

Stansbury Service Agency Work Agenda

OCTOBER 9TH, 2024

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Review of Public Comments from the last meeting
5. Solomon Family Request to Place Sign at Solomon Park
6. Action Items:
 1. 2024.10.01 A
 - a. Board Review and Possible Approval of September 11th, 2024, Work Meeting Minutes
 2. 2024.10.02 A
 - a. Board Review and Possible Approval of September 25th, 2024, Business Meeting Minutes
7. General Manager Updates
 1. Upcoming Events
 2. Sale of Land to Robert Mitchell
 3. Discussion with County Manager
 4. Personnel Update
 5. Finance Update
8. Discussion Items
 1. Mailing for 2025 Tax Rate Public Hearing
 2. 2025 Fee Schedules
 3. PEHP Benefits
 4. All Abilities Playground
 5. Year End Project list
9. Board member reports and requests.
 1. Open public comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents and requests for future board actions.
10. Motion to Adjourn

Review of Public Comments

- a. Scott Tottman (124 Lakeview) – is concerned about the lack of enforcement of community rules by SSA and the sheriff’s department. James Hanzelka explained that the SSA does not have enforcement power, which would reside with the Sheriff’s office or the Division of Wildlife Services (DWR). The sheriff’s office can only enforce County ordinances, which are limited, and DWR is limited to the lake. The Agency has been meeting with DWR and plans to meet again in October to work on it. Both the Sheriff’s Office and DWR are spread very thin. Tottman offered to be involved in the meetings. Mr. Tottman asked if Stansbury residents are solely responsible for the tax burden of maintaining the community.
- b. Unknown Attendee – He asked if the lake is listed with DWR. The Board answered that it is.
- c. Wil Pineda (139 Lakeview) raised issues about the “Adopt a Greenbelt Program.” It feels that some individuals are taking advantage and going beyond the program's intent. He requested that the agreement be updated to restrict the specific blocking of greenbelts from public access and that any changes be documented. The board directed the policy committee to review the agreement before adopting more greenbelts. Mr. Pineda offered to help review the policy.
- d. Mary Wilson (185 Lakeview) – She stated that the Greenbelt adoption had been taken to an extreme and wanted to know if SSA could take on their care. James Hanzelka said no because Greenbelts do not have the infrastructure for SSA to care for them.

Enforcement of Lake Rules

The Service Agency owns the lake but has no enforcement powers.

Tooele County Sheriff can only enforce County ordinances – none of these are for the lake.

DWR can enforce some rules but has limited resources to do so- 24/7 enforcement is not likely.

The Agency can set rules, but again enforcement by the county is problematic

Possible Solutions Limited

Attempt to draw use to areas we want

Positive Access Control

- Expensive to have around-the-clock access control over 50 or so access points
- Can use parking and maybe launch point controls

Limit Access

- Sell some areas to homeowners
 - Restricts Access for Residents as well as non-Residents
 - Legal question “about can we do this and when?”

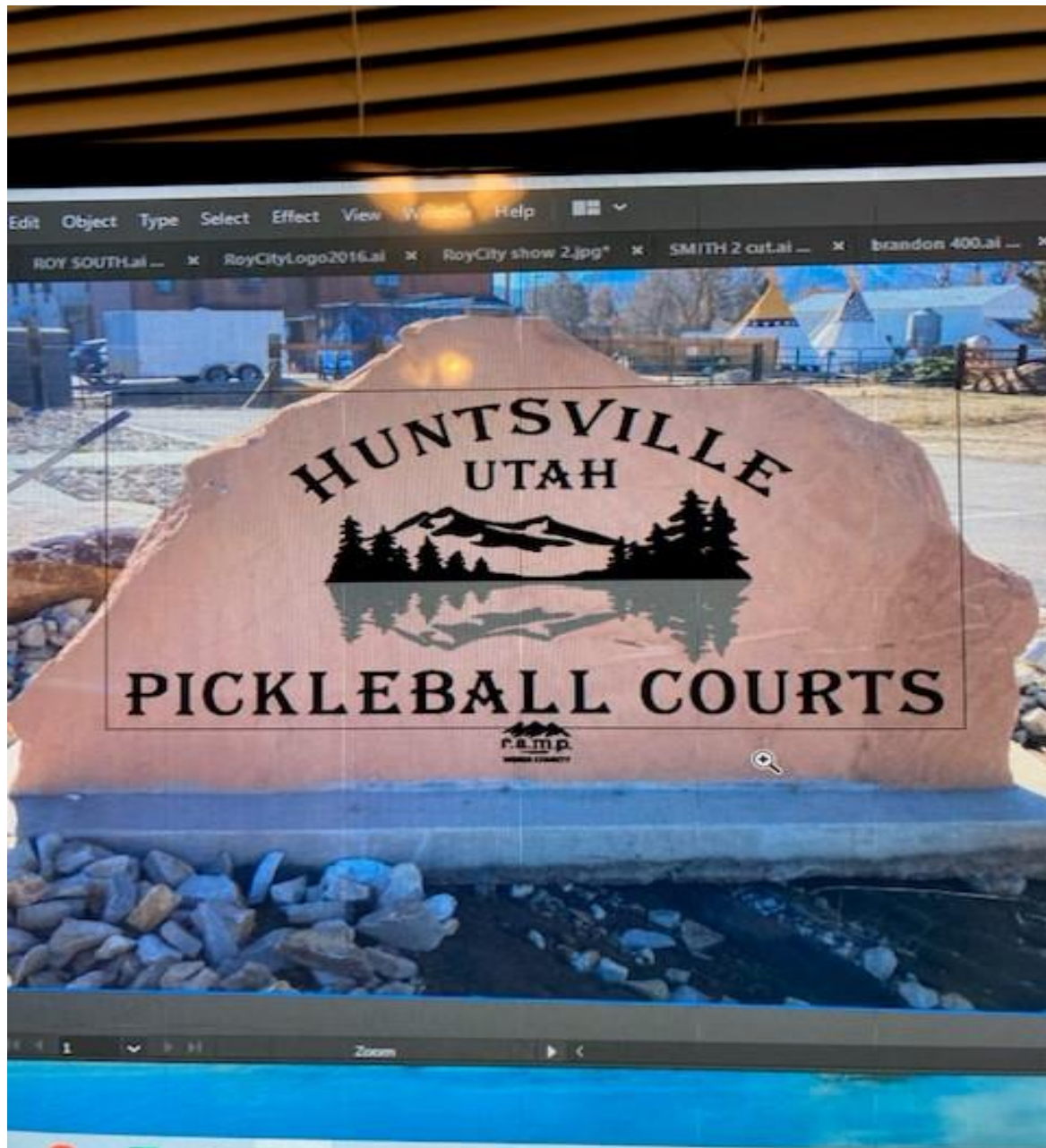
Solomon Family Request to Place Sign at Solomon Park

