



Stansbury Service Agency Business Meeting Minutes

Date: Wednesday, September 11th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to Order by Brett Palmer at 7:10 PM
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – present
 - ii. John Wright – present
 - iii. Cassandra Arnell – present
 - iv. Kyle Shields – present
 - v. Ammon Jacobsmeyer – absent
 - vi. John Duval – present
 - b. Staff
 - i. James Hanzelka – present
 - ii. Shawn Chidester – present
 - iii. Jessica Shaw - present
3. Pledge of Allegiance led by Brett Palmer
4. Action Items:
 - a. 2024.09.01A: Board Review and Possible Approval of July 10th, 2024, Work Meeting Minutes

Motion 2024.09.01A to approve the July 10th, 2024, Work Meeting Minutes made by Kyle Shields. Seconded by Cassandra Arnell.
Vote as follows:
Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – yea; John Duval – abstain. **Motion Passed.**

Abstain vote due to not attending the meeting being voted on.
 - b. 2024.09.02A: Board Review and Possible Approval of July 17th, 2024, Business Meeting Minutes

Motion 2024.09.02A to approve the July 17th, 2024, Business Meeting Minutes made by John Wright. Seconded by Kyle Shields.
Vote as follows:
Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – yea; John Duval – yea. **Motion Passed.**

- c. 2024.09.03A: Board Review and Possible Approval of August 14th, 2024, Work Meeting Minutes

Motion 2024.09.03A to approve the August 14th Work Meeting Minutes as they are written made by John Wright. Seconded by Kyle Shields.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – yea; John Duval – yea. **Motion Passed.**

- d. 2024.09.04A: Board Review and Possible Approval of August 28th, 2024, Business Meeting Minutes.

John Duval corrected the spelling of his name.

Motion 2024.09.04A to approve the August 28th, 2024, Business Meeting Minutes with spelling correction made by John Duval. Seconded by Kyle Shields.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – yea; John Duval – yea. **Motion Passed.**

- e. Board Review and Possible Approval of July 2024, Financials, Warrants and June Journal Entries.

Brett Palmer questioned the line item about sprayer part. Asked for details from James Hanzelka. James Hanzelka said he did not remember a specific transaction, but Mac Blevins had been in touch with the seller for the spare part.

Kyle Shields questioned employee incentives in July. James Hanzelka explained rebate from insurance company that was used for employee luncheon.

Motion 2024.09.01A to approve the July 2024 Financials, warrants for \$315,367.93 and June Journal Entries made by Kyle Shields. Seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Cassandra Arnell – yea; Kyle Shields – yea; John Duval – yea. **Motion Passed.**

5. Motion to Adjourn

Motion to adjourn made by Kyle Shields and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea. **Motion Passed.**

The meeting ended at 7:25 PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 13th day of November 2024.



Brett Palmer, Board Chair



PUBLIC NOTICE is hereby given that the Stansbury Service Agency will hold a meeting that is open to the public on Wednesday, September 11th, 2024, at 7:00 pm at the Clubhouse, 1 Country Club Dr. Ste 1, Stansbury Park, Utah

Stansbury Service Agency Business Meeting Agenda

Date: Wednesday, September 11th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Action Items:
 - a. 2024.09.01A: Board Review and Possible Approval of July 10th, 2024, Work Meeting Minutes
 - b. 2024.09.02A: Board Review and Possible Approval of July 17th, 2024, Business Meeting Minutes.
 - c. 2024.09.01A: Board Review and Possible Approval of August 14th, 2024, Work Meeting Minutes
 - d. 2024.09.04A: Board Review and Possible Approval of August 28th, 2024 Business meeting Minutes.
 - e. Board Review and Possible Approval of July 2024, Financials, Warrants and June Journal Entries.
5. Motion to Adjourn





Stansbury Service Agency Work Meeting Minutes

Date: Wednesday, July 10th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to Order made by Brett Palmer at 7:02 PM
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – Present
 - ii. Ammon Jacobsmeyer – Present (joined meeting electronically)
 - iii. John Wright – Present (joined meeting electronically)
 - iv. Cassandra Arnell – Present
 - v. Maria Sweeten – Present
 - vi. Kyle Shields – Present (arrived at 7:06 PM)
 - b. Staff
 - i. James Hanzelka – Present
 - ii. Ingrid Swenson – Present
 - iii. Shawn Chidester – Present
 - iv. Julie Smith – Present
3. Pledge of Allegiance led by James Hanzelka
4. Review of Public Comments from the last meeting
 - Tooele County has adopted state rules with regard to golf carts, they are treated like an electric scooter. There are age limits to operate a scooter that are listed on our website. It would take a local ordinance for the sheriff to enforce them not to be on roads, since we are not a city, the county would have to enact that, and as stated they are simply using the state guidelines.
 - There is a tree by the golf course that we have looked at cutting so traffic can get through.
 - Dave Robertson asked how can we budget better for grass and water needs? – We are looking at hiring some outside help next year to help us fix the breaks.
5. General Manager Updates by James Hanzelka
 - Capital Projects
 - (a) Millpond Park – We hope to take the preliminary design to the county for initial permission to start work on the parking lot adjacent to the restrooms. The bathroom contractor is working with the county so they can dig and connect the water and sewer laterals from the street to the bathroom.
 - (b) 3 Bids for improvements on Stansbury Lake have been advertised. They include a fishing dock by the clubhouse, a swimming platform in the middle of the bay, a fishing dock at Soloman Park and a fixed dock adjacent to the clubhouse.



(c) Contract task order contracts for soliciting work will be put in place so that if immediate help is needed, work can be done quickly instead of waiting for a long and drawn-out contracting process.

(d) A large sprayer has been purchased for the golf course and greenbelt. Two mowers have been delivered for operations. They were billed on a 90-day contract that is paid for in three installments. Three standup mowers and a pull behind (towed) mower should be delivered in the next week or two.

- The first round of volunteers to help with sprinkler adjustment in the community will start on Saturday, July 13.
- Porter Way Park has a major line break.
- Irrigation update list (see PowerPoint): green has been fixed, yellow is in progress, and white is waiting to be worked on. Priority is being given to major parks and issues. We are working on other greenbelts and parks as we get to them. This list is growing daily.
- Woodland Greenbelt photos (see PowerPoint): In the left photo, a Resident complained that the grass was not being watered, but it looks fine. In the right photo, the grass is not being watered because of a line break. A volunteer is working with our crew to locate and fix the break.
- Stansbury Days Beer Garden has been canceled. We did not think the risk and reward were worth it.
- Stansbury Days sponsor funding is ahead of last year. Thanks to Randy and Karen Harris for getting us sponsors. We are still accepting applications for vendors, a pickleball tournament, and other events.
- The Service Agency operating funds are looking for good right now, but operational costs will increase due to equipment purchases and operation and maintenance needs. We are most cost-conscious this year. Hopefully, we can maintain this level and not go in the red.
- The golf course revenue is a bright spot. The new manager has a great business sense. They are ahead of revenue projections.
- The pool revenue looks great as well. We increased the revenue stream in the last amended budget.
- Award presented to Lauren Jones for lake cleanup effort. Presented by Cassandra Arnell

6. Discussion Items

- Presentation by Diamond Parking: Jared Dain - Business Development, Lucas Young – Area Manager
 - (a) Diamond Parking brought the idea to the Stansbury Service Agency to charge non-residents a fee to park at the lake/boat launch area parking lot. They have recently done this in Herriman, at Blackridge Reservoir, and in Springville, at Wayne Bartholomew Family Park. Both cities are happy with the results. It has



been a substantial addition of revenue to the communities. Traffic is better.
Parking would be free for Residents.

- Potential change to lake fishing regulations – we will have a discussion at a later date.
- Discussion of the Use of Stansbury Service Agency property for vendors
 - (a) Current policy –Vendors need an approved business plan, a signed contract with a 10% sales payment to the Stansbury Service Agency, and a \$100 deposit.
 - 1. Board members asked a few questions. It will be reviewed by the Policy Committee.
 - (b) Golf lessons by private party.
 - 1. The golf course management is concerned about quality control and congestion on the driving range.
 - 2. Two options
 - a. Process for certification of outside vendors
 - b. No additional restrictions
 - (c) Renden Dye is a resident of Stansbury Park who started a golf lesson business this year. He teaches on a golf simulator at home, but he would take students out on the golf course,
 - 1. Board members asked a few questions. It will be reviewed by the Policy Committee.
 - (d) Lemonade Stand at Lake Front
 - 1. The Policy Committee will review it.
 - 2. Public Comment
 - a. Natalie Graham (158 CC) thinks we should have a lemonade stand day around the park instead of allowing stands at the lake. We could have a map of all the locations; she will help put it together.
 - (e) Soccer Team Fundraiser at the Lake
 - a. Soccer has asked to do a fundraiser tournament.
 - b. Current policy is to review these fundraiser requests on a case-by-case basis.
 - c. The Policy Committee was asked to review the fundraiser policy.
- Land Use Issues
 - (a) Land Valuation (Greenbelt and Rec property adjacent 256 Spinnaker Drive)
 - 1. The Policy Committee will produce protocol for future requests.
 - 2. Split the difference between \$5130 and \$6000 between the two appraisals. Take a look at closing costs and decide who pays for those.
 - 3. Come up with a decision by the business meeting on July 17th
 - (b) 160 Country Club appears to be encroaching on Service Agency property.
 - 1. Seek legal action to have them fix the encroachment.
 - (c) Parking Lot by Causeway
 - 1. Not an impact fee project but could be included in the impact fee plan.



2. Consider erosion and sediment getting into the lake with more foot traffic.
 3. The board does not think it warrants a parking lot.
 - Discussion of Budget Updates and Potential Tax Increase for 2025
 - (a) The finance committee made changes based on adjustments to the budget.
 - (b) Started planning for 2025.
 1. Capital improvement projects (safety issues)
 2. Turn both lists into a tax increase.
 3. Notify the state by mid-August to maintain the current tax rate.
7. Board member reports and requests.
- Cassandra Arnell:
 - (a) The Policy committee has been working on drafts that will be circulated. Those include non-financial compensation, a safety manual, standard contracts, updates on purchasing policies, employee procedures, disciplinary actions, and updating policy on filling board vacancies. They will work on policy items discussed in this meeting.
 - (b) She complimented the staff on the newsletter; she loved reading all the updates about everything going on within the park.
 - Maria Sweeten had nothing to report.
 - Kyle Shields thanked all of the volunteers.
 - Brett Palmer
 - (a) Clearwater Homes said they will deed a 10,000 sq. ft. parcel north of Porter Way Park, adjacent to the existing parking lot to the service agency in the upcoming months.
 - (b) We are making efforts to increase our employee rates so we can retain staff. If we do not get enough employees this year, we will be that much further behind next year.
 - John Wright
 - (a) He was wondering if the tree at 27 Lakeview was trimmed, or is it still a problem we need to deal with? James Hanzelka responded that it is still a problem; we have about four of those we are still working on.
 - (b) He noticed that we had to cut the weeds at the Reserve Subdivision for fire compliance. He might have a couple of people who can help us with that if we still need help.
 - (c) He would like feedback from UDOT on the Soundwall. James Hanzelka responded that we have not received any information on that.
 - (d) John noticed recently that rates for sports fields have changed significantly in Salt Lake City; he will get information on that and will forward it to everyone so they can talk about it at the appropriate time.
 - (e) When he gets back, he will inspect the bridge and start making the requested handrail and decking installation repairs as quickly as possible.



- Ammon Jacobsmeyer
 - (a) Thank you to Lauren Jones for being a solution and someone who cares about our community.
- 8. **Motion** to close the public meeting to go into closed session to Discuss Personnel Competency, Performance, Issues, and Land Acquisition made by Maria Sweeten and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; Ammon Jacobsmeyer - yea; John Wright - yea; Kyle Shields – yea; Cassandra Arnell – yea; Maria Sweeten – yea. **Motion Passed.**

Those invited to attend the closed meeting were Ingrid Swensen and Jim Hanzelka, along with the board members. The closed meeting was held at the Clubhouse, 1 Country Club Drive, Stansbury Park.

The public meeting ended at 8:59 PM.

- 9. **Motion** to close the closed session and return to open session made by John Wright and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; Ammon Jacobsmeyer - yea; John Wright - yea; Kyle Shields – yea; Cassandra Arnell – yea. **Motion Passed.**

The closed meeting ended at 9:14 PM.

- 10. **Motion** to Adjourn was made by Kyle Shields and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; Ammon Jacobsmeyer - yea; John Wright - yea; Kyle Shields – yea; Cassandra Arnell – yea. **Motion Passed.**

The meeting ended at 9:15 PM.

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 11 day of September 2024

Brett Palmer, Board Chair



Stansbury Greenbelt Service Area Board of Trustees Special Meeting Minutes

Date: Wednesday, July 17, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 6:00 PM

Order of Business

1. Call to Order by Brett Palmer @ 6:05PM
2. Roll Call
 - a. Board Members
 - i. Ammon Jacobsmeyer – Present via Zoom
 - ii. Brett Palmer – Present
 - iii. Maria Sweeten - Present
 - b. Staff Members
 - i. Ingrid Swenson – Present
 - ii. Jessica Shaw – Present
 - c. Candidates
 - i. Logan Cherrington – Present via Zoom
 - ii. Kasey Nobles - Present
 - iii. John Duval - Present

Action Items

3. 2024.07.01 A
 - a. Board Review and Possible Approval of May 22nd, 2024 Meeting Minutes

Motion 2024.07.01 A to approve May 22nd, 2024 Meeting Minutes made by Ammon Jacobsmeyer. Seconded by Brett Palmer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - abstain. **Motion Passed.**

Abstain vote due to board members not being present at meeting where minutes were recorded.

