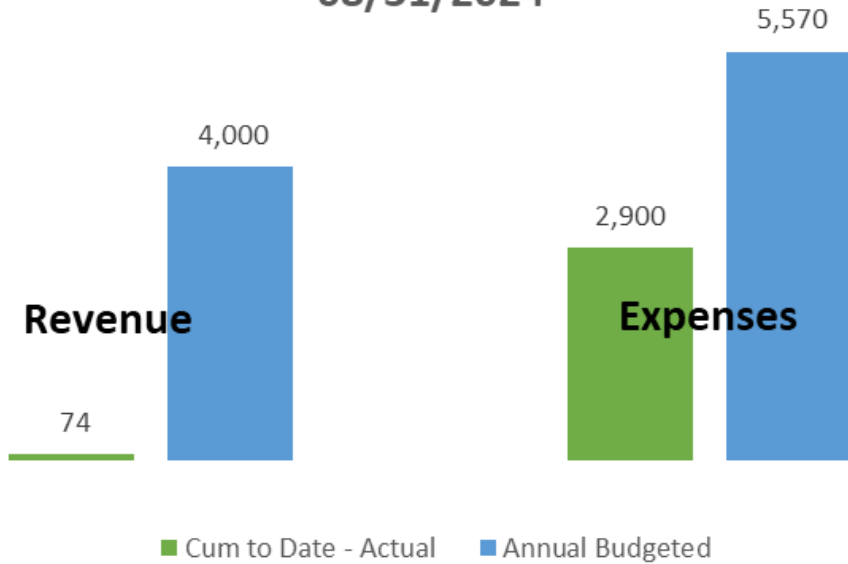
### 2024 Recreation Revenue/Expenses - as of 08/31/2024



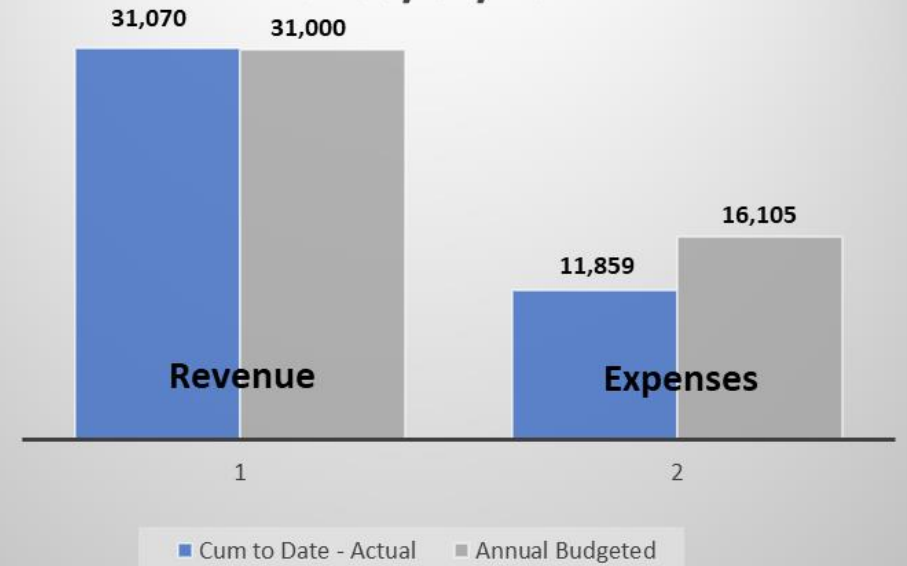
### 2024 Pool Revenue/Expenses as of 08/31/2024