SOLOMON PARK



Ray & Ilene Solomon

Devoted Stansbury⁺ Neighbors



Approval of Minutes

General Manager Updates

Upcoming Events

- Halloween Festival – October 11th, 2024 from 5 pm-8 pm (Still taking sign-ups for Decorated Trunks. We are offering a \$30 Visa Gift Card for Community Voted Best Decorated Trunk)
- Christmas Market and Pictures with Santa – December 7th, 2024, 9 am-3 pm (Officially taking Vendor Sign-Ups)
- Stansbury Days 2025 – August 14th-16th, 2025

*All sign-ups and information is located on our website.
www.stansburypark.org

Sale of Land to Robert Mitchell

Discussion with County Manager

Feedback From Meeting with County Manager

26 September 2024

Grants

- Suggested we might want to do a grant to look for design of the bridge and trail before we submit for the whole grant
 - Same advice we got from Mighty Penguin
 - May want to do that and look for a grant for an interim fix on the bridge (UORG)
- They have a resource to look for grants.
 - They write the grant based on criteria and their contractor pretties up the submission
 - Offered to allow us to use their service (at a cost) to do the same
- Brittany Lopez meets with their grant writers biweekly and will look for applicable grants for us
 - Provided her with a list or out top 5 projects

Feedback From Meeting with County Manager

26 September 2024

Strongly Suggested we have someone get the playground safety certification

- Signed Shawn up for the November course.

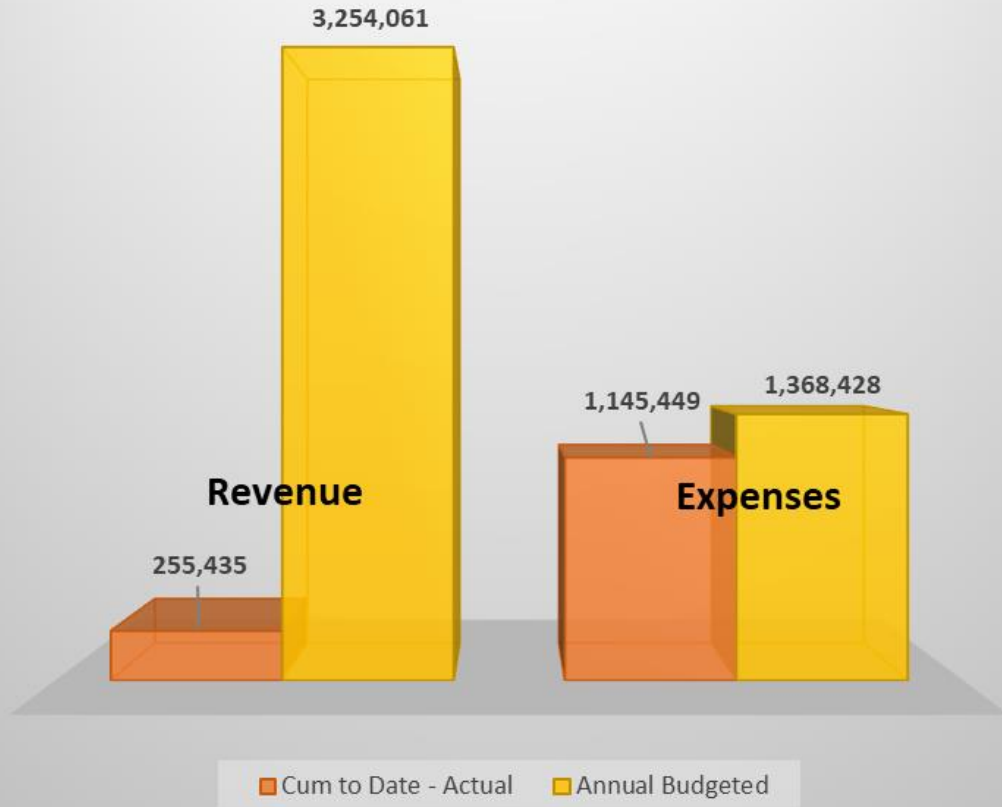
Asked for help to facilitate some discussions with roads.

Personnel Updates

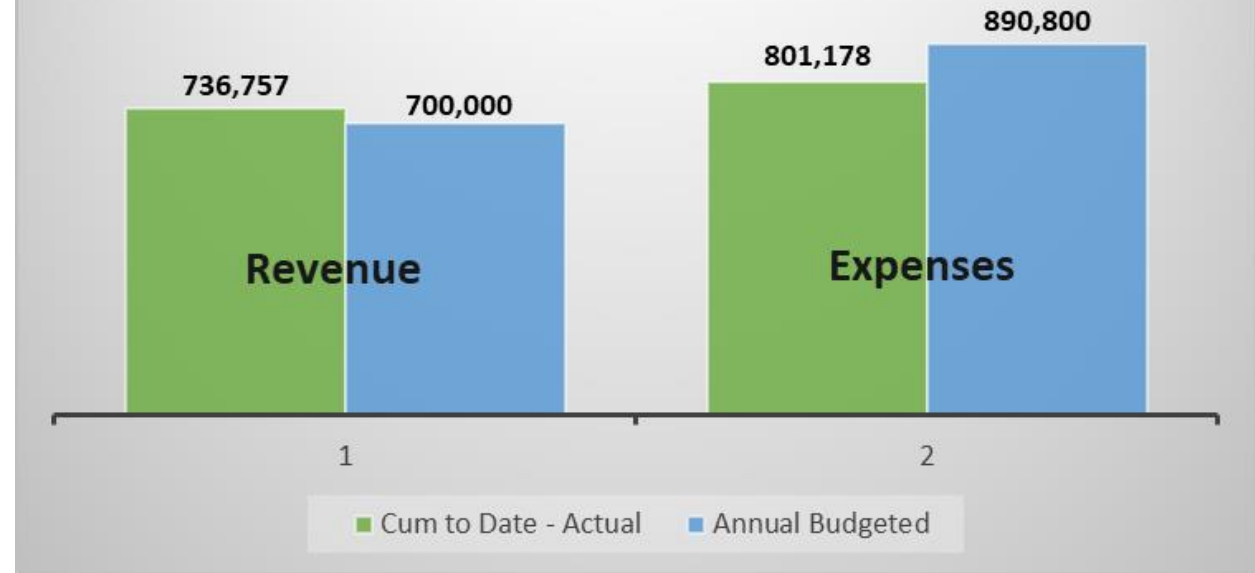
- Retained one of the terminated seasonals to assist in Fall
- 2025 Staffing Projection - Parks
 - Manager
 - Mechanic
 - Facility Manager
 - Irrigation Tech I
 - Mow Crew Supervisor
 - Irrigation Tech II/III
 - Gardener/Arborist