- b. Board Review and Possible Approval of June 12th, 2024 Meeting Minutes

Motion 2024.07.01 A to approve June 12th, 2024 Meeting Minutes made by Ammon Jacobsmeyer. Seconded by Brett Palmer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - abstain. **Motion Passed.**



Abstain votes due to board members not being present at meeting where minutes were recorded.

- c. Board Review and Possible Approval of July 9th, 2024 Meeting Minutes
 - i. Title being changed by staff to reflect correct meeting name.

Motion 2024.07.01 A to approve July 9th, 2024 Meeting Minutes made by Maria Sweeten. Seconded by Ammon Jacobsmeyer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - yea. **Motion Passed.**

- d. Board Review and Possible Approval of July 10th, 2024 Meeting Minutes

Motion 2024.07.01 A to approve July 10th, 2024 Meeting Minutes made by Maria Sweeten. Seconded by Ammon Jacobsmeyer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - yea. **Motion Passed.**

4. Selection of Candidates by vote

- a. Three candidates submitted applications
 - i. The board has interviewed John Duval, Kasey Nobles, and Logan Cherrington
- b. Ammon Jacobsmeyer likes John Duval and Kasey Nobles. John has great skill set, well rounded candidate. Commends Kasey for being here weekly even though he's not on the board. Recommends Kasey Nobles.
- c. Maria Sweeten appreciates applicants. Likes Logan Cherrington's experience and grasp. Commends Kasey Nobles' commitment but worries about him being focused on the history vs what is. John Duval brings depth of experience. With admiration to Logan and Kasey, recommends John Duval.
- d. Brett commends all three applicants. Acknowledges Logan Cherrington's schooling and responsibilities. However, he is looking more at Kasey Nobles and John Duval. Kasey has vast experience and knowledge in the field as a former employee. John has a lot of experience, very well-seasoned in all aspects. My recommendation is John Duval because of his vast knowledge and will have more available time due to retirement.

Motion 2024.07.02 A to appoint John Duval to the Greenbelt Service Area Board made by Maria Sweeten. Seconded by Ammon Jacobsmeyer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - yea. **Motion Passed.**

5. 2024.07.02.A



- a. Motion to adopt Resolution 2024-02 appointing the candidate to fill the Greenbelt Service Area Board Vacancy with the term expiring December 31, 2025

Motion 2024.07.02 A to adopt Resolution 2024.02 appointing John Duval to the Greenbelt Service Area Board made by Maria Sweeten. Seconded by Ammon Jacobsmeyer.

Vote as follows:

Brett Palmer – yea; Ammon Jacobsmeyer – yea, Maria Sweeten - yea. **Motion Passed.**

6. Swearing of the New Greenbelt Service Area Trustee, John Duval, by the Stansbury Greenbelt Service Area Clerk, Ingrid Swenson
7. Motion to adjourn the Stansbury Greenbelt Service Area Meeting by Ammon Jacobsmeyer. Seconded by Maria Sweeten.

Vote as follows:

Brett Palmer - yea; Ammon Jacobsmeyer – yea, Maria Sweeten-yea. **Motion Passed.**

Meeting adjourned @ 6:23PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 28th day of August 2024

Brett Palmer, Board Chair



Stansbury Service Agency Board of Directors Business Meeting Minutes

Date: Wednesday, July 17th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order by Brett Palmer at 7:01PM
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – Present
 - ii. John Wright – Present
 - iii. Cassandra Arnell – Present
 - iv. Kyle Shields – Present
 - v. John Duval – Present
 - b. Staff
 - i. James Hanzelka – Present
 - ii. Ingrid Swenson – Present
 - iii. Shawn Chidester – Present
 - iv. Jessica Shaw – Present
3. Pledge of Allegiance led by Kyle Shields
4. Public Comments
 - a. Chad Saunders (484 Country Club) – Opposed to maximum tax increase. Wants strong and visible proof of performance from the agency and more transparency.
 - b. Heather Hester (479 Country Club) feels we need a community liaison or committee to explain things. We are borrowing when we are already in a deficit, which will worsen the deficit.
 - c. Robert Mitchell (256 Spinnaker) – More problems on the greenspace with the anglers. The sheriff does not come when called. He would like the agency to provide security. Fishing issues - fishing licenses need to be implemented and enforced. Vandalism. Physical disagreements.

Brett Palmer mentioned that the residents' comments will be considered. It would be helpful if SSA formed a committee of 10-12 people to discuss taxation.

Cassandra Arnell—She feels that the residents should contact the county to request more funding for law enforcement in the area.
 - d. David Cluff (5672 Lighthouse): He wants to know why everything is dead and where the money is going. The agency should make the community look good. The Golf course does not make money.

Brett Palmer clarified that tax increase funds will come to the agency in December 2024. Due to budget constraints in 2023, the agency had a reduction in force of 12+ employees in August. Employee shortages have hurt us this year. We cannot retain staff due to low wages. We are trying to fix it by hiring new staff at a higher rate and using subcontractors to repair the irrigation systems.



5. GM Updates by James Hanzelka – Details in PowerPoint
 - a. Project Updates
 - Millpond Park:
 1. Architectural Design Pre-Work Conference on Monday July 15, 2024, with Blueline. Notice to proceed with work given. Design due in early August.
 2. Installation of Sewer and Water lateral by Drain Pro pre-work meeting 18 July 2024.
 - Dock Installation bids are scheduled to close on the 18th.
 - Two Task Order Contracts out for review: Architectural Design/Engineering and Landscaping/Lawn Care.
 - b. Sprinkler Repair
 - Contractor and in-house efforts updated – significant progress from last meeting.
 - Kyle Shields’ Saturday irrigation lessons are beneficial and enlightening.
 - c. Personnel
 - Losing two housekeeping personnel and one golf course counter person by 15 August.
 - Made an offer to a lead mechanic- significantly higher than previous offers.
 - Looking for irrigation help – tiered pay scale from \$22 to \$28 an hour.

Action Items:

6. 2024.07.01 A
 - a. Board Review and Possible Approval of May 8th, 2024, Work Meeting Minutes
 - The title needs to be corrected to say “Work Meeting Minutes” in the title.

Motion 2024.07.01 A to approve the May 8th, 2024, Work Meeting Minutes with correction of the title to read Work Meeting Minutes made by John Wright and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell – abstain; Kyle Shields – abstain; John Duval - abstain. **Motion Passed.**

Abstain votes due to board members not being present at the meeting where minutes were recorded.

7. 2024.07.02 A
 - a. Board Review and Possible Approval of May 22nd, 2024, Business Meeting Minutes
 - John Wright asked if approving Greenbelt and Recreation minutes from the same day.
 1. Brett Palmer clarified that meeting minutes for Greenbelt and Recreation will be approved separately. We will approve the SSA meeting minutes as written now and approve Greenbelt and Recreation minutes at the next meeting.



Motion 2024.07.02 A to approve the May 22nd, 2024, Business Meeting Minutes made by John Wright and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - abstain. **Motion Passed.**

Abstain vote due to board member not being present at the meeting where minutes were recorded.

8. 2024.07.03 A
 - a. Board Review and Possible Approval of June 12th, 2024, Work Meeting Minutes

Motion 2024.07.03 A to approve June 12th, 2024, Work Meeting Minutes made by John Wright and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - abstain. **Motion Passed.**

Abstain vote due to board member not being present at the meeting where minutes were recorded.

9. 2024.07.04 A
 - a. Board Review and Possible Approval of June 26th, 2024, Business Meeting Minutes

Motion 2024.07.03 A to approve June 26th, 2024, Business Meeting Minutes made by John Wright and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – abstain; John Duval - abstain. **Motion Passed.**

Abstain vote due to board member not being present at the meeting where minutes were recorded.

Motion to close the business meeting and enter into the Stansbury Greenbelt Area Board Meeting.

Motion to close the Service Agency Business Meeting and enter the Stansbury Greenbelt Area Board Meeting made by Kyle Shields and seconded by John Duval.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea. **Motion Passed.**



Stansbury Greenbelt Service Area Board of Trustees Special Meeting Minutes

Date: Wednesday, July 17, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:50 PM

Order of Business

1. Call to Order by Brett Palmer @ 7:50PM
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – Present
 - ii. John Duval - Present
 - b. Staff Members
 - i. James Hanzelka – Present
 - ii. Ingrid Swenson – Present
 - iii. Shawn Chidester – Present
 - iv. Jessica Shaw – Present

Action Items

3. 2024.07.01 A
 - a. Motion to approve the purchase of .02 Acres of land by Robert Mitchell for \$3710.
 - i. Brett Palmer raised the issue of who pays closing costs, estimated at \$750. John Duval proposed splitting them.

Motion 2024.07.01 A to approve purchase of .02 Acres of land by Robert Mitchell for \$3710 and to split closing costs made by John Duvall. Seconded by Brett Palmer.

Vote as follows:

Brett Palmer – yea; John Duval - yea. **Motion Passed.**

Motion to adjourn Stansbury Greenbelt Area Meeting and enter the Stansbury Park Service Agency Business Board Meeting by John Duval. Seconded by Brett Palmer.

Vote as follows:

Brett Palmer - yea; John Duval - yea. **Motion Passed.**

Meeting adjourned @ 7:55PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.



Approved this 28th day of August 2024

Brett Palmer, Board Chair

Stansbury Service Agency Board Meeting Reconvene.

Motion to close the business meeting and enter into the Stansbury Recreation Service Area Board Meeting.

Motion to close the Service Agency Business Meeting and enter the Stansbury Recreation Service Area Board Meeting made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea.

Motion Passed.

Stansbury Recreation Service Area Board of Trustees Special Meeting Minutes

Date: Wednesday, July 17, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:56 PM

Order of Business

4. Call to Order by John Wright @ 7:56PM
5. Roll Call
 - a. Board Members
 - i. John Wright – Present
 - ii. Cassandra Arnell – Present
 - iii. Kyle Shields – Present
 - b. Staff Members
 - i. James Hanzelka – Present
 - ii. Ingrid Swenson – Present
 - iii. Shawn Chidester – Present
 - iv. Jessica Shaw – Present

Action Items

6. 2024.07.01
 - a. Motion to approve the purchase of .01 Acres of land by Robert Mitchell for \$1855.



Motion 2024.07.01 A to approve the purchase of .01 Acres of land by Robert Mitchell for \$1855 and split closing costs made by Kyle Shields. Seconded by Cassandra Arnell.

Vote as follows:

John Wright - yea; Cassandra Arnell – yea; Kyle Shields – yea. **Motion Passed.**

Motion to adjourn Stansbury Greenbelt Area Meeting and enter the Stansbury Park Service Agency Business Board Meeting by Kyle Shields, seconded by Cassandra Arnell.

Vote as follows:

John Wright - yea; Cassandra Arnell – yea; Kyle Shields – yea. **Motion Passed.**

Meeting adjourned @ 8:00pm

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 28th day of August 2024

John Wright, Board Chair

Stansbury Service Agency Board Meeting Reconvene.

10. 2024.07.05 A

- Board Review and Possible Approval for May 2024 warrants, financial statements, and journal entries.
 1. John Wright – questioned invoice registers for Mike Zimmerman, well service
 - a. The invoice was for the repair of the Wet Well. James Hanzelka approved the invoice.

Motion 2024.07.05 A to approve May 2024 warrants, financial statements, and journal entries made by Kyle Shields and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea. **Motion Passed.**

11. 2024.07.06 A

- a. Board Review and Possible Approval for June 2024 warrants, financial statements, and journal entries.



- Cassandra Arnell would like a comparison from previous years for reports.

Motion 2024.07.06 A to approve June 2024 warrants, financial statements, and journal entries made by John Wright and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - abstain. **Motion Passed.**

12. 2024.07.07 A

- a. Presentation of Amended 2024 Budget presented by James Hanzelka
 - i. Brett Palmer stated that he would like a more detailed presentation to go over the numbers for the attending residents.
 - ii. Kyle Shields said he would take responsibility for contacting James Hanzelka and Ingrid Swenson to prepare a presentation on amending the budget.

Motion 2024.07.0 A to table Presentation of Amended 2024 Budget until we can have a full presentation for the public at a future meeting made by Cassandra Arnell and seconded by John Duval.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea. **Motion Passed.**

13. 2024.07.08 A

- a. Presentation of Projected 2025 costs of Personnel, Material, and Equipment by James Hanzelka, with slides

14. 2024.07.09 A

- a. Presentation of notification of Possible Tax Increase to maintain taxes at the same rate in 2025 by James Hanzelka, with slides
- b. Public Comment
 - i. Lisa Duval (201 Lakeview) asked if we need all the playgrounds. Instead, would we just have one? You will have to pay taxes if you want services.

James Hanzelka said one playground is great for those who live there but not for those who are too far away. SSA considered removing some small ones, but that did not solve the issue. We need strategically located parks.

- ii. Sara Snow (41 Lakeview) asked why people are not here if they care so much. She feels that people should Stop hiding behind walls and social media. They should make informed decisions and recognize what the board can and cannot do. They should always consider the source. Safety issues must be taken care of now, or they will cost more later.



- iii. Chad Saunders (484 Country Club Drive)—No one says not to increase taxes. He says to vote yes on this issue. He complained about the high pay rate of employees.