### 2024 Library Revenue/Expenses as of 08/31/2024



### 2024 Cemetery Revenue/Expenses as of 08/31/2024



# Operational Funds Balance

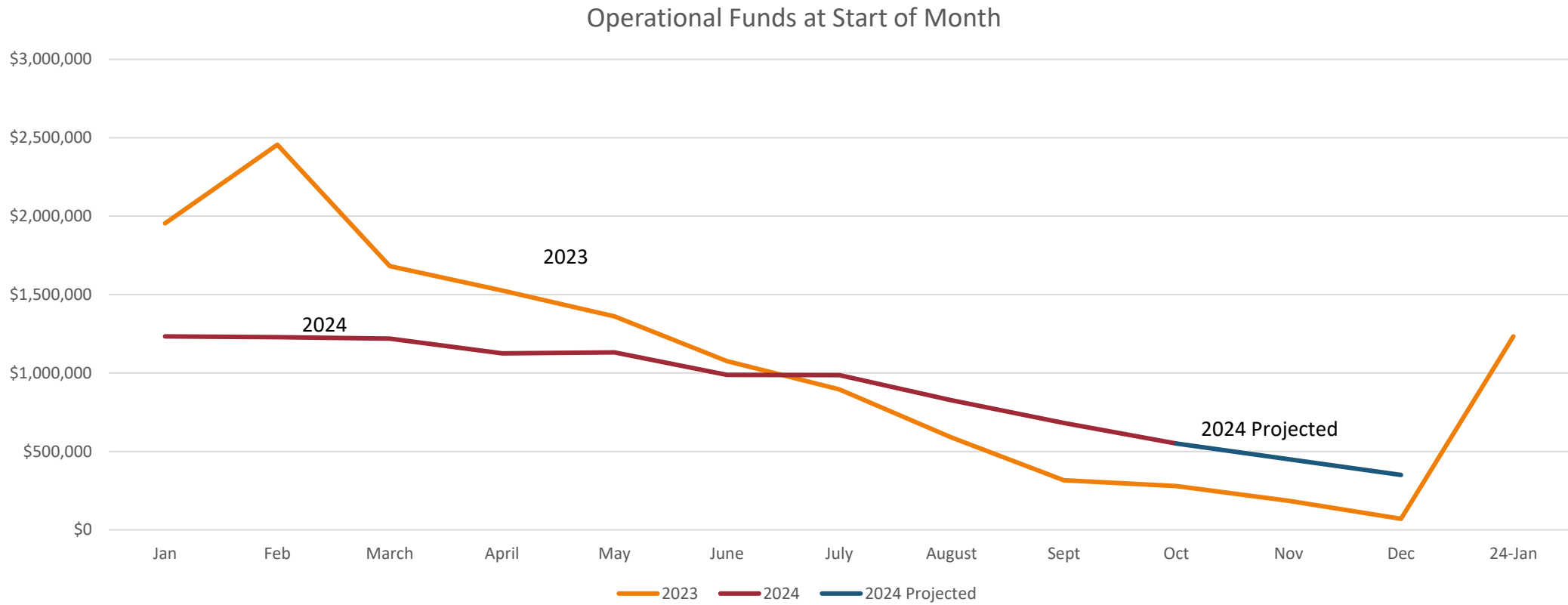
As of 9 October

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As of 9 Oct 2024			
<b>Operations</b>		<b>IMPACT</b>	
Checking (Zions Bank)	\$29,645.33	Checking (Zions)	\$0.00
Checking (Chartway)	\$1,592.11	PTIF	\$1,088,248.13
Savings (Chartway)	\$5.00		
PTIF	\$471,583.52		
<b>TOTAL</b>	<b>\$502,825.96</b>		<b>\$1,093,298.48</b>
<b>TOTAL</b>	<b>\$1,596,124.44</b>		

# Operational Funds

As of 1 October



# Mailing for 2025 Tax Rate Public Hearing

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# Tax Increase Cycle

ACTION	Required DATE	SSA Date/Best Practice	REQUIREMENT
Certification of Current Year Tax Rate	Around June 20th		Certification of current year tax rate
Discussion of possible tax increase at Public Meeting		Before end of July	
Notification of tax rate increase to County Legislative body	On or Before Oct. 1st	On or Before Aug 1st	Notify the county legislative body of the date, time, and place of the public hearing where the budget will be discussed. The Tax Commission also recommends notification of the intent to increase property taxes.
Public Meeting with agenda item	14 or more days before the general or municipal election	At the Sept Work Meeting	In a public meeting, have separate agenda item, state: (1) intent to increase property taxes, (2) dollar amount of increase, (3) purpose for increase, (4) and the approximate percentage increase.
Parcel Specific Notice Must be Mailed. <small>*This requirement was added to eliminate the second TNT public hearing in the summer</small>	7 or more days before the general or municipal election		Info needed: (1) Value of the property, current year (2) tax on the property, current year (3) estimated tax on property w/ proposed increase (4) date, time and place of public hearing (5) statement from 59-2-919(3)(c)(iv). We also suggest the taxable value be included. <u>See example below.</u>
1st Newspaper advertisement Public Meeting Website	2 weeks before the public hearing		Notify public with a newspaper advertisement and post on the public notice websites: <a href="http://www.utah.gov/pmn/index.html">www.utah.gov/pmn/index.html</a> , <a href="http://www.utahlegals.com">www.utahlegals.com</a> . TNT Ad must be filled out on the Certified Tax Rate System ( <a href="http://www.taxrates.utah.gov">www.taxrates.utah.gov</a> ). After you sign in, on the main screen hover over <i>Data Entry</i> menu item, then click on <i>Truth in Taxation December Ad</i> and fill out the information.
2nd Newspaper Advertisement	1 week before the public hearing		The same advertisement was used the week before. <b>All copies of newspaper advertisements must be sent to county auditor and tax commission.</b>
Hold Public Hearing, budget hearing (TNT)	2 weeks after the 1st newspaper advertisement		Public hearing must be held. May be in conjunction with the public hearing required by Section 17-36-13 or 17B-1-610. <b>The only other hearings allowed on the same day are budget, fee, and enterprise fund hearings. Any meetings on the same day must end before the TNT hearing. Hearing must be at or after 6 PM.</b>
Adopt the Property Tax Increase	After the public hearing		After the public hearing, the property tax increase may be adopted, <b>Resolution (pt-800C) must be sent to tax commission before rate can be finalized</b>