Finance Update

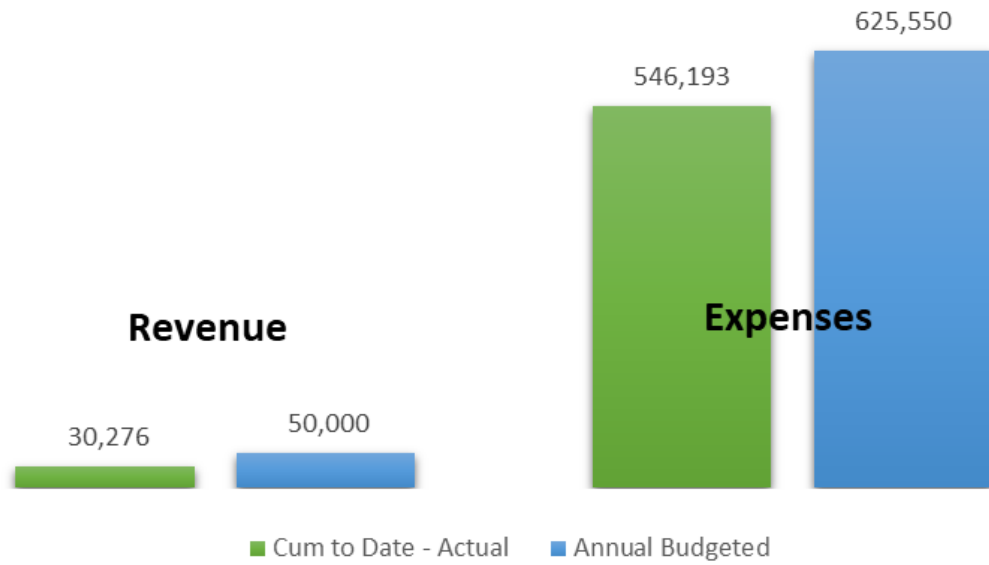
2024 ADMIN Revenue/Expenses as of 08/31/2024



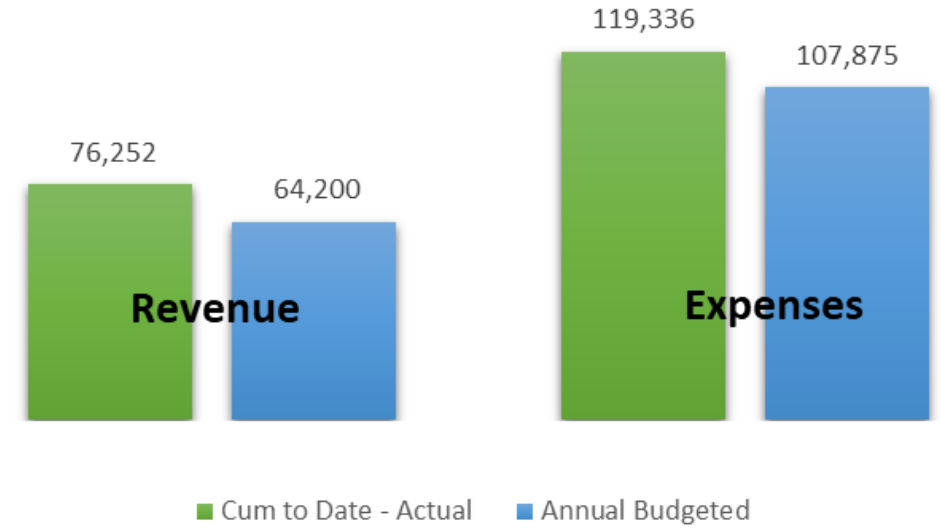
2024 Golf Revenue/Expenses as of 08/31/2024



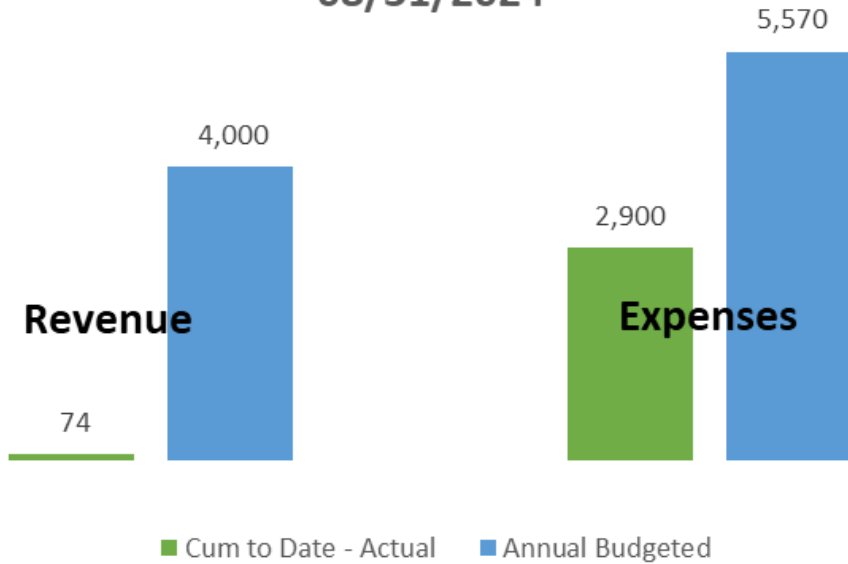
2024 Recreation Revenue/Expenses - as of 08/31/2024