Brett Palmer clarified/corrected Mr. Saunders's comment that some residents say not to increase taxes.

- iv. Heather Lester (797 County Club Drive) would like a community opinion committee.
 - v. Mary Wilson (185 Lakeview) encourages residents to help and volunteer. The previous board dropped the ball, and this board/staff is digging the community out. We have good people now, so start helping instead of complaining. She promoted the newsletter and the volunteer information on the website.
- c. Board Review and Possible Approval of Notification of Possible Tax Increase to maintain taxes at the same rate in 2025.

Motion 2024.07.0 A to approve Notification of Possible Tax Increase to maintain taxes at the same rate in 2025 made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea. **Motion Passed.**

Board Member Reports and Discussion Items

a. Cassandra Arnell:

- She shared that there are invasive plant species on the lake. Some residents would like to know how to get the spray that was used previously.
James Hanzelka will check into this.
- Cassandra also mentioned that the policy committee would like to invite John Duval to the finance and policy committee.

Brett Palmer invited John Duval to join the committees. John Duval accepted.

b. John Wright:

- He asked for reports about Stansbury days and the pageant.
 1. Joyce McMullin reported that the pageant is separate from Stansbury days, but they will be in the parade. She is thrilled with the progress made during Stansbury's days so far. She shared that Karen and Randall Harris brought in great sponsors. She is staying within budget but needs volunteers. Youth groups are taking care of the cleanup, and we need volunteers for set up.
 2. Cassandra Arnell—The pageant has contestants for next year and is ready to go. Last year's royalty would like to report to the board on Monday, July 22nd, 2024, at 7 p.m.



- He reported that the policy committee is working on rules for using facilities for youth fundraisers.
 - The bridge and deck repair will be looked at this week and hopefully start shortly after.
 - He reported that the firm for Millpond Park has been selected. The Committee is working on electrical issues/approval.
 - He reported vandalism of bathrooms and the golf course.
- c. Kyle Shields:
- He requested volunteers to help with irrigation. Meet here on Saturday at 7:30 am.
 - He thanked the residents for attending tonight's meeting.
- d. John Duval:
- He is looking forward to being on board. It is good to hear about the issues; he hopes to significantly contribute to achieving goals.
- e. Brett Palmer:
- He presented future agenda items to be thinking about:
 1. September 7 National Day of Service, we should prepare a list of projects.
 2. Concerns about the lake and people trespassing - is this something we want to assign a committee to? We need the Sheriff's or DWR's input since we cannot enforce laws. He assigned John Duval to work on this.
 3. The community wants to participate in tax/budget discussions. How should we direct that?

Motion to close the public meeting to go into closed session to discuss pending or threatened litigation.

Motion to close the public meeting and go into executive session to discuss pending or threatening litigation made by Kyle Shields and seconded by Cassandra Arnell.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields - yea; John Duval - yea.

Motion Passed.

Brett Palmer stated that board members Ingrid Swenson and James Hanzelka would attend the closed session. He also stated that the meeting would be held at 1 Country Club Drive in the Clubhouse in Stansbury Park.

Time: 9:46 PM

Motion to close closed session and return to open session.



Motion to close the closed meeting and go into regular meeting made by John Wright and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea.

Motion Passed.

Motion to Adjourn

Motion to adjourn made by Cassandra Arnell and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval - yea.

Motion Passed.

The meeting ended at 9:51 PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 11th day of September 2024

Brett Palmer, Board Chair





Stansbury Service Agency Work Minutes

Date: Wednesday, August 14th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

1. Call to Order made by Brett Palmer at 7:05 pm.
2. Roll Call
 - a. Board Members
 - i. Brett Palmer – Present
 - ii. John Wright – Present
 - iii. Cassandra Arnell – Present
 - iv. Kyle Shields – Present
 - v. John Duval – Present
 - vi. Ammon Jacobsmeyer – Present
 - b. Staff
 - i. James Hanzelka – Present
 - ii. Ingrid Swenson – Present
 - iii. Shawn Chidester – Present
 - iv. Julie Smith – Present
3. Pledge of Allegiance led by John Duval
4. Review of Public Comments from the last meeting
 - a. Chad Saunders commented he was opposed to maximum tax increase, wanted extreme transparency on budget.
 - i. John Duval is working on a new budgeting process for highlighting the process.
 - b. Heather Lester proposed a community liaison for interface between the board and community.
 - i. Community members have been added to the planning and can be added to the Finance and Policy committees.
 - ii. Brett Palmer stated at the last meeting that we take the community comments into account. Proposed creating a 10-12 community council on taxation.
 - c. Robert Mitchell stated that there are continued problems with people on the greenbelts and noted the sheriff is not coming when called.
 - i. Cassandra Arnell noted in the last meeting that residents should contact the sheriff's office and demand more enforcement out here.



- d. James Hanzelka noted several comments from community social media.
 - i. There is a misconception that another tax increase in 2025 would result in another 104% increase. He said that any increase should be minimal and would only be allowed to maintain the 2024 rate.
 - ii. The Agency taxation rate cannot exceed .0014%, which is the state mandated level of funding that is allowed.
 - iii. The current level of funding is artificially high. No, the previous funding levels were well below the allowable rate and did not provide sufficient funding to operate the agency.
 - iv. The independent auditor is beholden to the Agency because we pay for the service. No, as with most agencies' audits are required and independent companies do the audits and are paid by the organization being audited. In this case the independent auditor is approved by the State Auditor as one of several companies that can do the audit.
 - v. People have asked where the recovered fraud money went. James Hanzelka showed a graph that indicated that money was spent in early 2023. The two factors that led to that were that the 2023 budget was built based on the premise that the board approved tax increase would be funded, and the board agreed to spend half of the fraud money over the following two years until a second tax increase could bring the funding level up to the needed level. When the tax increase was not approved, the budget was not adjusted to account for the decreased funding and therefore all the funding from the fraud was used to maintain the operations in 2023.
- 5. General Manager Updates by James Hanzelka (See PowerPoint)
 - a. Contracting
 - i. Millpond Park bathroom started August 12th to connect the sewer and water.
 - ii. Docks and swim platform installation: a \$104K contract was awarded on August 12th.
 - iii. We received a tourism grant from Tooele County for golf course corporate events.
 - iv. Four contracts are currently in review. One is for landscape and lawn care should we need additional support in future years. They are 5-year contracts. Another is an electrical contract. The third is IT. The last is for



,



engineering support and architectural design support. These contracts will not cost us anything unless we execute them, which will be done under those contract costs.

- b. Personnel
 - i. A Mechanic was hired; he starts on August 19th. His first job will be working on the boat.
 - ii. Announcements are out for a sprinkler tech. The initial closing date is August 8th. I hope to get some forms before the end of the year.
 - c. Operations Update
 - i. We have all the parks and irrigation online. They still need sprinkler adjustments and have some breaks, but we are fixing those as they pop up.
 - ii. The golf course has many problems. Lines are being rewired, and sprinkler work is being done.
 - iii. Adopting a greenbelt program will help with upkeep between the golf course and the greenbelt.
 - iv. Stansbury Days was a success.
 - v. The lake mower went out on the lake but is still having issues.
 - vi. When the season is over, Sagers's ballfield will receive an additional fertilization regime and be weed-controlled.
 - vii. Thank you to Stansbury Days volunteers.
 - viii. Adjustments need to be made to Sagers irrigation in the fall.
 - d. Financial updates
 - i. Reviews of revenue for the golf course, swimming, recreation, library, cemetery, and operational funds.
6. Discussion Items
- a. Discussion about granting easement/sale of property to Randall Hinton
 - i. 780 Lakeview – Randal Hinton is requesting an easement from the service agency for his property to provide space for a pool and sheds.
 - ii. The board needs to develop a policy for land sale.
 - iii. Brett Palmer thinks we need to get a legal opinion on this because the lot backs up to the golf course. We are not sure if easements are considered in the same light as selling property. He believes the bankruptcy documents prohibit the sale of golf course property until 2031.
 - b. Discussion About the Future Use of Amphitheater



- i. Blu line drew up a couple of plans for us to use. (See Attached PowerPoint slides)
 - ii. Public comment
 - 1. A resident commented that people are having negative responses because they have not seen any benefits.
 - iii. The amphitheater structure was paid for by grants and individual donors; the only cost to taxpayers would be maintenance. A parking lot, bathroom, and trail to the lake are going in, and that is part of a county grant.
 - iv. We need to compile a pros and cons list and seek feedback from the community. If we do not do anything, it will just sit there and look ugly. If we do something, it will get used and look better.
 - c. Committee meeting Future Schedules (see attached PowerPoint)
 - d. 2024 Amended Budget (see PowerPoint)
 - i. Board-approved expenses.
 - ii. Tax revenue 2024 budget
 - iii. The 2024 amended budget highlights.
 - e. 2025 Budget (see PowerPoint)
 - i. John Duval presented slides of suggestions for next year's budget.
 - ii. James Hanzelka
 - 1. Staffing projection
 - 2. Equipment purchases
 - 3. Capital Expenses – Must-do items.
7. Board member reports and requests.
- a. Cassandra Arnell:
 - i. Will Pineda, who is monitoring the lake, had questions about how water flows into it. We would love to find an expert to give us some tips on lake care.
 - ii. She is excited to see the lake mower out. Getting a mower that pulls weeds from the root would not be a good idea. They help absorb all the excess nutrients.
 - iii. We need to investigate county grant money for native plants that can help filter water and catch runoff.
 - iv. She would like to organize a group to inform the public about healthy lake practices.
 - v. The lake clean-up will be in early September.
 - vi. We need to investigate funding for lab tests to test the lake water.



- vii. Stansbury Days was so fun; thank you, Joyce McMullen.
- viii. She is wondering if the Perry Homes trail has been done.
- b. John Wright
 - i. He finished the safety rail on the bridge and must finish attaching some planking. He also has some welding to do on some grates.
 - ii. We still must work on the overflow lid at the pool.
 - iii. Solomon Park—We need to consider weed control at the loading dock/entry ramp and flower garden area.
 - iv. Look into the budget to see if we can add dredging out the overflow line by hole three.
 - v. Gorden well needs to have a variable frequency drive added.
- c. Kyle Shields
 - i. We need new mics because the ones we have do not work.
 - ii. He suggested we get all our controllers back online with Weathertrak.
 - iii. We made the right decision on the fireworks for Stansbury Days.
 - iv. Opening the pool this summer was the right decision.
- d. John Duval
 - i. He put together a straw man on how we create and manage policies, which he will share with the policy committee.
 - ii. He is working on initiatives to improve SSA effectiveness (see PowerPoint)
- e. Ammon Jacobsmeyer
 - i. He is proud of the volunteers and board members for helping and working with everything around Stansbury. Thank Joyce for Stansbury Days. The pageant was phenomenal. Thank you to Lauren Jones for your work.
 - ii. Soloman Park—If we decide to pursue xeriscape, we need to discuss the process more; it is more work.
 - iii. Too many people are driving on the grass at the lake shoreline, and it does not look very pleasant.
 - iv. Please be cautious when using the bridge.
- f. Brett Palmer
 - i. The 9/11 day of service is on 9/7. Information is being put on justserve.org and will be on our website and Facebook.
 - ii. He commended the board and staff for the major improvements to the sprinkler irrigation system and improving the parks and greenbelts. Things have been much better for the past six weeks.



8. **Motion** to close the public meeting to go into closed session to discuss litigation made by Ammon Jacobsmeyer and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea. **Motion Passed.**

Ammon Jacobsmeyer invited Ingrid Swenson and Rodger Hoole to attend the closed session in addition to the board members, at the Clubhouse at 1 Country Club Drive in Stansbury Park.

The closed meeting started at 9:30 pm

9. **Motion** to close executive session and return to open session.
The motion to close the executive session and return to the open session was made by Cassandra Arnell and seconded by John Duval.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea. **Motion Passed.**

10. The motion to adjourn the work meeting for Wednesday, August 14th, was made by Ammon Jacobsmeyer and seconded by Kyle Shields.

Vote as follows:

Brett Palmer - yea; John Wright - yea; Cassandra Arnell - yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea. **Motion Passed.**



The closed meeting was not recorded.