# Mailing

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- Planning to use county tax mailing to save money – 25 Oct
  - Issue is if the county doesn't meet that timeframe.
  - Two weeks to set up for mailer.

# Budget Cycle

## 2024 Key Dates

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- Board Approves Tentative Budget – 23 October (or Special Meeting)
- Notice of Tax Increase (Maintain) Mailing – 29 October (Mandated)
- Public Hearing – 6 November (Tentative)
- Adopt Final Budget – 11 Dec (or Special Meeting)

# Proposed 2025 Fee Schedules

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## 2025 Clubhouse Schedule Fees Monday-Thursday

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Downstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Entire Building	\$140	\$165	\$1,030	\$1,125	\$190		\$1,370	\$1,390
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400
*Put a hold on credit card/check								

## 2025 Clubhouse Schedule Fees Friday/Saturday/Sunday

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
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Downstairs	\$140	\$135	\$695		\$190		\$925	\$910
Entire Building	\$175	\$190	\$1,295	\$1,340	\$225	\$215	\$1,630	\$1,550
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Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400
Replacement key Fee	\$25							
Microphone Fee	\$30							
Microphone Deposit*	\$500							
*Put a hold on credit card/check								

Small Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 40.00	\$ 70.00
Alcohol Fee	\$ 400.00	\$ 400.00
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Alcohol Fee	\$ 400.00	\$ 400.00
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Weekend - Adult	\$21	\$35	\$30
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Clubs	\$11	\$16	
Pull Cart	\$2	\$4	
Special Rate - Prepaid		\$35 Weekday \$40 on weekend	
Range Token	\$4		
Trail Fee	\$10	\$15	

\* Cart rental

\$5 Reduction for Senior and Military Daily rate

### Season Passes

Season Pass		2024 Rate
Adult Pass walking	\$725	\$675
Spouse Pass walking	\$700	\$625
Senior 65+ Pass walking	\$575	\$525
Junior Pass	\$350	
Trail Pass *	\$300	
Adult Pass w/cart **	\$1,500	\$1400
Senior 65+ w/cart **	\$1,300	\$1200

\* personal cart

\*\* Cart rental

### Punch Card

Punch Card - 20 Rounds	Week
Regular No Cart	\$270
Regular With Cart ***	\$430
Junior no Cart	\$150
Senior 65+	\$235
Senior 65+ with Cart ***	\$385

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Golf Pavilion Rental	2024 Rate
\$50/4 hours	\$40
\$75/full day	\$60

### 2025 Pavilion & Gazebo Fee Schedule

Rental Fees	Resident		Non Resident	
	Half Day (6hrs)	Full Day (Dawn to Dusk)	Half Day (6hrs)	Full Day (Dawn to Dusk)
Porter Way Pavilion & Lakeside Gazebo	\$50	\$80	\$80	\$120
Sagers Park Pavilion	\$30	\$50	\$50	\$80

**NEW**

Cleaning/Damage Deposit of \$100      Put a hold on credit card


## 2025 Stansbury Cemetery Fee Schedule

<b>Right to Burial</b>		<b>Resident</b>	<b>Non Resident</b>
	Plots (Full casket w/vault)	\$600	\$1,200
	Cremation/Infant	\$300	\$600
<b>Open and Close</b>		<b>Resident</b>	<b>Non Resident</b>
<b>Weekday</b>	Full Casket	\$450	\$650
	Baby or Cremation	\$250	\$350
<b>Weekend</b>	Full Casket	\$650	\$750
	Baby or Cremation	\$350	\$400
	Disinterment of Body	\$1,200	\$1,200
<b>NEW</b>	Disinterment of Cremation	\$500	\$500
	Headstone Setting	\$50	\$50
	Certificate Transfer	\$50	\$50

# PEHP Benefits

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# Review of 2025 PEHP Rates and Possible Board Approval of Rates for Workforce

# Rate and Benefit Chart

COVERAGE				
	Year	Single	Double	Family
Traditional Option 1	2024	\$762.58	\$1,578.48	\$2,135.1
	2025	\$803.74	\$1,663.72	\$2,250.4