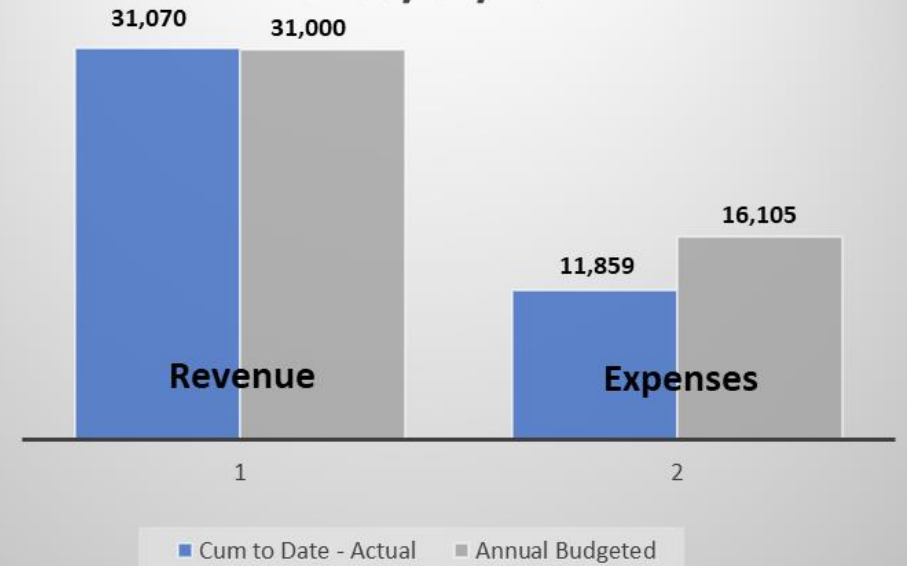
2024 Pool Revenue/Expenses as of 08/31/2024



2024 Library Revenue/Expenses as of 08/31/2024

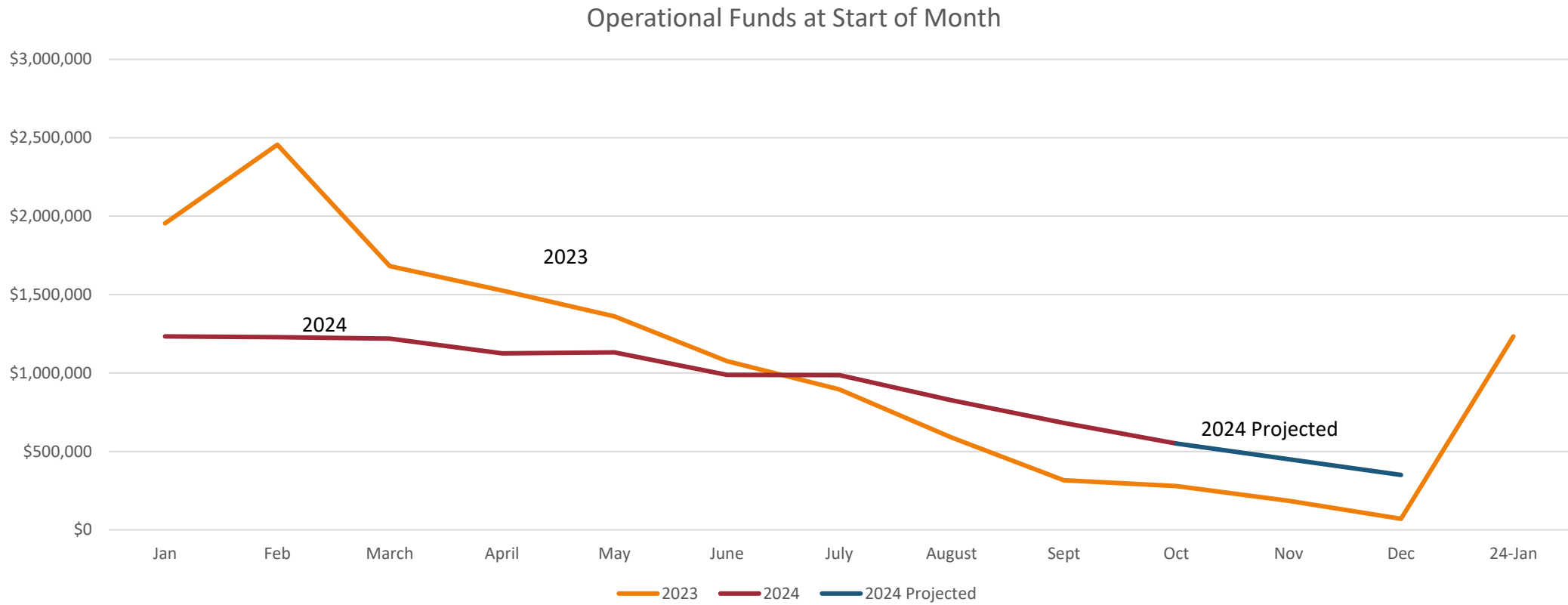


2024 Cemetery Revenue/Expenses as of 08/31/2024



Operational Funds

As of 1 October



Mailing for 2025 Tax Rate Public Hearing

Tax Increase Cycle

ACTION	Required DATE	SSA Date/Best Practice	REQUIREMENT
Certification of Current Year Tax Rate	Around June 20th		Certification of current year tax rate
Discussion of possible tax increase at Public Meeting		Before end of July	
Notification of tax rate increase to County Legislative body	On or Before Oct. 1st	On or Before Aug 1st	Notify the county legislative body of the date, time, and place of the public hearing where the budget will be discussed. The Tax Commission also recommends notification of the intent to increase property taxes.
Public Meeting with agenda item	14 or more days before the general or municipal election	At the Sept Work Meeting	In a public meeting, have separate agenda item, state: (1) intent to increase property taxes, (2) dollar amount of increase, (3) purpose for increase, (4) and the approximate percentage increase.
Parcel Specific Notice Must be Mailed. <small>*This requirement was added to eliminate the second TNT public hearing in the summer</small>	7 or more days before the general or municipal election		Info needed: (1) Value of the property, current year (2) tax on the property, current year (3) estimated tax on property w/ proposed increase (4) date, time and place of public hearing (5) statement from 59-2-919(3)(c)(iv). We also suggest the taxable value be included. <u>See example below.</u>
1st Newspaper advertisement Public Meeting Website	2 weeks before the public hearing		Notify public with a newspaper advertisement and post on the public notice websites: www.utah.gov/pmn/index.html , www.utahlegals.com . TNT Ad must be filled out on the Certified Tax Rate System (www.taxrates.utah.gov). After you sign in, on the main screen hover over <i>Data Entry</i> menu item, then click on <i>Truth in Taxation December Ad</i> and fill out the information.
2nd Newspaper Advertisement	1 week before the public hearing		The same advertisement was used the week before. All copies of newspaper advertisements must be sent to county auditor and tax commission.
Hold Public Hearing, budget hearing (TNT)	2 weeks after the 1st newspaper advertisement		Public hearing must be held. May be in conjunction with the public hearing required by Section 17-36-13 or 17B-1-610. The only other hearings allowed on the same day are budget, fee, and enterprise fund hearings. Any meetings on the same day must end before the TNT hearing. Hearing must be at or after 6 PM.
Adopt the Property Tax Increase	After the public hearing		After the public hearing, the property tax increase may be adopted, Resolution (pt-800C) must be sent to tax commission before rate can be finalized