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Approved this 11th day of September 2024

Brett Palmer, Board Chair





Stansbury Service Agency Board of Directors Business Meeting Minutes

Date: Wednesday, August 28th, 2024

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order by Brett Palmer @ 7:03 PM
2. Roll Call
 - Board:
 - Brett Palmer – present
 - Cassandra Arnell – present
 - John Wright – present
 - John Duvall – present
 - Kyle Shields – present
 - Ammon Jacobsmeyer – absent
 - Staff:
 - James Hanzelka - present
 - Ingrid Swenson - present
 - Shawn Chidester - present
 - Jessica Shaw - present
3. Pledge of Allegiance led by John Wright
4. Tooele County Sheriff's Department: Sgt. Nicholas Yale reported on the July crime statistics for Stansbury Park.
5. Public Comments
 - a. Brad Parsons – volunteered to operate a lake mower.
6. Presentation of winnings to Stansbury Days Parade Winners by Cassandra Arnell
 - a. Best Float – Alison Bleazard & Stansbury High School Ballroom Team
 - b. Best Golf Cart – Pam Barnett
7. North Tooele Fire District: Fire Chief Kevin Nunn reported on July call outs and Fire Marshall Buck Peck reported on Fire Department support for Stansbury Days.
8. GM Updates by James Hanzelka
 - a. Update on Current Projects
 - i. Millpond Park Bathroom Connection – Mostly complete, contractor working on area around the bathroom and repair of the curb and gutter.
 - ii. Shoreline Improvements – Contract has been let and the contractor is working on sidewalk and abutment for dock at Solomon.
 - iii. Soundwall Trail – We have movement from UDOT and a potential plan for the project has been sent back to us for review.
 - b. Personnel Forecast



- i. Jim Hanzelka reported on the reductions in personnel over the next four months in the operations, Golf Course and Pro Shop personnel.
 - c. 9-11 Day of Service
 - i. 9 Days of Service Projects coordinated through justserve.org.
 - d. Current Financials
 - i. Golf Course Revenue is \$691,167.35, ahead of the 2023 revenue for the year.
 - ii. Pool Revenue/Expenses: The current pool revenue is 75,277, ahead of projected revenue of 64,200. Expenses are \$110,767, slightly over projection of \$107,875.
 - iii. Current Operational Fund available are \$1,749,956.
 - iv. Financials by Department. Showed In addition to above reported departments are within projected expenditures. Sports fees were down primarily because of the board allowed discounts.
 - v. Monthly Totals. Graph showed that expenditure rate will be lower than in 2023.
 - e. Future Meeting Schedule. Showed meeting schedule found on website. Highlighted September 11 and October 23 as next two significant dates in terms of the 2025 budget preparation.
- 9. 2023 Financial Audit Presentation by Jon Haderlie, Independent Auditor
 - a. Stated there were no unqualified findings.
 - b. Stated the Agency is addressing fiscal issues.

Action Items:

- 1. 2024.08.01 A
 - a. Board Review and Possible Approval of July 17th, 2024, Business Meeting Minutes

Motion to table approval of July 17th, 2024, Business Meeting Minutes made by John Wright and seconded by Kyle Shields.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Kyle Shields – yea; Cassandra Arnell – yea; John Duval – yea. **Motion Passed.**

- 2. 2024.08.02 A
 - a. Board Review and Possible Approval for July 2024 warrants, financial statements, and journal entries.



Motion to table approval July 17, 2024, minutes and July 2024 warrants, financial statements, and journal entries until Sept 11, when the board will have a business meeting before the work meeting made by John Wright and seconded by Kyle Shields.

Vote as follows:

Brett Palmer – yea; John Wright – yea; Kyle Shields – yea; Cassandra Arnell – yea; John Duval – yea. **Motion Passed.**

Board Member Reports and Discussion Items

1. Brett Palmer reported that items being considered on an agenda should provide reasonable specificity so the public knows what will be discussed in a public meeting and asked the board members to list items on agenda they would like to report on at the meeting.
2. Cassandra Arnell and John Duval reported on the Policy Committee efforts on planning and creation of a policy development process. They will provide a more detailed presentation at the next meeting.
3. Public Comment (Unknown): What is the status of the bridge? Answered by James Hanzelka, that the county engineer inspected the bridge and determined that only half the bridge was able to support weight. It was decided to close half the bridge completely. The engineer suggested closing the bridge completely next year. John Wright is working on making the suggested changes and is working to see if we can extend the use.
4. Cassandra Arnell reported on resident volunteer efforts with the lake. Singled out Lauren Jones for her efforts at leading the cleanup and noxious weed eradication program, Wil Pineda for doing the lake monitoring and Chris Handley (?) for doing cleanup of the fingers.
5. John Wright reported on his efforts to complete the engineer suggestions on the bridge. He requested a report on the pageant.
6. Kyle Shields reported the next meeting of the Financial Committee will be 23 October.
7. John Duval reported on the work he is doing with the Financial Committee to develop a process for better forecast requirements for budgeting.

Motion to Adjourn made by Cassandra Arnell. Seconded by Kyle Shields.

Vote as follows.

Brett Palmer – yea; John Wright – yea; Kyle Shields – yea; Cassandra Arnell – yea; John Duval – yea. **Motion Passed.**



Meeting ended @ 8:46 PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 11th day of September 2024

Brett Palmer, Board Chair



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Current Period	YTD Balance
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10-1100 CFCU Checking 8398		1,592.11
10-1101 Zions Checking - General 0370	20,442.31	61,529.08
10-1102 PTIF 3124 General Account	(35,184.29)	669,784.43
10-1161 Zions Checking - Impact Fees 3615	5,000.00	
10-1165 Zions Visa Cards	(153.05)	(7,329.20)
10-1499 Undeposited funds	36,712.99	9,016.34
10-1510 Suspense		11.80
41-1101 Zions Checking - General 0370		355.46
41-1155 PTIF 3124 General Account		68,000.00
41-1186 Impact Fee-954902-Prime		5.00
44-1101 Zions Checking - General 0370	4,591.49	(415.62)
44-1102 Zions Checking - Impact Fees 3615	70,434.00	
44-1162 PTIF 1159 Impact Fees	4,626.86	1,068,572.76
44-1499 Undeposited Funds		16,517.01
Total Cash and cash equivalents	106,470.31	1,887,639.17
Receivables		
10-1200 Accounts receivable	(600.00)	755.00
10-1300 PROPERTY TAXES RECEIVABLE	(118,227.30)	1,066.02
44-1311 Impact Fees Receivable	(75,600.00)	
Total Receivables	(194,427.30)	1,821.02
Total Current Assets	(87,956.99)	1,889,460.19
Non-Current Assets		
Capital assets		
Property		
91-1610 Land		19,447,646.90
91-1611 Golf		98,525.50
91-1621 Buildings		1,035,877.70
91-1625 Cemetery improvements		106,018.00
91-1630 Greenbelt improvements		648,940.89
91-1640 Building improvements		95,848.00
91-1645 Clubhouse improvements		10,403.24
91-1650 Land improvements		1,859,016.00
91-1660 Machinery & equipment	9,839.78	1,717,544.97
91-1670 Parks		5,890,414.15
91-1680 Recreational facilities		8,113,117.08
Total Property	9,839.78	39,023,352.43
Accumulated depreciation		
91-1711 AccDpn Golf		7,598.99
91-1721 AccDpn Buildings		820,266.07
91-1725 AccDpn Cemetery improvements		52,575.74
91-1730 AccDpn Greenbelt improvements		518,067.79
91-1740 AccDpn Building improvements		54,054.07
91-1745 AccDpn Clubhouse improvements		(538.40)
91-1750 AccDpn Land improvements		500,458.69
91-1760 AccDpn Machinery & equipment		1,106,647.49
91-1770 AccDpn Parks		3,173,679.00
91-1780 AccDpn Recreational facilities		6,456,741.34
Total Accumulated depreciation		12,689,550.78
Total Capital assets	9,839.78	26,333,801.65
Other non-current assets		
95-1849 Net pension asset		121,922.00
95-1850 Deferred Outflows		177,754.00
Total Other non-current assets		299,676.00
Total Non-Current Assets	9,839.78	26,633,477.65
Total Assets:	(78,117.21)	28,522,937.84
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		



Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
01/01/2024 to 07/31/2024
58.33% of the fiscal year has expired

	Current Period	YTD Balance
10-2000 Accounts payable	(17,083.74)	125,035.81
10-2099 Accrued wages payable	2,717.06	
10-2100 Payroll liabilities	749.54	
10-2101 Accrued federal payroll taxes	188.92	(107.10)
10-2102 Accrued state withholding	(6,688.33)	(8,505.03)
10-2103 Accrued state retirement	3,496.47	3,307.82
10-2104 Accrued health insurance	(1,308.19)	10,737.72
10-2105 Accrued state unemployment	(918.00)	1,582.21
10-2107 Other payroll liabilities	(138.46)	
10-2108 Accrued life insurance	(19.99)	(176.41)
10-4413 Gift Card Issued		1,457.00
10-4414 League Winnings		23,254.58
10-52-520 Golf Greens Sales tax - payable	744.87	26,212.90
10-53-520 Rental Sales tax - payable	41.40	(2,701.10)
10-55-520 Pool Sales tax - payable		6.90
10-58-520 Pro Shop Sales tax - payable	(7,691.07)	(20,053.22)
41-2000 Accounts payable	9,839.78	40,801.12
44-2000 Accounts Payable		94.87
95-2500 Compensated Absences		36,635.19
Total Current liabilities	(16,069.74)	237,583.26
Deferred inflows		
95-2800 Deferred Inflows		182,157.00
Total Deferred inflows		182,157.00
Total Liabilities:	(16,069.74)	419,740.26
Equity - Paid In / Contributed		
10-3900 Fund Balance	(1,469,307.36)	(576,373.50)
41-2916 Fund Balance Asg	(199,688.64)	(27,559.34)
44-2981 Fund Balance	(721,980.02)	(1,084,579.28)
91-1601 Work in process	408.51	250,602.26
91-2971.1 Invested in capital assets	10,248.29	39,290,231.69
91-2971.2 Book cost of assets retired		(1,390.88)
91-2972 Total depreciation charged	12,704,436.90	12,704,436.90
95-3900 FUND BALANCE		80,883.81
Total Equity - Paid In / Contributed	(10,323,300.66)	(50,135,047.14)
Total Liabilities and Fund Equity:	(10,307,230.92)	(50,554,787.40)
Total Net Position	(10,385,348.13)	(22,031,849.56)



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Revised Budget	Current Period	YTD Balance	Percent
Change In Net Position				
Revenue:				
Taxes				
10-4100 General property tax	2,993,061.00	1,271.64	3,423.64	0.11%
10-4110 Fee in lieu of property tax	90,000.00	(5,998.62)	65,278.88	72.53%
10-4115 Delinquent property taxes	10,000.00	6,520.46	18,979.48	189.79%
Total Taxes	3,093,061.00	1,793.48	87,682.00	2.83%
Intergovernmental revenue				
10-4602 Tooele Co Recreation Special Service Grant - Recre	4,000.00			
44-6100 UORG Tier 1			16,517.01	
Total Intergovernmental revenue	4,000.00		16,517.01	412.93%
Charges for services				
10-4200 Clubhouse Rental	55,000.00	1,338.60	21,231.76	38.60%
10-4205 Small Conference Room	1,500.00			
10-4210 Large Conference Room	5,000.00			
10-4215 Gazebo Rental	1,500.00	50.00	1,713.13	114.21%
10-4220 Pavilion Rental	5,000.00		1,677.93	33.56%
10-4225 Park Rental - Youth Sport Program	50,000.00		12,135.52	24.27%
10-4310 Swimming pool - Daily admission Resident	12,000.00		23,387.50	194.90%
10-4311 Swimming pool - season pass	4,000.00		8,379.50	209.49%
10-4312 Swimming pool - punch card	1,500.00		3,231.00	215.40%
10-4313 Swimming pool - Daily admission Non Resident	700.00		2,020.00	288.57%
10-4320 Swimming pool - Party rental	10,000.00		6,953.37	69.53%
10-4330 Swim Lessons	16,000.00		14,353.50	89.71%
10-4335 Swim teams	8,000.00		6,790.15	84.88%
10-4350 Pool Concessions	12,000.00		7,866.29	65.55%
10-4400 Golf Course	700,000.00		430,994.06	61.57%
10-4401 Golf green fees		19,381.13		
10-4404 Golf Snack Bar		42.00	25,155.64	
10-4405 Golf Leagues		11.50	2,080.64	
10-4406 Golf ProShop		605.50	50,255.05	
10-4409 Golf Alcohol		158.25	14,008.52	
10-4412 Golf Pavilion			269.67	
10-4500 Library			12.00	
10-4502 Library Card	50.00	8.00	61.75	123.50%
10-4800 Cemetery Plots	25,000.00	5,200.00	17,250.00	69.00%
10-4810 Cemetery services	6,000.00	1,500.00	5,025.00	83.75%
10-4950 Boat Registration	20.00		50.00	250.00%
Total Charges for services	913,270.00	28,294.98	654,901.98	71.71%
Interest				
10-4140 Interest Income	51,000.00	8,653.13	40,391.58	79.20%
44-6050 Impact Fee Interest Income		4,626.86	34,207.78	
Total Interest	51,000.00	13,279.99	74,599.36	146.27%
Miscellaneous revenue				
10-4001 Charter membership	254.00			
10-4170 Miscellaneous		425.06	10,445.22	
10-4180 Cell tower rental	10,000.00	786.50	6,292.00	62.92%
10-4250 Special Event - Stansbury Days	15,000.00		17,185.90	114.57%
10-4252 Park Event			140.00	
10-4253 Special Event - Community	15,000.00		2,171.00	14.47%
10-4254 Food Trucks Revenue			14,095.16	
10-4900 Property Rental	2,000.00	50.00	2,517.50	125.88%
44-6000 Impact Fee Revenue			97,200.00	
Total Miscellaneous revenue	42,254.00	1,261.56	150,046.78	355.11%
Contributions and transfers				
44-6010 General Fund Transfer to Impact Fees			327,183.56	
Total Contributions and transfers			327,183.56	
Total Revenue:	4,103,585.00	44,630.01	1,310,930.69	31.95%
Expenditures:				
General government				
Council				
10-50-110 Board Member Compensation	15,600.00			
10-50-250 Keys	100.00			