Benenefits	Deductable Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$250/\$500	\$3000/\$6000	90/10	\$15/\$25/\$35

Traditional Option 2	Year	Single	Double	Family
	2024	\$720.18	\$1,490.75	\$2,016.48
	2025	\$749.72	\$1,552.34	\$2,099.76

Benenefits	Deductable Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$500/\$1000	\$4000/\$8000	80/20	\$25/\$30/\$40

DENTAL		
Single	Double	Family
762.56	67.88	\$102.74
35.22	70.32	\$109.52

## 2025 Stansbury Service Agency Employees Benefits

The Stansbury Service Agency provides the following benefits to their fulltime employees. The agency in 2024 paid 90% of the premium cost and the total premium increase.

In 2025, employees would cover the 2% increase of 2024.

### 2025 Medical - 5.4% increase

	Health	2024 Single	2025 Single	2024 Double	2025 Double	2024 Family	2025 Family
	<b>New Monthly Amt</b>	762.56	<b>803.74</b>	1578.48	<b>1663.72</b>	2135.14	<b>2250.44</b>
	<b>Prev Monthly Amt</b>	747.60	<b>762.56</b>	1547.54	<b>1578.48</b>	2093.28	<b>2135.14</b>
	<b>Difference</b>	14.96	<b>41.18</b>	30.94	<b>85.24</b>	41.86	<b>115.3</b>
<b>If SSA covers the increase</b>	<b>Biweekly SSA</b>	317.45	<b>335.76</b>	657.10	<b>695.02</b>	888.84	<b>940.12</b>
	<b>Biweekly Employee</b>	34.50	<b>35.20</b>	71.42	<b>72.85</b>	96.61	<b>98.54</b>
<b>If Employee covers the increase</b>	<b>Biweekly SSA</b>	317.45	<b>333.86</b>	657.10	<b>691.08</b>	888.84	<b>934.80</b>
	<b>Biweekly Employee</b>	34.50	<b>37.10</b>	71.42	<b>76.79</b>	96.61	<b>103.87</b>

### 2025 Dental - increase between 0.5% - 1.5%

	Dental	2024 Single	2025 Single	2024 Double	2025 Double	2024 Family	2025 Family
	<b>New Monthly</b>		35.22		70.32		109.52
	<b>Prev Monthly</b>		49.64		67.88		102.74
	<b>Difference</b>		-14.42		2.44		6.78
<b>If SSA covers the increase</b>	<b>Biweekly SSA</b>			28.20	29.32	42.68	45.81
	<b>Biweekly Employee</b>			3.13	3.13	4.74	4.74
<b>If Employee covers the increase</b>	<b>Biweekly SSA</b>	<b>20.62</b>	13.96	28.20	29.21	42.68	45.49
	<b>Biweekly Employee</b>	<b>2.29</b>	2.29	3.13	3.25	4.74	5.05

**If SSA Covers the Increase**

**If Employee Covers the Increase**

	<i>Medical</i>	<i>Dental</i>	<i>Medical</i>	<i>Dental</i>
Total	\$ 317,849	\$ 14,822	\$ 316,051	\$ 14,740

**Difference for  
the year**

\$1,799

\$83

# All Abilities Playground

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# All Abilities Playground

## Background

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- Playground acquired new in 2019
- Ordered for Oscarson Park – Not on the immediate schedule for construction
- May be up to 10 years after acquisition before it can be sited there.
- Suggestion made to put it in place at an existing park to replace some of the damaged/non-repairable equipment
  - Also suggested that Woodland may be a potential site because of state of equipment, use of park.
- Concerns raised about size of structure
- No decision made on whether or no to emplace the structure or where to put it.







# Installation

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## Garrett

- Wood Chips - \$40,126
- Bonded Rubber Mulch - \$100,100

## Big T Recreation

- Wood Chips - \$39,500
- Bonded Rubber Mulch - \$100,093

Does not include site prep.

# Year End Project List

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# Project List for 2024 Year End

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Est. \$300K Available

## Suggested Projects – Critical Safety

- Fire Suppression in Clubhouse - \$7,500
- Replace Master Breaker in Clubhouse \$15,000
- Fire Suppression in Pro Shop - \$4700
- Fix Entryway Doors-\$10,000
- Replace Railings - \$19,500
- Replace Overhead Windows - \$15,000
- Retro Fit Sliding Doors for Fire Compliance - \$10,000

Estimated Cost \$80,000

# Suggested Non-Safety Expenditures

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Impact Fee Assessment - \$30,000

Cemetery Survey \$1500 (\$2000 in current budget)

- Enable better planning in 2025

Bridge Maintenance

Shop Maintenance

# Board Member Reports and Concerns

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