Mailing

- Planning to use county tax mailing to save money – 25 Oct
 - Issue is if the county doesn't meet that timeframe.
 - Two weeks to set up for mailer.

Proposed 2025 Fee Schedules

2025 Clubhouse Schedule Fees Monday-Thursday

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Downstairs	\$105	\$110	\$570	\$590	\$155	\$165	\$775	\$805
Entire Building	\$140	\$165	\$1,030	\$1,125	\$190		\$1,370	\$1,390
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400
*Put a hold on credit card/check								

2025 Clubhouse Schedule Fees Friday/Saturday/Sunday

CLUBHOUSE	Resident				Non Resident			
	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$140	\$135	\$695		\$190		\$925	\$910
Downstairs	\$140	\$135	\$695		\$190		\$925	\$910
Entire Building	\$175	\$190	\$1,295	\$1,340	\$225	\$215	\$1,630	\$1,550
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400	\$410	\$400	\$410	\$400
Replacement key Fee	\$25							
Microphone Fee	\$30							
Microphone Deposit*	\$500							
*Put a hold on credit card/check								

Small Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 40.00	\$ 70.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 200.00	\$ 200.00
Replacement Key fee	\$ 25.00	\$ 25.00

*Put a hold on credit card/check

Large Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 75.00	\$ 115.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 800.00	\$ 800.00
Replacement Key fee	\$ 25.00	\$ 25.00

2025 Golf Course Fees Schedule

GOLF COURSE	9 Holes	18 Holes	2024 Rate
Weekday - Adult	\$15	\$30	\$25
Weekday - Junior	\$8	\$11	
Weekend - Adult	\$21	\$35	\$30
Weekend - Junior	\$11	\$15	
*Cart	\$10	\$15	
Winter Rate (Feb 15- Apr 15)	\$22	\$32	
Clubs	\$11	\$16	
Pull Cart	\$2	\$4	
Special Rate - Prepaid		\$35 Weekday \$40 on weekend	
Range Token	\$4		
Trail Fee	\$10	\$15	

* Cart rental

\$5 Reduction for Senior and Military Daily rate

Season Passes

Season Pass		2024 Rate
Adult Pass walking	\$725	\$675
Spouse Pass walking	\$700	\$625
Senior 65+ Pass walking	\$575	\$525
Junior Pass	\$350	
Trail Pass *	\$300	
Adult Pass w/cart **	\$1,500	\$1400
Senior 65+ w/cart **	\$1,300	\$1200

* personal cart

** Cart rental

Punch Card

Punch Card - 20 Rounds	Week
Regular No Cart	\$270
Regular With Cart ***	\$430
Junior no Cart	\$150
Senior 65+	\$235
Senior 65+ with Cart ***	\$385

***Use of a cart either owned or course provided.

Golf Pavilion Rental	2024 Rate
\$50/4 hours	\$40
\$75/full day	\$60

2025 Pavilion & Gazebo Fee Schedule

Rental Fees	Resident		Non Resident	
	Half Day (6hrs)	Full Day (Dawn to Dusk)	Half Day (6hrs)	Full Day (Dawn to Dusk)
Porter Way Pavilion & Lakeside Gazebo	\$50	\$80	\$80	\$120
Sagers Park Pavilion	\$30	\$50	\$50	\$80


NEW

Cleaning/Damage Deposit of \$100 Put a hold on credit card

2025 Stansbury Cemetery Fee Schedule

Right to Burial		Resident	Non Resident
	Plots (Full casket w/vault)	\$600	\$1,200
	Cremation/Infant	\$300	\$600
Open and Close		Resident	Non Resident
Weekday	Full Casket	\$450	\$650
	Baby or Cremation	\$250	\$350
Weekend	Full Casket	\$650	\$750
	Baby or Cremation	\$350	\$400
	Disinterment of Body	\$1,200	\$1,200
NEW	Disinterment of Cremation	\$1,000	\$1,000
	Headstone Setting	\$50	\$50
	Certificate Transfer	\$50	\$50

PEHP Benefits



Review of 2025 PEHP Rates and Possible Board Approval of Rates for Workforce

Rate and Benefit Chart

		COVERAGE		
	Year	Single	Double	Family
Traditional Option 1	2024	\$762.58	\$1,578.48	\$2,135.1
	2025	\$803.74	\$1,663.72	\$2,250.4

Benenefits	Deductable Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$250/\$500	\$3000/\$6000	90/10	\$15/\$25/\$35

Traditional Option 2	Year	Single	Double	Family
	2024	\$720.18	\$1,490.75	\$2,016.48
	2025	\$749.72	\$1,552.34	\$2,099.76

Benenefits	Deductable Single/Family	Out of Pocket Individual/Family	Co Insurance Amount	Office Co-Pay Amount Primary/Specialist/Urgent
	\$500/\$1000	\$4000/\$8000	80/20	\$25/\$30/\$40

DENTAL		
Single	Double	Family
49.64	67.88	\$102.74
35.22	70.32	\$109.52

2025 Stansbury Service Agency Employees Benefits

The Stansbury Service Agency provides the following benefits to their fulltime employees. The agency in 2024 paid 90% of the premium cost and the total premium increase.

In 2025, employees would cover the 2% increase of 2024.