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Revised Budget	Current Period	YTD Balance	Percent
10-50-312 IT expense	1,500.00		640.19	42.68%
Total Council	17,200.00		640.19	3.72%
Administrative				
10-51-110 Salaries	155,000.00	8,942.35	73,942.74	47.70%
10-51-115 Hourly	104,000.00	3,923.00	36,007.30	34.62%
10-51-120 Seasonal		665.25	10,438.40	
10-51-131 FICA	18,000.00	1,007.98	9,006.30	50.04%
10-51-132 Health Benefit	68,500.00	3,262.80	24,471.00	35.72%
10-51-133 Retirement Benefit	44,000.00	1,569.17	11,080.69	25.18%
10-51-134 Unemployment Insurance	3,650.00	210.81	1,883.71	51.61%
10-51-135 Employee Incentive			310.41	
10-51-210 Dues & Subscriptions	500.00	129.30	185.80	37.16%
10-51-230 Mileage reimbursement	1,500.00			
10-51-240 Office supplies & PPE	2,500.00	148.19	2,221.62	88.86%
10-51-250 Maintenance	150.00		44.71	29.81%
10-51-272 Telephone, Internet	6,500.00	284.46	2,317.80	35.66%
10-51-310 Professional services	35,000.00		21,968.00	62.77%
10-51-312 IT expense	10,500.00	277.78	6,475.29	61.67%
10-51-319 Food Truck Expenses			360.53	
10-51-320 Community Outreach	10,000.00	15.00	2,452.73	24.53%
10-51-321 Community Outreach - Stansbury Days	24,000.00		12,828.92	53.45%
10-51-322 Community Outreach - Pageant	6,000.00		1,900.00	31.67%
10-51-330 Training	500.00			
10-51-510 Insurance	45,000.00	2,335.93	7,308.11	16.24%
10-51-530 Elections	5,998.00			
10-51-610 Miscellaneous	2,500.00		1,380.46	55.22%
10-51-620 Merchant Fees		18.00	27.00	
10-51-621 Bank fees	3,700.00	292.59	2,614.94	70.67%
10-51-710 Land		5.50	5.50	
10-51-740 Small Equipment under \$1000	200.00			
10-51-741 Equipment Rental			579.33	
10-51-810 Interest expense			6.06	
44-7000 Impact Fee Admin Costs		140.00	320.00	
44-7001 Impact Fee Bank Charges		26.00	202.77	
44-7500 Capital Improvements		408.51	4,269.18	
Total Administrative	547,698.00	23,662.62	234,609.30	42.84%
Total General government	564,898.00	23,662.62	235,249.49	41.64%
Parks, recreation, and public property				
Parks				
41-7401 Park Equipment		9,839.78	71,161.38	
44-7258 Solomon Park			101,409.54	
Total Parks		9,839.78	172,570.92	
Recreation				
10-53-110 Salaries	59,000.00	4,473.84	34,329.46	58.19%
10-53-115 Hourly	91,000.00	7,543.66	58,356.26	64.13%
10-53-120 Seasonal	108,000.00	4,709.38	69,522.22	64.37%
10-53-131 FICA	30,000.00	1,233.49	12,102.78	40.34%
10-53-132 Health Benefit	73,500.00	5,550.15	36,747.69	50.00%
10-53-133 Retirement Benefit	26,350.00	1,945.63	13,042.98	49.50%
10-53-134 Unemployment Insurance	6,000.00	257.98	2,531.37	42.19%
10-53-135 Employee Incentive	700.00		34.98	5.00%
10-53-210 Dues & Subscriptions	2,600.00			
10-53-230 Mileage reimbursement	300.00		103.18	34.39%
10-53-240 Office supplies & PPE	2,400.00	35.82	1,534.51	63.94%
10-53-250 Maintenance	25,000.00	220.08	5,806.48	23.23%
10-53-251 Irrigation Repairs & Maintenance	79,000.00		93,906.53	118.87%
10-53-252 Equipment Repairs & Maintenance	26,000.00	402.20	7,805.23	30.02%
10-53-253 Fertilizer & Chemicals	4,000.00	704.00	1,003.03	25.08%
10-53-254 Sand/soil/seeds/materials	1,000.00			
10-53-256 Clubhouse Maintenance	15,000.00	1,220.25	11,405.27	76.04%
10-53-257 Clubhouse Repairs	2,500.00	16.88	430.92	17.24%
10-53-258 Housekeeping	2,500.00	64.93	931.11	37.24%
10-53-259 Ice Shack Maintenance	800.00			
10-53-260 Waste/Trash	8,000.00	537.86	3,647.70	45.60%
10-53-262 Trees Maintenance Wage			216.32	



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Revised Budget	Current Period	YTD Balance	Percent
10-53-265 Sports Fields Maintenance			3,399.64	
10-53-270 Electricity - Misc Meters	10,000.00	770.24	7,809.61	78.10%
10-53-271 Natural gas	4,500.00	1,016.36	2,716.73	60.37%
10-53-272 Telephone, Internet	4,100.00	275.75	1,525.68	37.21%
10-53-273 Water	44,700.00		20,705.74	46.32%
10-53-274 Natural gas - Clubhouse	10,000.00	1,084.26	4,401.93	44.02%
10-53-275 Electricity - Clubhouse	8,000.00	552.28	4,315.02	53.94%
10-53-276 Water - Clubhouse	900.00		327.44	36.38%
10-53-280 Fuel	26,000.00	911.15	10,007.01	38.49%
10-53-311 Security	1,500.00	45.67	450.19	30.01%
10-53-312 IT Expense	600.00	243.83	243.83	40.64%
10-53-320 Community Outreach - Clubhouse	100.00			
10-53-330 Training	1,500.00			
10-53-610 Miscellaneous	1,000.00		757.75	75.78%
10-53-620 Merchant Fees	3,000.00	45.89	1,388.66	46.29%
10-53-740 Small tools under \$1000	3,000.00		213.99	7.13%
10-53-741 Equipment Rental	2,500.00			
44-7254 Millpond Park			442.60	
44-7255 Sound Wall Trail			3,915.00	
44-7256 Pickel Ball Courts			1,950.00	
Total Recreation	685,050.00	33,861.58	418,028.84	61.02%
Golf Greens				
10-52-110 Salaries	90,000.00	6,923.20	51,924.00	57.69%
10-52-115 Hourly	49,000.00	3,760.02	29,674.42	60.56%
10-52-120 Seasonal	100,000.00	1,872.00	52,128.45	52.13%
10-52-130 Benefits			19.16	
10-52-131 FICA	23,000.00	943.28	10,101.16	43.92%
10-52-132 Health Benefit	27,000.00	2,068.70	15,515.25	57.46%
10-52-133 Retirement Benefit	23,000.00	1,729.60	12,985.80	56.46%
10-52-134 Unemployment Insurance	4,500.00	197.30	2,051.94	45.60%
10-52-135 Employee Incentive	500.00		50.00	10.00%
10-52-210 Dues & Subscriptions	6,000.00		615.00	10.25%
10-52-230 Mileage reimbursement	500.00			
10-52-240 Office supplies & PPE	2,000.00	73.93	1,407.12	70.36%
10-52-250 Facility Maintenance	7,500.00	241.83	1,268.18	16.91%
10-52-251 Irrigation Repairs & Maintenance	42,000.00	3,784.00	18,522.89	44.10%
10-52-252 Equipment Repairs/Maintenance	35,000.00	263.86	12,796.16	36.56%
10-52-253 Fertilizer/Chemical	40,000.00		28,438.46	71.10%
10-52-254 Sand/soil/seeds/materials	23,000.00		9,470.72	41.18%
10-52-260 Waste/Trash	1,200.00	78.65	565.00	47.08%
10-52-270 Electricity	20,000.00	499.07	8,684.38	43.42%
10-52-271 Natural gas	3,000.00			
10-52-272 Telephone, Internet	2,000.00	132.00	880.05	44.00%
10-52-273 Water	52,000.00		28,040.45	53.92%
10-52-280 Fuel	12,000.00	441.60	6,039.57	50.33%
10-52-311 Security	500.00		130.50	26.10%
10-52-312 IT Expense	250.00		256.67	102.67%
10-52-330 Training	1,000.00			
10-52-610 Miscellaneous	1,000.00	18.52	253.27	25.33%
10-52-620 Merchant Fees			80.00	
10-52-740 Small Tools under \$1000	4,000.00		467.93	11.70%
10-52-741 Equipment Rental	1,000.00			
41-7501 Golf course equipment			100,967.92	
Total Golf Greens	570,950.00	23,027.56	393,334.45	68.89%
Pro Shop				
10-58-110 Salaries	56,250.00	4,240.00	60,252.12	107.11%
10-58-115 Hourly			9,417.61	
10-58-120 Seasonal	85,000.00		24,745.99	29.11%
10-58-131 FICA	8,400.00	312.86	7,119.33	84.75%
10-58-132 Health Benefit	18,050.00	1,383.44	12,266.93	67.96%
10-58-133 Retirement Benefit	9,000.00	686.46	8,882.69	98.70%
10-58-134 Unemployment Insurance	1,350.00	65.44	1,489.03	110.30%
10-58-210 Dues & Subscriptions	1,000.00		1,220.64	122.06%
10-58-240 Office supplies	2,000.00		2,045.04	102.25%
10-58-250 Proshop Maintenance	9,500.00	155.94	4,148.35	43.67%
10-58-255 Range Expense	6,000.00		4,885.21	81.42%



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Revised Budget	Current Period	YTD Balance	Percent
10-58-270 Electricity	9,000.00	580.60	5,960.85	66.23%
10-58-271 Natural gas	3,500.00	341.08	1,416.19	40.46%
10-58-272 Telephone, Internet	3,000.00	241.00	1,729.14	57.64%
10-58-273 Water	1,500.00		633.68	42.25%
10-58-311 Security	600.00	65.66	459.62	76.60%
10-58-312 IT Expense	1,000.00		863.38	86.34%
10-58-320 Community Outreach	400.00			
10-58-326 Tourism Tax Grant			7,500.00	
10-58-330 Training	300.00		216.46	72.15%
10-58-410 Inventory, food	30,000.00	304.56	25,624.74	85.42%
10-58-415 Inventory, Non Food	80,000.00	2,698.59	69,081.19	86.35%
10-58-610 Miscellaneous	500.00		681.25	136.25%
10-58-620 Merchant Fees	13,000.00	83.52	13,345.73	102.66%
10-58-741 Equipment Rental	70,000.00	7,283.67	45,323.36	64.75%
Total Pro Shop	409,350.00	18,442.82	309,308.53	75.56%
Pool				
10-55-110 Salaries	15,600.00		9,360.00	60.00%
10-55-120 Seasonal	50,000.00		31,748.45	63.50%
10-55-131 FICA	3,500.00		3,144.76	89.85%
10-55-134 Unemployment Insurance	800.00		657.72	82.22%
10-55-210 Dues & Subscriptions	350.00		378.00	108.00%
10-55-230 Mileage reimbursement	50.00		225.12	450.24%
10-55-240 Office supplies & PPE	525.00		193.08	36.78%
10-55-250 Maintenance	3,000.00		22,638.45	754.62%
10-55-252 Equipment Repairs & Maintenance	1,000.00			
10-55-253 Chemicals	12,000.00		10,213.42	85.11%
10-55-270 Electricity	4,500.00			
10-55-271 Natural gas	5,000.00	18.25	4,076.72	81.53%
10-55-272 Telephone, Internet	1,000.00	191.35	626.23	62.62%
10-55-273 Water	2,000.00		134.18	6.71%
10-55-311 Security	400.00	55.66	389.62	97.41%
10-55-330 Training	400.00		1,000.00	250.00%
10-55-410 Inventory, food	4,000.00		5,023.55	125.59%
10-55-415 Inventory, Non Food			54.99	
10-55-610 Miscellaneous			16.25	
10-55-620 Merchant Fees	3,500.00	9.95	2,576.95	73.63%
10-55-621 Bank Fees			301.78	
10-55-740 Small Equipment under \$1000	250.00			
Total Pool	107,875.00	275.21	92,759.27	85.99%
Library				
10-56-210 Dues & Subscriptions	150.00			
10-56-240 Office supplies	120.00			
10-56-272 Telephone, Internet	700.00	65.00	215.26	30.75%
10-56-312 IT Expense	600.00			
10-56-325 Tooele County Recreation Grant Expenses	4,000.00		2,226.51	55.66%
Total Library	5,570.00	65.00	2,441.77	43.84%
Cemetery				
10-57-110 Salaries	5,700.00	461.52	3,461.40	60.73%
10-57-131 FICA	450.00	35.32	264.90	58.87%
10-57-134 Unemployment Insurance	85.00	7.38	55.35	65.12%
10-57-210 Dues & Subscriptions	50.00			
10-57-230 Mileage reimbursement	320.00			
10-57-240 Office supplies	150.00		15.69	10.46%
10-57-250 Maintenance	1,000.00	6.71	728.97	72.90%
10-57-261 Grave Digging Wage - Hourly	5,000.00	368.41	3,472.72	69.45%
10-57-270 Electricity	200.00	10.34	72.61	36.31%
10-57-272 Telephone, Internet	250.00	16.05	126.30	50.52%
10-57-273 Water	1,700.00		536.97	31.59%
10-57-310 Professional services	1,000.00			
10-57-330 Training	200.00			
10-57-620 Merchant Fees	600.00	147.35	388.69	64.78%
Total Cemetery	16,705.00	1,053.08	9,123.60	54.62%
Project Management				
10-59-110 Salaries	55,000.00	4,724.80	39,537.27	71.89%
10-59-131 FICA	3,875.00	358.41	2,988.31	77.12%



Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

01/01/2024 to 07/31/2024

58.33% of the fiscal year has expired

	Revised Budget	Current Period	YTD Balance	Percent
10-59-132 Health Benefit	7,300.00	315.77	4,405.60	60.35%
10-59-133 Retirement Benefit	8,255.00	764.95	4,901.34	59.37%
10-59-134 Unemployment Insurance	500.00	74.97	625.00	125.00%
10-59-240 Office supplies	400.00	10.00	10.00	2.50%
10-59-272 Telephone, Internet	360.00	30.00	210.00	58.33%
10-59-312 IT Expense	300.00	10.71	571.64	190.55%
10-59-610 Miscellaneous			145.00	
Total Project Management	75,990.00	6,289.61	53,394.16	70.26%
Total Parks, recreation, and public property	1,871,490.00	92,854.64	1,450,961.54	77.53%
Transfers				
10-51-945 Transfers to Capital Projects	730,000.00			
10-51-946 Transfer to Impact Fees			327,183.56	
10-51-950 Fund Balance Appropriated	827,097.00			
Total Transfers	1,557,097.00		327,183.56	21.01%
Total Expenditures:	3,993,485.00	116,517.26	2,013,394.59	50.42%
Total Change In Net Position	110,100.00	(71,887.25)	(702,463.90)	-638.02%



**Stansbury Service Agency of Tooele County
Invoice Register: 7/1/2024 to 7/31/2024 - All Invoices**

8/25/2024

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name	Description
27090	3C Business Solutions	ACH	6/15/2024	7/15/2024	\$43.50	1052-311	Security	Billing for CCTV
					21.75	1053-311	Security	Billing for CCTV
470771	Ace Disposal	ACH	6/30/2024	7/28/2024	\$866.96	1052-260	Waste/Trash	Trash
					78.25	1053-260	Waste/Trash	Trash
07122024	Adobe Inc	CC	7/1/2024	7/12/2024	\$21.37	1051-312	IT expense	Monthly fee
11DP-RN6X-C8C	Amazon	ACH	6/11/2024	7/11/2024	\$237.14	1056-325	Tooele County Recreation Grant	summer reading program suppli
					237.14			
11WV-CCPM-CP	Amazon	ACH	6/11/2024	7/11/2024	\$109.32	1051-240	Office supplies & PPE	LAPTOP Stand
					12.99	1055-240	Office supplies & PPE	Medical CPR Mask/ Fannypacks
14P6-71LF-TNH	Amazon	ACH	6/28/2024	7/28/2024	\$79.89	1051-240	Office supplies & PPE	filling cabinet for GM office
					79.89			
1799-RJ3G-P31F	Amazon	ACH	6/12/2024	7/12/2024	\$31.68	1053-252	Equipment Repairs & Maintenan	Fuel filter for boat
					31.68			
19W4-CDPY-3VF	Amazon	ACH	6/19/2024	7/19/2024	\$26.99	1055-240	Office supplies & PPE	Cardstock for swim lesson report
					26.99			
1CKC-Q9K9-FD	Amazon	ACH	6/2/2024	7/2/2024	\$9.88	1051-240	Office supplies & PPE	CHARGER FOR ADMIN CELL P
					9.88			
1DU1-R1NG-6HF	Amazon	ACH	7/31/2024	7/31/2024	\$99.16	1051-321	Community Outreach - Stansbur	Caution Tape and Fabulous
					99.16			
1KG1-39JD-JXG	Amazon	ACH	6/26/2024	7/26/2024	\$351.31	1053-250	Maintenance	Fabuloso Cleaner, Doggy Bags
					70.99	1053-252	Equipment Repairs & Maintenan	Oil
					280.32			
1N7P-Y1KN-9G6	Amazon	ACH	6/4/2024	7/4/2024	\$41.96	1051-240	Office supplies & PPE	Key board and mouse/ drawer or
					41.96			
1NHQ-HPGM-L4	Amazon	ACH	6/26/2024	7/26/2024	\$88.99	1051-321	Community Outreach - Stansbur	Decoration for Stansbury Days/B
					88.99			
1N LX-C9HL-9JT	Amazon	ACH	6/25/2024	7/25/2024	\$34.63	1051-240	Office supplies & PPE	Paper
					34.63			
1RLD-TCYX-QQ	Amazon	ACH	7/17/2024	7/17/2024	(\$18.49)	1056-325	Tooele County Recreation Grant	Refund rocks
					-18.49			
1VP1-7L3N-LL1L	Amazon	ACH	6/7/2024	7/7/2024	\$230.18	1053-250	Maintenance	dog waste bags/
					91.98	1053-252	Equipment Repairs & Maintenan	Fuel filter/air filter
					46.87	1058-250	Proshop Maintenance	Ice Bags
					91.33			
1J6R-YTKX-FMV	Amazon	ACH	6/6/2024	7/6/2024	\$31.98	1051-240	Office supplies & PPE	Fans for office
					31.98			
	Vendor Total:				\$1,354.62			
07222024	Berganis, Gabriella	32185	7/22/2024	7/22/2024	\$600.00	1051-322	Community Outreach - Pageant	Scholarship Check
					600.00			
07102024	Book Depot	CC	7/10/2024	7/10/2024	\$1,255.83	1056-325	Tooele County Recreation Grant	Summer Reading Books
					1,255.83			
E2401077	Broken Arrow	32169	6/5/2024	7/4/2024	\$250.00	1052-251	Irrigation Repairs & Maintenan	Electrical labor to trace power/in
					250.00			
5168	Bulls, Sean	ACH	7/1/2024	7/31/2024	\$1,250.00	1052-252	Equipment Repairs/Maintenanc	Boom Motor Valve for Sprayer
					1,250.00			



**Stansbury Service Agency of Tooele County
Invoice Register: 7/1/2024 to 7/31/2024 - All Invoices**

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
938467857	Callaway	ACH	6/14/2024	7/14/2024	\$255.18	1058-415	Inventory, Non Food	Golf Balls
938484577	Callaway	ACH	6/18/2024	7/18/2024	\$510.36	1058-415	Inventory, Non Food	Golf Balls
	Vendor Total:				\$765.54			
309351	Carlson Distributing	32176	6/25/2024	7/10/2024	\$320.04	1058-410	Inventory, food	Alcohol
316810	Carlson Distributing	32190	7/16/2024	7/31/2024	\$460.57	1058-410	Inventory, food	beer
	Vendor Total:				\$780.61			
PR070724-160	Child Support Services	X999	7/11/2024	7/11/2024	\$292.15	102107	Other payroll liabilities	Child Support
4731	Clearwater Backflow Services Inc.	ACH	7/30/2024	7/30/2024	\$2,150.00	1053-251	Irrigation Repairs & Maintenance	Backflow Testing
190762	Chyde Snow & Sessions	ACH	7/14/2024	7/24/2024	\$380.00	1051-310	Professional services	Review and reply email for LI Go
07012024	Costco	CC	7/1/2024	7/1/2024	\$282.30	1051-240	Office supplies & PPE	water
07112024	Costco	CC	7/1/2024	7/1/2024	276.71	1055-410	Inventory, food	icecream, candy, gatorade
07112024	Costco	CC	7/1/2024	7/1/2024	\$152.60	1055-410	Inventory, food	water/chips/candy
07112024a	Costco	CC	7/1/2024	7/1/2024	\$155.50	1055-410	Inventory, food	icecream
0712024B	Costco	CC	7/1/2024	7/1/2024	\$556.17	1052-240	Office supplies & PPE	water
					23.37	1052-250	Facility Maintenance	Disposable Gloves
					15.79	1052-250	Irrigation Repairs & Maintenance	batteries
					22.59	1052-251	Office supplies & PPE	water
					23.37	1053-240	Housekeeping	BLEACH/TOILETBOWL CLEAN
					53.07	1053-258	Office supplies & PPE	water
					31.16	1055-240	Inventory, food	buns,muffins, chips, coffee, water,
					366.82	1058-410	Inventory, food	
07112024c	Costco	CC	7/11/2024	7/11/2024	(\$13.59)	1058-410	Inventory, food	Muffin refund
07182024	Costco	CC	7/18/2024	7/18/2024	\$894.49	1051-240	Office supplies & PPE	bottle water
					7.78	1051-250	Maintenance	dog biscuits
					19.99	1053-240	Maintenance	bottle water
					23.37	1053-250	Maintenance	garbage bags and gloves
					128.34	1053-251	Maintenance	batteries
					45.18	1053-256	Maintenance	hand soap/toilet paper/tissue/pa
					57.67	1055-250	Maintenance	bandaids
					16.78	1055-410	Inventory, food	candy,soda,chips
					234.67	1058-240	Office supplies	bottle water
					7.79	1058-250	Proshop Maintenance	Toilet Paper/gloves, paper towel
					180.95	1058-410	Inventory, food	candy, muffins
07212024	Costco	CC	7/21/2024	7/21/2024	\$49.32	1051-240	Office supplies & PPE	water
					10.00	1052-240	Office supplies & PPE	water
					10.32	1053-240	Office supplies & PPE	water
					29.00	1053-240	Office supplies & PPE	water



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07252024	Costco	CC	7/25/2024	7/25/2024	\$412.71	1051-240	Office supplies & PPE	bottle water
					10.59	1051-240	Office supplies & PPE	bottle water
					15.58	1051-240	Office supplies & PPE	candy for outdoor movie
					228.72	1051-320	Community Outreach	bottle water
					15.58	1055-240	Office supplies & PPE	chips/candy/cupcakes
					142.24	1058-410	Inventory, food	
08012024a	Costco		7/31/2024	7/31/2024	\$1,122.84	1051-240	Office supplies & PPE	Paper
					110.98	1051-240	Office supplies & PPE	bottle water
					15.58	1051-240	Office supplies & PPE	candy/soda/chips/garbage bags/
					473.49	1051-321	Community Outreach - Stansbur	toilet paper
					33.09	1052-240	Office supplies & PPE	bottle water
					46.75	1053-240	Office supplies & PPE	garbage bags, gloves, toilet pape
					251.30	1053-258	Housekeeping	burns and muffins, candy, protein
					191.65	1058-410	Inventory, food	
	Vendor Total:				\$3,612.34			
July2024	DLL Finance LLC	ACH	6/3/2024	7/1/2024	\$9,743.42	1058-741	Equipment Rental	Golf Cart Rental
					5,766.60	1058-741	Equipment Rental	Golf Cart Property Tax
					3,976.82	1058-741		
July2024	Dominion Energy	ACH	7/9/2024	7/31/2024	\$7.22	1053-271	Natural gas	Country Club
July2024a	Dominion Energy	ACH	7/9/2024	7/31/2024	\$7.22	1058-271	Natural gas	Pro Shop
July2024b	Dominion Energy	ACH	7/9/2024	7/31/2024	\$22.81	1053-274	Natural gas - Clubhouse	Clubhouse
July2024c	Dominion Energy	ACH	7/9/2024	7/31/2024	\$1,855.00	1055-271	Natural gas	855 Lakeview Pool
June2024	Dominion Energy	ACH	6/7/2024	7/1/2024	\$2,130.47	1055-271	Natural gas	855 Lakeview Pool
June2024A	Dominion Energy	ACH	6/7/2024	7/1/2024	\$9.55	1053-271	Natural gas	Clubhouse
	Vendor Total:				\$4,032.27			
07102024	FDMS	ACH	7/10/2024	7/10/2024	\$128.40	1051-621	Bank fees	Monthly Service Fee
07222024	Ferguson, Julianne	32186	7/22/2024	7/22/2024	\$300.00	1051-322	Community Outreach - Pageant	Scholarship Check
07302024	Fiz	CC	7/30/2024	7/30/2024	\$10.00	1051-321	Community Outreach - Stansbur	Gift Card for Stansbury Days
06122024b	Fiserv - Clover	ACH	7/10/2024	7/10/2024	\$63.91	1055-621	Bank Fees	Monthly Service Fee
07102024	Fiserv - Clover	ACH	7/3/2024	7/3/2024	\$17.00	1051-621	Bank fees	Monthly Service Fee
	Vendor Total:				\$80.91			
F2411E00995	Fuel Network	32165	6/3/2024	7/1/2024	\$3,123.15	1053-280	Fuel	FUEL
3355241	General Distribution Company	ACH	6/20/2024	7/5/2024	\$222.05	1058-410	Inventory, food	Beer
3359143	General Distribution Company	ACH	6/27/2024	7/12/2024	\$132.47	1058-410	Inventory, food	Beer