2025 Medical - 5.4% increase

	Health	2024 Single	2025 Single	2024 Double	2025 Double	2024 Family	2025 Family
	New Monthly Amt	762.56	803.74	1578.48	1663.72	2135.14	2250.44
	Prev Monthly Amt	747.60	762.56	1547.54	1578.48	2093.28	2135.14
	Difference	14.96	41.18	30.94	85.24	41.86	115.3
If SSA covers the increase	Biweekly SSA	317.45	335.76	657.10	695.02	888.84	940.12
	Biweekly Employee	34.50	35.20	71.42	72.85	96.61	98.54
If Employee covers the increase	Biweekly SSA	317.45	333.86	657.10	691.08	888.84	934.80
	Biweekly Employee	34.50	37.10	71.42	76.79	96.61	103.87

2025 Dental - increase between 0.5% - 1.5%

	Dental	2024 Single	2025 Single	2024 Double	2025 Double	2024 Family	2025 Family
	New Monthly		35.22		70.32		109.52
	Prev Monthly		49.64		67.88		102.74
	Difference		-14.42		2.44		6.78
If SSA covers the increase	Biweekly SSA			28.20	29.32	42.68	45.81
	Biweekly Employee			3.13	3.13	4.74	4.74
If Employee covers the increase	Biweekly SSA	20.62	13.96	28.20	29.21	42.68	45.49
	Biweekly Employee	2.29	2.29	3.13	3.25	4.74	5.05

If SSA Covers the Increase

If Employee Covers the Increase

	<i>Medical</i>	<i>Dental</i>	<i>Medical</i>	<i>Dental</i>
Total	\$ 317,849	\$ 14,822	\$ 316,051	\$ 14,740

**Difference for
the year**

\$1,799

\$83

All Abilities Playground



Installation

Garrett

- Wood Chips - \$40,126
- Bonded Rubber Mulch - \$100,100

Big T Recreation

- Wood Chips - \$39,500
- Bonded Rubber Mulch - \$100,093

Does not include site prep.

Year End Project List

Project List for 2024 Year End

Est. \$300K Available

Suggested Projects – Critical Safety

- Fire Supression in Clubhouse - \$7,500
- Replace Master Breaker in Clubhouse \$15,000
- Fire Supression in Pro Shop - \$4700
- Fix Entryway Doors-\$10,000
- Replace Railings - \$19,500
- Replace Overhead Windows - \$15,000
- Retro Fit Sliding Doors for Fire Compliance - \$10,000

Estimated Cost \$80,000

Suggested Non-Safety Expenditures

Impact Fee Assessment - \$30,000

Cemetery Survey \$1500 (\$2000 in current budget)

- Enable better planning in 25

Bridge Maintenance

Shop Maintenance

Board Member Reports and Concerns

Stansbury Service Agency Work Minutes

Date: Wednesday, September 11th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:15 PM

1. Call to Order by Brett Palmer at 7:26 PM
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – present
 - ii. John Wright – present
 - iii. Cassandra Arnell – present
 - iv. Kyle Shields – present
 - v. Ammon Jacobsmeyer – late, arrived at 8:55 pm
 - vi. John Duval – present
 - b. Staff
 - i. James Hanzelka – present
 - ii. Shawn Chidester – present
 - iii. Jessica Shaw - present
3. Review of Public Comments from the last meeting
 - a. Brad Parsons volunteered to operate the lake mower. James Hanzelka reported that the mower is not currently operational due to a problem with the new part. In response to questions by John Duval, James Hanzelka stated that the boat is 10+ years old and that the estimated time for completion of the latest fix is about 2 weeks.
 - b. An unknown resident asked about the status of the bridge. James Hanzelka reported the bridge is failing. We are looking at potential fixes, but the bridge needs to be replaced in the long term. The agency did not receive a grant applied for to repair/replace the bridge, but we are awaiting the results of a second grant application. John Wright reported that the bridge was rebuilt about 15-20 years ago (decking and some supports). Brett Palmer stated that the loss of the bridge would be a huge detriment to the community
4. General Manager Updates
 - a. Millpond Park
 - i. Bathroom water and sewer lateral connections made; we need a contractor to finish cleaning up the area, and we will need to make the electrical connection fully operational
 - ii. Blu Line is updating the park's final design to take back the county. It should be done later this week and ready to submit to the county.
 - b. Shoreline Improvements.

- i. The installation of the Phase II Dock in Solomon Park is complete. The dock portion of Phase I, the clubhouse fishing dock, and the swim platform are in process. The County engineer has looked at both installations.
 - ii. Phase III, the main dock at the clubhouse, is pending design approval, and the shoreline rockwork at Delgada Park has yet to be planned or completed.
 - iii. Committed to \$194607 funding.
 - 1. \$116264 UORG Grant (exp. Oct '25)
 - 2. \$16K Tooele County Recreation
 - 3. \$62,343 Stansbury Impact Fees
 - 4. \$25K 2024 Grant from Tooele County Rec
 - a. Reduces SSA commitment to \$37,343.
 - iv. We received more material than we paid for, so we can build an extra dock.
- c. Soundwall Trail
 - i. UDOT preliminary statement
 - 1. Trail to be built adjacent to SR 36 from Village Blvd to Pole Canyon Rd
 - ii. Stansbury requested an amendment to the statement.
 - a. Includes trail from Village Blvd to the area across from Millpond.
 - b. Cutoff at the southern end to avoid issues at Junction SR36 & Village Blvd
 - c. UDOT asked how much can be built with available funds.
 - iii. Funding profile
 - a. UDOT - \$534400
 - b. SSA Impact Fees - \$133600
- d. Phragmites Removal Program. Now is the optimal time to treat them. The wetland area adjacent to the property is the responsibility of the landowner. The Stansbury Service Agency will be taking care of those areas adjacent to its property; an individual landowner needs to take care of their property. The county has provided chemicals and sprayers; contact points for homeowners to obtain materials and instructions are on the service agency website.
 - i. Cassandra Arnell said the lake is doing much better due to volunteers and private homeowners. She also volunteered to spray for those unwilling to use the chemicals.
- e. Review of 9-11 Day of Service Projects. About seventy-five people worked on seven projects around the park. Some areas need more work.
 - f. Report on Damage at Porter Way Park: A youth on 4-wheelers doing donuts damaged an area of Porter Way Park. The sheriff's office caught the individual, and SSA has requested that he be prosecuted.