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3366341	General Distribution Company	ACH	7/1/2024	7/25/2024	\$111.10	1058-410	Inventory, food	Beer
	Vendor Total:				\$465.62			
07012024	Go Daddy Email Account	CC	7/1/2024	7/1/2024	\$513.34	1050-312	IT expense	recreation board
					256.67	1059-312	IT Expense	Project manager
07062024	Go Daddy Email Account	CC	7/6/2024	7/6/2024	\$256.67	1051-312	IT expense	email for Julie
07142024	Go Daddy Email Account	CC	7/14/2024	7/14/2024	\$102.59	1051-312	IT expense	Email Renewal
	Vendor Total:				\$872.60			
07222024	Greenwald, Lola	32187	7/22/2024	7/22/2024	\$1,000.00	1051-322	Community Outreach - Pageant	Scholarship Check
					1,000.00			
07012024	Hanzelka, James	ACH	6/27/2024	7/12/2024	\$58.93	1056-325	Tooele County Recreation Grant	misc food and ice for space days
07112024	Harbor Freight	CC	7/1/2024	7/1/2024	\$72.99	1053-252	Equipment Repairs & Maintenan	pneumatic fan clutch wrench
					72.99			
1008	HGM Products LLC	ACH	6/21/2024	7/6/2024	\$372.00	1058-410	Inventory, food	sausage
					372.00			
07082024	Home Depot	CC	7/8/2024	7/8/2024	\$42.54	1056-325	Tooele County Recreation Grant	Summer Reading Project Suppli
					42.54			
1011600	Home Depot	ACH	5/15/2024	7/31/2024	\$12.95	1053-256	Clubhouse Maintenance	perf fm wall/gap filler
11702	Home Depot	ACH	5/16/2024	7/31/2024	\$143.64	1053-256	Clubhouse Maintenance	fence post/no parking sign/plum
					143.64			
2020986	Home Depot	ACH	5/14/2024	7/31/2024	\$39.90	1052-250	Facility Maintenance	paper towels
					7.68	1052-251	Irrigation Repairs & Maintenan	wire connector
					16.28	1052-252	Equipment Repairs/Maintenan	4 cycl oil
					15.94			
2152870	Home Depot	ACH	5/14/2024	7/31/2024	\$17.88	1053-256	Clubhouse Maintenance	perf fm wall/gap filler
					17.88			
3020834	Home Depot	ACH	5/13/2024	7/31/2024	\$180.56	1055-250	Maintenance	mortar, bucket, tile adhesive, to
					180.56			
3122899	Home Depot	ACH	5/23/2024	7/31/2024	\$119.94	1051-320	Community Outreach	extension cord for movie
5012141	Home Depot	ACH	5/12/2024	7/31/2024	\$61.32	1052-251	Irrigation Repairs & Maintenan	splice kit, fine point marker, wing
					61.32			
6012882	Home Depot	ACH	5/30/2024	7/31/2024	\$722.46	1058-250	Proshop Maintenance	Flowers and marking flags
					722.46			
6032581	Home Depot	ACH	4/30/2024	7/31/2024	\$127.93	1052-251	Irrigation Repairs & Maintenan	Splice kit, silicone tube, connect
					116.02	1058-250	Proshop Maintenance	keys
					11.91			
6062090	Home Depot	ACH	5/30/2024	7/31/2024	(\$5.98)	1053-256	Clubhouse Maintenance	faucet aerator
					-5.98			
6062126	Home Depot	ACH	5/30/2024	7/31/2024	(\$116.80)	1058-250	Proshop Maintenance	returned unused flowers
					-116.80			
6104108	Home Depot	ACH	5/30/2024	7/31/2024	\$50.16	1058-250	Proshop Maintenance	planters for flowers
					50.16			



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7012801	Home Depot	ACH	5/29/2024	7/31/2024	\$17.36	1053-252	Equipment Repairs & Maintenan	kwikweld
7012805	Home Depot	ACH	5/29/2024	7/31/2024	\$122.44	1051-320	Community Outreach	post for stansbury days signs
7012835	Home Depot	ACH	5/29/2024	7/31/2024	16.96	1053-256	Clubhouse Maintenance	paint for handicap spaces
7020368	Home Depot	ACH	5/9/2024	7/31/2024	105.48	1053-256	Clubhouse Maintenance	faucet aerator
7020391	Home Depot	ACH	5/9/2024	7/31/2024	\$5.47	1053-256	Clubhouse Maintenance	faucet aerator
7020423	Home Depot	ACH	5/9/2024	7/31/2024	\$26.35	1053-250	Maintenance	broom, latex kit, dust masks
8011845	Home Depot	ACH	5/18/2024	7/31/2024	82.37	1052-250	Maintenance	clean strip muriatic acid
9011021	Home Depot	ACH	5/7/2024	7/31/2024	19.96	1053-250	Maintenance	clean strip muriatic acid
	Vendor Total:				\$26.35	1052-250	Facility Maintenance	Handwash
					8.48	1052-251	Irrigation Repairs & Maintenan	Battery
					17.87	1052-251	Irrigation Repairs & Maintenan	Battery
					\$25.92	1055-250	Maintenance	blaster pentant/big gap filler
					\$242.25	1053-250	Maintenance	caulk, cleaner, gorilla max,
					102.37	1053-252	Maintenance	Equipment Repairs & Maintenan
					139.88	1053-252	Maintenance	Equipment Repairs & Maintenan
					\$1,918.62			wire trim
07012024	Inkuri	EFT	7/1/2024	7/1/2024	\$550.00	1051-312	IT expense	Subscription
SI-198791	JC Golf Accessories	32193	7/1/2024	7/31/2024	\$50.00	1051-312	IT expense	Subscription
JFLM24-496	Jensen Family Landscape	ACH	7/1/2024	7/2/2024	\$339.51	1058-415	Inventory, Non Food	Fly Tees
JFLM24-529	Jensen Family Landscape	ACH	7/3/2024	7/10/2024	339.51	1058-415	Inventory, Non Food	Fly Tees
JFLM24-543	Jensen Family Landscape	ACH	7/1/2024	7/20/2024	\$1,087.50	1053-251	Irrigation Repairs & Maintenan	Sprinkler system repair
	Vendor Total:				\$4,612.50	1053-251	Irrigation Repairs & Maintenan	Sprinkler system repair
					4,612.50	1053-251	Irrigation Repairs & Maintenan	Sprinkler system repair
					\$6,131.25			Sprinkler system repair
07302024	Kleen N Green Carwash	CC	7/30/2024	7/30/2024	\$30.00	1051-321	Community Outreach - Stansbur	Gift Card for Stansbury Days
07152024	Locksmith Services	CC	7/15/2024	7/15/2024	30.00	1051-321	Community Outreach - Stansbur	Gift Card for Stansbury Days
5499211431	M&M Distributing	ACH	6/17/2024	7/2/2024	\$257.00	1053-250	Maintenance	new locks for bathrooms
5499217321	M&M Distributing	ACH	7/1/2024	7/15/2024	\$256.72	1058-410	Inventory, food	Alcohol
	Vendor Total:				\$256.72	1058-410	Inventory, food	Alcohol
					\$161.76	1058-410	Inventory, food	Alcohol
					\$418.48			Alcohol
07312024	Macey's		7/31/2024	7/31/2024	\$265.93	1051-135	Employee Incentive	Sandwich/fruit/chips/ice for empl
06122024	McMullen, Joyce	32172	6/12/2024	7/2/2024	265.93	1051-135	Employee Incentive	Sandwich/fruit/chips/ice for empl
07232024	McMullen, Joyce	32189	7/11/2024	7/24/2024	\$474.75	1051-321	Community Outreach - Stansbur	Gift Cards for Stansbury Days
	Vendor Total:				\$91.00	1051-321	Community Outreach - Stansbur	Gift Cards for Stansbury Days
					\$565.75			Gift Cards for Stansbury Days
07092024	Microsoft	CC	7/9/2024	7/9/2024	\$10.71	1059-312	IT Expense	Microsoft for Shawn



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11525	Mile High Turfgrass LLC	32177	6/14/2024	7/14/2024	\$101.00	1052-253	Fertilizer/Chemical	Raider Plus (5 gallon case)
087425	Monreal, Karina	ACH	6/1/2024	7/1/2024	\$930.00	1053-256	Clubhouse Maintenance	June Clubhouse Cleaning and W
38546	Mountain West Work	32178	7/1/2024	7/12/2024	\$328.00	1058-250	Proshop Maintenance	June Pro Shop Cleaning
182450	Napa Auto Parts	ACH	6/28/2024	7/20/2024	\$8.68	1051-610	Miscellaneous	Drug Test - Smith and Shaw
3751-180874	Napa Auto Parts	ACH	6/3/2024	7/20/2024	\$251.54	1052-610	Miscellaneous	Drug Test - Tyler
3751-181889	Napa Auto Parts	ACH	6/18/2024	7/20/2024	\$115.00	1053-610	Miscellaneous	Drug Test - Bailey, Cook, Lester,
3751-181913	Napa Auto Parts	ACH	6/19/2024	7/20/2024	\$55.63	1053-252	Equipment Repairs & Maintenan	But Connector and Slide Termin
3751-181955	Napa Auto Parts	ACH	6/19/2024	7/20/2024	\$71.22	1053-252	Equipment Repairs & Maintenan	Brake cleaner/battery cable lug/s
3751-181978	Napa Auto Parts	ACH	6/20/2024	7/20/2024	\$218.68	1053-252	Equipment Repairs & Maintenan	PREM AW68 HYD/FL 5G
3751-182328	Napa Auto Parts	ACH	6/28/2024	7/20/2024	\$122.36	1053-252	Equipment Repairs & Maintenan	oil filter
3751-182383	Napa Auto Parts	ACH	6/27/2024	7/20/2024	\$81.23	1053-252	Equipment Repairs & Maintenan	oilfilter/wire
	Vendor Total:				\$934.34			
SO14892	Off Duty Management	ACH	7/9/2024	7/10/2024	\$765.00	1051-321	Community Outreach - Stansbur	Officer for Stansbury Days over
336440	PEHP Group Insurance	ACH	6/15/2024	7/1/2024	\$12,184.90	102104	Accrued health insurance	July Health Insurance
240701	Pelorus Methods	32168	6/1/2024	7/1/2024	\$1,450.00	1051-312	IT expense	Software Support and Cloud Ser
81669508	Pepsi Beverages Company	ACH	6/5/2024	7/5/2024	\$532.30	1058-410	Inventory, food	energy drinkwater/sodal/gatorad
83008405	Pepsi Beverages Company	ACH	6/19/2024	7/15/2024	\$626.60	1058-410	Inventory, food	energy drinkwater/sodal/gatorad
83417358	Pepsi Beverages Company	ACH	6/26/2024	7/15/2024	\$299.93	1058-410	Inventory, food	energy drinkwater/sodal/gatorad
95457357	Pepsi Beverages Company	ACH	6/12/2024	7/15/2024	\$429.60	1058-410	Inventory, food	energy drinkwater/sodal/gatorad
	Vendor Total:				\$1,888.43			
5520	Precision Pools & Spas	ACH	6/10/2024	7/10/2024	\$1,897.15	1055-253	Chemicals	chlorine and acid
5743	Precision Pools & Spas	ACH	6/20/2024	7/20/2024	\$1,402.03	1055-253	Chemicals	Chemicals for the pool
	Vendor Total:				\$3,299.18			
07012024	RCM Landscape & Maintenance LLC	32181	7/1/2024	7/20/2024	\$1,560.00	1053-251	Irrigation Repairs & Maintenan	sunken sprinkler heads lifted/rep



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07032024	RCM Landscape & Maintenance LLC	32181	7/10/2024	7/20/2024	\$1,560.00	1053-251	Irrigation Repairs & Maintenance	replaced 2 6500 rotors and three
07052024	RCM Landscape & Maintenance LLC	32181	7/10/2024	7/20/2024	\$1,527.50	1053-251	Irrigation Repairs & Maintenance	replaced 4 sprinkler heads/ fixed
07092024	RCM Landscape & Maintenance LLC	32181	7/9/2024	7/20/2024	\$1,527.50	1053-251	Irrigation Repairs & Maintenance	Replaced rotors and aslo fixed p
07102024	RCM Landscape & Maintenance LLC	32181	7/10/2024	7/20/2024	\$1,495.00	1053-251	Irrigation Repairs & Maintenance	Broken PVC Pipe and Repaired i
07112024	RCM Landscape & Maintenance LLC	32181	7/11/2024	7/20/2024	\$2,145.00	1053-251	Irrigation Repairs & Maintenance	Redid sprinkler station and exten
07122024	RCM Landscape & Maintenance LLC	32181	7/12/2024	7/22/2024	\$1,430.00	1053-251	Irrigation Repairs & Maintenance	lift sunken heads/replace 3 dam
	Vendor Total:				\$11,245.00			
148	Relief Grind LLC	ACH	7/1/2024	7/2/2024	\$375.00	1052-252	Equipment Repairs/Maintenance	Grind Reels
IN-155728-24	Rhinehart Oil	ACH	7/1/2024	7/21/2024	\$1,225.36	1052-280	Fuel	Diesel/Gas
06252024	Rockin Hotrod Productions	32179	6/25/2024	7/12/2024	\$600.00	1051-321	Community Outreach - Stansbur	DJ Service and 10 award plaque
July2024	Rocky Mountain Power	ACH	7/23/2024	7/29/2024	\$6,117.48	1052-270	Electricity	Golf Course Wells
	Vendor Total:				\$6,129.01			
07122024	Sling TV	ACH	7/12/2024	7/12/2024	\$74.90	1058-272	Telephone, Internet	Cable
WP2647	Sprinkler Supply	ACH	6/6/2024	7/10/2024	\$696.00	1053-210	Dues & Subscriptions	WeatherTrak
WQZ718	Sprinkler Supply	ACH	6/17/2024	7/10/2024	\$1,523.33	1053-251	Irrigation Repairs & Maintenan	Rotor/Coupling/Ball Valve/Elbow
WR5143	Sprinkler Supply	ACH	6/21/2024	7/10/2024	\$75.63	1053-251	Irrigation Repairs & Maintenance	3" Slip Fix Repair Coupler, 3" SS
WR5144	Sprinkler Supply	ACH	6/21/2024	7/10/2024	\$1,782.43	1053-265	Sports Fields Maintenance	3" Socket Utility PVC Ball/ Falco
	Vendor Total:				\$4,077.39			
7841368	Srixon/Cleveland/XX10	32174	3/5/2024	7/3/2024	\$1,319.40	1058-415	Inventory, Non Food	Soft Feel
7846776	Srixon/Cleveland/XX10	32174	3/7/2024	7/5/2024	\$1,373.28	1058-415	Inventory, Non Food	Srixon Q-Star Divide and Soft Fe
7846777	Srixon/Cleveland/XX10	32174	3/7/2024	7/5/2024	\$713.58	1058-415	Inventory, Non Food	RTX Full-face2/ Cleveland CBX4
	Vendor Total:				\$3,406.26			
WYK039	Standard Plumbing Supply Co.	32180	6/26/2024	7/10/2024	\$86.37	1053-251	Irrigation Repairs & Maintenance	1 COP 90 EL/COP Fit Red/ Cool