- g. Current Operational Financial Balance. The current balance is about \$600,000. We are well ahead of last year and should complete the year with available funds. Golf course Revenue is currently ahead of the total revenue for 2022 and 2023.
5. Discussion Items
- a. Update of Library Use and Summer Reading Program – Diane Schmidt, Library Board Chair. Currently, the library is entirely volunteer, with no paid employees. We have eight board members and twelve volunteers (3 current board members also volunteer in the library). The library's usage has increased because of increased visibility due to marketing and community outreach. Summer reading program completion numbers were down mainly due to early school starting and a lack of staff. About a quarter of the residents have a library card, and about half have used the asset during the past year. The current year's funding consists of a \$4,000 grant for the summer reading program. The Agency provides overhead support. More grants would be available if the library could have a part-time employee funded by the agency or the county.
 - b. Discussion of Land Use Issues.
 - i. Adopt a Greenbelt Program. Only seven out of fifty-five identified greenbelts have been adopted. The premise is to allow adjacent property owners to manage greenspace next to their homes and reduce costs to the Service Agency. Most involved residents seem to be working within guidelines. A couple have gone beyond simple maintenance.
 - ii. The board asked that the policy committee review the Adopt a Greenbelt agreement to determine if the use agreement needs to be clarified or expanded.
 - iii. Future Land Use Discussion.
 - 1. James Hanzelka outlined the golf course adjacent to the greenspace and the lake finger greenspaces. He indicated that there needs to be a long-term discussion about retaining difficult-to-maintain greenspaces.
 - 2. We need to protect the golf course and other assets from trespassing and vandalism by closing fingers off from public access.
 - 3. Brett Palmer said the fingers provide easy access for maintaining golf ponds and other areas, and this needs to be taken into account in any discussions.
 - c. Review of Policy Purpose Statements given by Cassandra Arnell. The policy committee is trying to streamline policy management procedures. She asked John Duval to present his policy development process.
 - d. Policy Development Process Presentation by John Duval
 - i. He is in the process of creating a policy on managing policies. He did an informal assessment of SSA policy management, identified issues, and proposed improvements.

- ii. He has developed a strawman process for managing document creation and modification. He provided an overview to the board.

Brett Palmer stated, for the record, that Ammon Jacobsmeyer joined the meeting at 8:55 PM.

- e. 2025 SSA Planning Initiative Update from Finance Committee, presented by John Duval. He explained that this is focused on refining the approach to the budget development process to provide better transparency for residents, board, and staff. It enables proactive budget management and configuration control of the process and provides decision-level quality data. The legacy approach analyzes historical data and makes adjustments based on projected changes. The new approach provides an independent validation of the base budgets. The current process will use the draft 2025 budget and build a separate template using baseline data.
- f. Initial Draft of 2025 Budget for Board Review. The current SSA process mandates that management prepare a draft tentative budget for the board by the first work meeting of September. This budget is built using historical data and from the bottom up. Look at the budget by department first.
 - i. 2025 Goals.
 1. Continued improvement in basic services, like irrigation
 2. Fix identified safety issues that enable risk reduction for lawsuits due to harm/injury of individuals.
 3. Repair/replace identified maintenance issues.
 4. Items to increase operational efficiency to ultimately lower costs.
 5. Operational costs. Personnel Cost \$2,253,375, driven by additional personnel and higher wages and benefits costs. Staffing increases mainly on the park's side. Benefits are paid only to full-time employees, about 13.
 - a. Need to increase wages and benefits to keep good people and not have to retrain each year.
 6. Materials & Supplies \$242,10, Utilities \$309,500
 7. Total Operational Budget\$2,804,975
 8. Capital Project Costs
 - a. Critical \$254,450
 - i. Key expenditures to correct safety issues, critical repair requirements, and some operational efficiencies to reduce personnel costs.
 - ii. The budget does not include enough money to fix playgrounds in every park.
 - b. Board members will identify limited fixes that can be done with money.

- c. Board discussed using all abilities playground purchased to provide some benefit at Woodland Park.
 - d. The finance committee has adjusted the capital projects list to get more critical repairs done sooner.
 - e. Added money in the sustainment fund to prepare for large equipment replacements.
 - f. Contingency fund for emergency repairs not funded.
 - 9. Impact Fee Projects include Soundwall Trail (supported by a UDOT grant), Millpond Park, Shoreline Improvement (supported by a UORG grant), and the design of Oscarson Park. The total cost is \$495,000. The decision is made based on the ability to leverage funds, the readiness of the project, and the need.
 - i. Cassandra Arnell asked why Millpond Park is prioritized over Oscarson Park. The response was that, unlike Millpond Park, a design still needed to be done.
 - ii. Brett Clarified that these are not in priority order.
 - 10. Adjustments due to recommendations on Capital Projects
 - a. Capital Project Total in Tentative Budget \$535,450
 - b. Budget adjustments initiated by the capital projects committee.
 - i. Capital Projects \$539,235
 - ii. Sustainment \$60,000
 - 11. Staff put together the original tentative budget. Now, it is being reviewed, and adjustments are suggested by board members. The plan is to present a tentative budget to the board in October.
6. Board member reports and requests.
- a. Ammon Jacobsmeyer—He wanted to mention that the service day was great. There was lots of unreported effort, and he saw lots of people out working on Saturday. It was great to see the community stepping up. It looks a lot better. Thanks to the community.
 - b. John Duval – We just got a lot of work in front of us.
7. Motion to go into closed session to discuss possible land acquisition.

Motion to go into closed session to discuss possible land acquisition, inviting James Hanzelka and Jessica Shaw, and of course the board, here in the clubhouse made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The closed session is held at 1 Country Club Drive in the Clubhouse in Stansbury Park.
The closed meeting commenced at 10:46 PM.

8. Motion to close executive session and return to Work Meeting.

Motion to close executive session and return to work meeting made by Ammon Jacobsmeyer and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The closed session adjourned at 11:05 PM.

9. Motion to Adjourn

Motion to adjourn made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval - yea. **Motion Passed.**

The meeting ended at 11:05 PM.

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 9th day of October, 2024.

Brett Palmer, Board Chair

2025 Clubhouse Schedule Fees Monday-Thursday

Resident

CLUBHOUSE	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$105	\$110	\$570	\$590
Downstairs	\$105	\$110	\$570	\$590
Entire Building	\$140	\$165	\$1,030	\$1,125
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400
*Put a hold on credit card/check				

2025 Clubhouse Schedule Fees Friday/Saturday/Sunday

Resident

CLUBHOUSE	Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
Upstairs	\$140	\$135	\$695	
Downstairs	\$140	\$135	\$695	
Entire Building	\$175	\$190	\$1,295	\$1,340
Up front deposit - (damage/cleaning)*	\$800	\$1,200	\$800	\$1,200
Alcohol Fee of \$400	\$410	\$400	\$410	\$400
Replacement key Fee				\$25
Microphone Fee				\$30
Microphone Deposit*				\$50
*Put a hold on credit card/check				

Small Conference Room Fee

	Resident	Non-Resident
Hourly Rate	\$ 40.00	\$ 70.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 200.00	\$ 200.00
Replacement Key fee	\$ 25.00	\$ 25.00

*Put a hold on credit card/check

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Non Resident

Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
\$155	\$165	\$775	\$805
\$155	\$165	\$775	\$805
\$190		\$1,370	\$1,390
\$800	\$1,200	\$800	\$1,200
\$410	\$400	\$410	\$400

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Non Resident

Hourly (3hr minimum)	2024 Rate	Daily	2024 Rate
\$190		\$925	\$910
\$190		\$925	\$910
\$225	\$215	\$1,630	\$1,550
\$800	\$1,200	\$800	\$1,200
\$410	\$400	\$410	\$400

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Large Conference Room Fee		
	Resident	Non-Resident
Hourly Rate	\$ 75.00	\$ 115.00
Alcohol Fee	\$ 400.00	\$ 400.00
Cleaning/Damage Fee*	\$ 800.00	\$ 800.00
Replacement Key fee	\$ 25.00	\$ 25.00

2025 Golf Course I

GOLF COURSE	9 Holes	18 Holes
Weekday - Adult	\$15	\$30
Weekday - Junior	\$8	\$11
Weekend - Adult	\$21	\$35
Weekend - Junior	\$11	\$15
*Cart	\$10	\$15
Winter Rate (Feb 15- Apr 15)	\$22	\$32
Clubs	\$11	\$16
Pull Cart	\$2	\$4
Special Rate - Prepaid		\$35 Weekday \$40 on weekend
Range Token	\$4	
Trail Fee	\$10	\$15

* Cart rental

\$5 Reduction for Senior and Military Daily rate

Season Passes

Season Pass		2024 Rate
Adult Pass walking	\$725	\$675
Spouse Pass walking	\$700	\$625
Senior 65+ Pass walking	\$575	\$525
Junior Pass	\$350	
Trail Pass *	\$300	
Adult Pass w/cart **	\$1,500	\$1400
Senior 65+ w/cart **	\$1,300	\$1200

* personal cart

** Cart rental

Fees Schedule

2024 Rate
\$25
\$30

Punch Card

Punch Card - 20 Rounds	Week
Regular No Cart	\$270
Regular With Cart ***	\$430
Junior no Cart	\$150
Senior 65+	\$235
Senior 65+ with Cart ***	\$385

***Use of a cart either owned or course provided.

Golf Pavilion Rental	2024 Rate
\$50/4 hours	\$40
\$75/full day	\$60

2025 Pavilion & Gazebo Fee Schedule

Rental Fees	Resident		Non Resident	
	Half Day (6hrs)	Full Day (Dawn to Dusk)	Half Day (6hrs)	Full Day (Dawn to Dusk)
Porter Way Pavilion & Lakeside Gazebo	\$50	\$80	\$80	\$120
Sagers Park Pavilion	\$30	\$50	\$50	\$80

NEW

Cleaning/Damage Deposit of \$100

Put a hold on credit card

2025 Stansbury Cemetery Fee Schedule

Right to Burial		Resident	Non Resident
	Plots (Full casket w/vault)	\$600	\$1,200
	Cremation/Infant	\$300	\$600
Open and Close		Resident	Non Resident
Weekday	Full Casket	\$450	\$650
	Baby or Cremation	\$250	\$350
Weekend	Full Casket	\$650	\$750
	Baby or Cremation	\$350	\$400
	Disinterment of Body	\$1,200	\$1,200
NEW	Disinterment of Cremation	\$500	\$500
	Headstone Setting	\$50	\$50
	Certificate Transfer	\$50	\$50

Grantsville - Original			Grantsville North Cemetery	
Right to Burial	Resident	Non Resident	Resident	Non Resident
Single lot/Double Deep	\$500	\$1,500	\$700	\$1,700
Infant Lot (2 yrs/under)	\$0	\$500	\$0	\$700
Cremation	\$250	\$750	\$450	\$950
Open and Close	Resident	Non Resident	Resident	Non Resident
Weekday Full Casket	\$ 300	\$ 600	\$ 300	\$ 600
Weekday Baby or Cremation				
Weekend Full Casket	\$ 450	\$ 900	\$ 450	\$ 900
Weekend Baby or Cremation				
Disinterment of Body	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Disinterment of Cremation	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Headstone Setting				
Certificate Transfer				
Right to Burial Flat stone sites				
Right to Burial Upright stone sites				

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Resident	Non Resident
\$600	\$1,000
\$250	\$300
\$250	\$300
Resident	Non Resident
\$ 300	\$ 300
\$ 200	\$ 200
\$ 300	\$ 300
\$ 200	\$ 200
After Hours \$200	
\$ 1,000	\$ 1,000
\$ 500	\$ 500
\$ 50	\$ 50
\$ 50	\$ 50
\$ 600	\$ 1,000
\$ 900	\$ 1,300

Traditional Option 1

Year	MEDICAL			DENTAL		
	Single	Double	Family	Single	Double	Family
2024	\$762.58	\$1,578.48	\$2,135.14	49.64	67.88	\$102.74
2025	\$803.74	\$1,663.72	\$2,250.44	35.22	70.32	\$109.52

Traditional Option 2

Year	Single	Double	Family
2024	\$720.18	\$1,490.75	\$2,016.48
2025	\$749.72	\$1,552.34	\$2,099.76

HP BENEFITS

Benefits	Deductible Single/Family	Out of Pocket Individual/Family	Co Insurance Amount
	\$250/\$500	\$3000/\$6000	90/10

Benefits	Deductible Single/Family	Out of Pocket Individual/Family	Co Insurance Amount
	\$500/\$1000	\$4000/\$8000	80/20

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Office Co-Pay Amount Primary/Specialist/Urgent
\$15/\$25/\$35

Office Co-Pay Amount Primary/Specialist/Urgent
\$25/\$30/\$40