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1207	Stansbury Park Improvement District	32182	7/8/2024	7/20/2024	\$200.00	1057-250	Maintenance	Dig Grave for Greenland
1208	Stansbury Park Improvement District	32182	7/11/2024	7/20/2024	\$46.99	1053-271	Natural gas	1/2 of gas for shop
June2024	Stansbury Park Improvement District	ACH	6/28/2024	7/27/2024	\$14,969.88	1052-273	Water	Golf Course
					9,158.07	1053-273	Water	parks and greenbelts
					5,497.10	1053-276	Water - Clubhouse	Clubhouse
					42.56	1055-273	Water	Pool
					30.80	1057-273	Water	Cemetery
					131.08	1058-273	Water	ProShop
					110.27			
	Vendor Total:				\$15,216.87			
P37385	Slotz Equipment	ACH	6/6/2024	7/5/2024	\$2,122.46	1052-252	Equipment Repairs/Maintenanc	Snake Driveline
					2,122.46			
P38081	Slotz Equipment	ACH	6/27/2024	7/26/2024	\$270.08	1052-252	Equipment Repairs/Maintenanc	Roller Slub
					270.08			
P38112	Slotz Equipment	ACH	6/28/2024	7/27/2024	\$264.96	1052-252	Equipment Repairs/Maintenanc	Roller Bearing
					264.96			
P38124	Slotz Equipment	ACH	6/28/2024	7/27/2024	\$14.12	1052-252	Equipment Repairs/Maintenanc	Screw
					14.12			
	Vendor Total:				\$2,671.62			
07082024	Swank Motion Pictures, Inc.	CC	7/8/2024	7/8/2024	\$500.00	1051-320	Community Outreach	Outdoor Movie
					500.00			
07232024	Swank Motion Pictures, Inc.	CC	7/23/2024	7/23/2024	\$500.00	1051-320	Community Outreach	Outdoor Movie
					500.00			
	Vendor Total:				\$1,000.00			
07012024	Taco Man LLC	CC	7/1/2024	7/1/2024	\$640.00	104414	League Winnings	Golf Tournament
					640.00			
37324807	Taylor Made	ACH	4/5/2024	7/4/2024	\$387.24	1058-415	Inventory, Non Food	TM22 Tour Resp Stripe
					387.24			
37467949	Taylor Made	ACH	5/24/2024	7/23/2024	\$491.88	1058-415	Inventory, Non Food	TM24 TP5 ENG dz
					491.88			
37472189	Taylor Made	ACH	5/26/2024	7/25/2024	\$912.01	1058-415	Inventory, Non Food	ND21 Long & Soft 15hp and TM
					912.01			
37494295	Taylor Made	ACH	5/31/2024	7/30/2024	\$386.88	1058-415	Inventory, Non Food	TM24 Speedsoft
					386.88			
	Vendor Total:				\$2,178.01			
917974248	Tilelist	ACH	5/1/2024	7/3/2024	\$60.88	1058-410	Inventory, food	Club
					60.88			
918295578	Tilelist	ACH	6/13/2024	7/13/2024	\$304.00	1058-415	Inventory, Non Food	Pinn Exception Bulk Cstim
					304.00			
	Vendor Total:				\$364.88			
07012024	tractor supply	CC	7/1/2024	7/1/2024	\$74.99	1053-250	Maintenance	nylon twist
					74.99			
07012024a	tractor supply	CC	7/1/2024	7/1/2024	\$25.99	1053-252	Equipment Repairs & Maintenan	rod 1/8 5lb 6011 electrode
					25.99			
07082024	tractor supply	CC	7/8/2024	7/8/2024	\$54.99	1053-252	Equipment Repairs & Maintenan	fuel transfer wrench
					54.99			



**Stansbury Service Agency of Tooele County
Invoice Register: 7/1/2024 to 7/31/2024 - All Invoices**

8/25/2024

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name	Description
07122024	tractor supply	CC	7/12/2024	7/12/2024	\$76.97	1053-250	Maintenance	Wrench Combination and Demol
07122024a	tractor supply	CC	7/12/2024	7/12/2024	\$22.98	1053-250	Maintenance	Wrench Combination, deep impa
07132024	tractor supply	CC	7/13/2024	7/13/2024	\$42.71	1053-250	Maintenance	searching for receipt
	Vendor Total:				\$298.63			
1033792-00	Turf Equipment & Irrigation	ACH	6/5/2024	7/10/2024	\$723.38	1053-251	Irrigation Repairs & Maintenance	2 station and 4 station bluetooth/
3011388-00	Turf Equipment & Irrigation	ACH	6/4/2024	7/10/2024	\$75,967.92	417501	Golf course equipment	Sprayer
3024145-00	Turf Equipment & Irrigation	ACH	6/5/2024	7/10/2024	\$1,553.50	1053-251	Irrigation Repairs & Maintenance	Bdy/frsress, 1.5in, npt
	Vendor Total:				\$78,244.80			
PR070724-615	United States Treasury	ACH	7/11/2024	7/11/2024	\$10,215.05	102101	Accrued federal payroll taxes	Social Security Tax
					6,161.54	102101	Accrued federal payroll taxes	Medicare Tax
					1,441.06	102101	Accrued federal payroll taxes	Federal Income Tax
					2,612.45	102101	Accrued federal payroll taxes	Federal Income Tax
	Vendor Total:				\$10,908.54			
PR072124-615	United States Treasury	ACH	7/25/2024	7/25/2024	6,584.10	102101	Accrued federal payroll taxes	Social Security Tax
					1,539.90	102101	Accrued federal payroll taxes	Medicare Tax
					2,784.54	102101	Accrued federal payroll taxes	Federal Income Tax
	Vendor Total:				\$21,123.59			
531844959	US Bank	ACH	6/25/2024	7/14/2024	\$115.94	1051-741	Equipment Rental	Printer for Office
					115.94	1051-741	Equipment Rental	Printer for Office
PR070724-626	Utah Department of Workforce Services		7/11/2024	7/11/2024	\$788.49	102105	Accrued state unemployment	State Unemployment
PR072124-626	Utah Department of Workforce Services		7/25/2024	7/25/2024	\$795.40	102105	Accrued state unemployment	State Unemployment
	Vendor Total:				\$1,583.89			
07012024	Utah Government	CC	7/1/2024	7/1/2024	\$25.00	1051-210	Dues & Subscriptions	Entry Registration
					25.00	1051-210	Dues & Subscriptions	Entry Registration
07152024	Utah Local Governments Trust	ACH	7/15/2024	7/15/2024	\$3,754.05	1051-510	Insurance	Workers Comp
072124-632	Utah Retirement Systems	ACH	7/25/2024	7/25/2024	(\$19.16)	102103	Accrued state retirement	Correction between payroll amt
PR070724-632	Utah Retirement Systems	ACH	7/11/2024	7/11/2024	\$2,954.12	102103	Accrued state retirement	URS State Retirement
					2,071.18	102103	Accrued state retirement	URS 401k
					882.94	102103	Accrued state retirement	URS 401k
PR072124-632	Utah Retirement Systems	ACH	7/25/2024	7/25/2024	\$3,028.64	102103	Accrued state retirement	URS State Retirement
					2,160.41	102103	Accrued state retirement	URS 401k
					868.23	102103	Accrued state retirement	URS 401k
	Vendor Total:				\$5,963.60			
2024 Q2	Utah State Tax Commission	ACH	7/30/2024	7/30/2024	\$23,266.08	1053-520	Rental Sales tax - payable	Rental Sales tax - payable
					701.96	1053-520	Pool Sales tax - payable	Pool Sales tax - payable
					2,411.49	1058-520	Pro Shop Sales tax - payable	Pro Shop Sales tax - payable
					20,152.63	1058-520	Pro Shop Sales tax - payable	Pro Shop Sales tax - payable



**Stansbury Service Agency of Tooele County
Invoice Register: 7/1/2024 to 7/31/2024 - All Invoices**

8/25/2024

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
PR070724-636	Utah State Tax Commission		7/1/2024	7/1/2024	\$1,732.65	102102	Accrued state withholding	State Income Tax
PR072124-636	Utah State Tax Commission		7/25/2024	7/25/2024	\$1,764.10	102102	Accrued state withholding	State Income Tax
	Vendor Total:				\$26,762.83			
9965659673	Verizon Wireless	ACH	6/3/2024	7/1/2024	\$21.97	1051-272	Telephone, Internet	Gateway box for conference roo
9965659674	Verizon Wireless	ACH	6/3/2024	7/1/2024	\$321.09	1051-272	Telephone, Internet	admin phone and internet
	Vendor Total:				\$343.06			
07082024	Vivint	CC	7/8/2024	7/8/2024	\$65.66	1058-311	Security	Pro Shop Security
07082024a	Vivint	CC	7/8/2024	7/8/2024	\$55.66	1055-311	Security	Pool Security
07152024	Vivint	CC	7/15/2024	7/15/2024	\$45.67	1053-311	Security	Park and Rec Security
	Vendor Total:				\$166.99			
07032024	Walmart	CC	7/5/2024	7/5/2024	\$8.59	1056-325	Tooele County Recreation Grant	Summer reading supplies(marsh
07082024	Walmart	CC	7/8/2024	7/8/2024	\$23.84	1053-250	Maintenance	light bulbs
07112024	Walmart	CC	7/11/2024	7/11/2024	\$21.36	1051-320	Community Outreach	Top Gun Movie
07232024	Walmart	CC	7/23/2024	7/23/2024	\$38.55	1051-135	Employee Incentive	Soda for Employee Lunch
07242024	Walmart	CC	7/24/2024	7/24/2024	\$18.70	1056-325	Tooele County Recreation Grant	Summer reading supplies
07302024	Walmart	CC	7/30/2024	7/30/2024	\$25.00	1051-321	Community Outreach - Stansbur	gift card for Stansbury Days Priz
07312024	Walmart		7/31/2024	7/31/2024	\$5.93	1051-135	Employee Incentive	Table Cloth for Employee lunche
	Vendor Total:				\$141.97			
459010	Wilkinson Supply	ACH	6/11/2024	7/15/2024	\$61,321.60	417401	Park Equipment	lawnmowers
	Total:				\$315,387.93			

GL Account Summary
 21,123.59 102101 Accrued federal payroll taxes
 3,496.75 102102 Accrued state withholding
 5,963.60 102103 Accrued state retirement
 12,184.90 102104 Accrued health insurance
 1,583.89 102105 Accrued state unemployment
 292.15 102107 Other payroll liabilities
 640.00 104414 League Winnings
 256.67 1050-312 IT expense



Stansbury Service Agency of Tooele County
Journal Register - 06/01/2024 to 06/30/2024

Journal

Account No.	Account Name	Entry Description	Debit Amount	Credit Amount
Number: 521				
Date: 06/30/2024				
Code:				
Description: Sales Tax not removed from facility rental revenue				
10 4200	Clubhouse Rental	Sales Tax not removed from facility rental revenue	512.33	
10 53-520	Rental Sales tax - payable	Sales Tax not removed from facility rental revenue		512.33
10 53-520	Rental Sales tax - payable	Sales Tax not removed from facility rental revenue		93.72
10 53-520	Rental Sales tax - payable	Sales Tax not removed from facility rental revenue		95.91
10 4215	Gazebo Rental	Sales Tax not removed from facility rental revenue	93.72	
10 4220	Pavilion Rental	Sales Tax not removed from facility rental revenue	95.91	
			<u>\$701.96</u>	<u>\$701.96</u>
Number: 522				
Date: 06/30/2024				
Code:				
Description: Sales tax not entered for pool revenue				
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		895.55
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		578.19
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		183.20
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		66.93
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		319.47
10 55-520	Pool Sales tax - payable	Sales tax not entered for pool revenue		368.17
10 4310	Swimming pool - Daily admissi	Sales tax not entered for pool revenue	895.55	
10 4311	Swimming pool - season pass	Sales tax not entered for pool revenue	578.19	
10 4312	Swimming pool - punch card	Sales tax not entered for pool revenue	183.20	
10 4313	Swimming pool - Daily admissi	Sales tax not entered for pool revenue	66.93	
10 4320	Swimming pool - Party rental	Sales tax not entered for pool revenue	319.47	
10 4350	Pool Concessions	Sales tax not entered for pool revenue	368.17	
			<u>\$2,411.51</u>	<u>\$2,411.51</u>
			<u>\$3,113.47</u>	<u>\$3,113.47</u>



Stansbury Service Agency Business Meeting

SEPTEMBER 11TH, 2024

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Action Items:
 - a. 2024.09.01A: Board Review and Possible Approval of July 10th, 2024, Work Meeting Minutes
 - b. 2024.09.02A: Board Review and Possible Approval of July 17th, 2024, Business Meeting Minutes.
 - c. 2024.09.01A: Board Review and Possible Approval of August 14th, 2024, Work Meeting Minutes
 - d. 2024.09.04A: Board Review and Possible Approval of August 28th, 2024, Business Meeting Minutes.
 - e. Board Review and Possible Approval of July 2024, Financials, Warrants, and June 2024 Journal Entries.
- .
1. Motion to Adjourn